



Addendum No. 1 – Issued August 7, 2025

2025 Urban Water Management Plan

Notice to Potential Proposers:

Notice is hereby given to all potential Proposers that this is an Addendum to the Request for Proposals for the 2025 Urban Water Management Plan issued July 15, 2025 and due August 11, 2025.

Addendum Subject:

This addendum provides a record of responses to questions received in writing to date:

Question 1: When will an Amendment (Q&A) be released, and will it include all submitted questions?

Answer 1: Answers to all questions provided in this addendum 1.

Question 2: RFP Task 3.3 doesn't mention a Board meeting, however VI. SCHEDULE does. Please clarify this and if the total Board meetings required is two (2), for the Draft and Final Draft.

Answer 2: Total Board meetings should be two. One for the draft and one for the final draft.

Question 3: Would the District be willing to have the Kick-off Meeting in person? This would be beneficial for introductions and potential site visits. As mentioned in the RFP, all other meetings would be virtual.

Answer 3: Yes.

Question 4: RFP states bi-weekly meetings. With one (1) Kickoff Meeting, two (2) Board Meetings, and at least four (4) milestone meetings (with staff and Strategic Planning Committee), including Demand Projections, WSCP, Draft UWMP, and Final Draft UWMP, this leaves ten (10) bi-weekly meetings within the Project Timeframe. Is this to be maintained, or can bi-weekly meetings be changed to monthly, as this will cut costs and save the District's staff time.

Answer 4: The District believes bi-weekly meetings will best support the UWMP development process. Consultant shall assume biweekly.

Question 5: Are meetings with staff and Strategic Planning Committee combined or separate?

Answer 5: Separate. The Consultant is expected to review results first with District staff then separately with the Committee.

Question 6: 2025 UWMPs can cover either CY 2025 or FY 2024-2025, and the City's 2020 UWMP covered CY 2020. Would the City like the 2025 UWMP to cover CY 2025?

Answer 6: CY2025.

Please contact Adam Kanold (akanold@montecitowater.com) if you have any questions.