



**REGULAR MEETING
OF
BOARD OF DIRECTORS
MONTECITO WATER DISTRICT
583 SAN YSIDRO ROAD
MONTECITO, CALIFORNIA**

**TUESDAY, APRIL 17, 2018
2:00 P.M.**

AGENDA

1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM

2. PUBLIC FORUM

This portion of the agenda may be utilized by any member of the public to address and ask questions of the Board of Directors on any matter not on the agenda within the jurisdiction of the Montecito Water District. Depending upon the subject matter, the Board of Directors may be unable to respond at this time, or until the specific item is placed on the agenda at a future MWD Board meeting in accordance with the Ralph M. Brown Act.

3. CONSENT CALENDAR

Following items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration:

- A. Minutes of March 26, 2018
- B. Payment of Bills for February and March 2018
- C. Investment of District Funds February and March 2018

4. DISTRICT OPERATIONS AND GENERAL MANAGER'S REPORTS

- A. ACTION: Adoption of Resolution No. 2163 authorizing the submittal of an application to Department of Water Resource for a Basin Boundary Modification (SGMA) for the Montecito Groundwater Basin
- B. ACTION: Approval of an updated Memorandum of Understanding to participate in the Integrated Regional Water Management Program (IRWM) in Santa Barbara County

- C. ACTION: Thomas Fire/Debris Flow Emergency Response Contract Amendments
- D. INFORMATION ONLY: Drought and Quarterly Water Supply Update
- E. INFORMATION ONLY: Water Works Operations Report for March 2018
- F. ACTION: Public Information Coordinator Employment Status Modification
- G. ACTION: Consideration for rescheduling Board and Committee meetings to accommodate more timely financial reporting
- H. INFORMATION ONLY: General Manager's Report (Oral)
 - i. Supplemental water purchase – Mojave Water Agency

5. DISTRICT BUSINESS REPORT

- A. INFORMATION ONLY: Monthly Financial Reporting for February 2018
- B. INFORMATION ONLY: Monthly Financial Reporting for March 2018
- C. INFORMATION ONLY: Review of Cash Flow Regarding Emergency Spending
- D. BOARD ACTION: Ratification of Cachuma Conservation Release Board 2018/19 Budget

6. LEGAL MATTERS

- A. CLOSED SESSION: Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Montecito Water District et al v. Southern California Edison, Santa Barbara Superior Court Case No. 18CV01222
- B. CLOSED SESSSION: Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Lori Ann Lieberman v. Southern California Edison, Santa Barbara Superior Court Case No. 18CV00185
- C. CLOSED SESSION: Pursuant to Government Code Section 54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation, 1 case
- D. CLOSED SESSION: Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, State Water Resources Control Board adjudicatory proceeding regarding Cachuma Project water rights
- E. Recent and Pending Legal Matters Review – Oral Report

7. DIRECTOR AND COMMITTEE REPORTS

- A. PRESIDENTS REPORT: Director Morgan
- B. CENTRAL COAST WATER AUTHORITY: Director Shaikewitz
- C. SANTA BARBARA COUNTY SPECIAL DISTRICTS ASSOCIATION: Director Shaikewitz
- D. CACHUMA OPERATION AND MAINTENANCE BOARD: Director Morgan
- E. CACHUMA CONSERVATION RELEASE BOARD: Director Morgan
- F. OPERATIONS COMMITTEE: Directors Frye & Wicks
- G. FINANCE COMMITTEE: Directors Morgan & Plough
- H. APPEALS COMMITTEE: Directors Frye & Plough
- I. STRATEGIC PLANNING: Directors Shaikewitz & Wicks

8. DIRECTOR REQUESTS

Requests from Directors for items other than regular agenda items for the next regular Board meeting scheduled for Tuesday, May 15, 2018 or any future meeting.

9. ADJOURNMENT

Note: This agenda was posted at the Montecito Water District front counter and outside display case at 5:00 p.m. on April 13, 2018. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-2271. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Supporting documents for agenda items are available at the District front counter during normal business hours.

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Montecito Water District offices located at 583 San Ysidro Road, Montecito, during normal business hours.



**REGULAR MEETING MINUTES
OF
BOARD OF DIRECTORS
MONTECITO WATER DISTRICT
583 SAN YSIDRO ROAD
MONTECITO, CALIFORNIA**

TUESDAY, MARCH 20, 2018
Adjourned to

**MONDAY, MARCH 26, 2018
9:00 A.M.**

1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM

President Morgan called the meeting to order at 9:00 a.m.

Directors Present:

Directors, Samuel Frye, W. Douglas Morgan, Tobe Plough, Richard Shaikewitz, and Floyd Wicks

Directors Absent:

None

Staff Present:

Nick Turner, General Manager
Daryl Smith, Business Manager

Bob Cohen, General Counsel
Lois Werner, Recording Secretary

Guests Present:

Bob Hazard, Montecito Journal
Ken Coates, District customer

Rebecca Bjork, City of Santa Barbara

2. PUBLIC FORUM

There were no members of the public present who wished to speak on matters not on the agenda.

3. CONSENT CALENDAR

Following discussion it was moved by Director Plough, seconded by Director Shaikewitz and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor, to approve the Consent Calendar as presented:

4. DISTRICT OPERATIONS AND GENERAL MANAGER'S REPORTS

- A. BOARD ACTION: Update on Phase 1 negotiations with City of Santa Barbara on a Long Term Water Supply Agreement and approval to proceed with Phase 2 negotiations

Mr. Turner presented this item and responded to questions from Directors and members of the public. Following discussion it was moved by Director Shaikewitz, seconded by Director Plough and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor to authorize the execution of Funding Agreement Amendment No.1 (City of Santa Barbara Agreement No. 25,665) with exclusion of section 2-B, environmental studies, appropriating up to \$302,714.85 for Phase II work (Conveyance Pipeline Negotiations and Design) on an as-needed basis to the extent the \$150,000 remaining from Phase I is insufficient to cover Phase II work and authorize staff to proceed with Phase II of negotiations.

- B. INFORMATION ONLY: Report on Future Storm Preparedness

Mr. Turner presented this item and responded to questions from Directors and members of the public.

- C. INFORMATION ONLY: Progress update on implementation of permanent pipeline repairs and FEMA reimbursement

Mr. Turner presented this item and responded to questions from Directors and members of the public.

- D. BOARD ACTION: LAFCO Special District Commissioner Election (candidates)

Director Shaikewitz reported to the Board that Judy Ishkanian is the only candidate for the Santa Barbara County Special Districts Association representative to LAFCO.

- E. BOARD ACTION: Proposed modification of existing easement for Terminal Reservoir Property

Mr. Turner presented this item and responded to questions from Directors and members of the public. Following discussion it was moved by Director Plough, seconded by Director Wicks and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor to authorize the execution of the Easement Agreement for the District's Terminal Reservoir Property.

- F. INFORMATION ONLY: Water Works Operations Report for January 2018 and February 2018

Mr. Turner presented this item and responded to questions from Directors and members of the public.

- G. BOARD ACTION: Proposed Emergency Response Contract Amendments

Mr. Turner presented this item and responded to questions from Directors and members of the public. Following discussion it was moved by Director Shaikewitz, seconded by Director Plough and carried with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor to ratify amendment of the existing emergency contract with Souza Construction, increasing the amount of the contract to \$275,892.

- H. BOARD ACTION: Approval of Award of Contract for Engineering Design and Construction Support Services for Permanent Highline Repairs to Cannon Corporation for \$361,384

Mr. Turner presented this item and responded to questions from Directors and members of the public. Following discussion it was moved by Director Plough, seconded by Director Wicks and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor, to authorize the award of contract for Design and Construction Support Services for Transmission Main Repairs to Cannon Corporation and the allocation of \$361,384 from unrestricted reserves for this contract.

- I. BOARD ACTION: Approval of Award of Contract for CEQA Documentation Services for Permanent Highline Repairs for \$40,000

Mr. Turner presented this item and responded to questions from Directors and members of the public. Following discussion it was moved by Director Plough, seconded by Director Wicks and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor, to authorize the award of contract for CEQA Documentation to Tetra Tech and the allocation of \$40,00 for this contract.

- J. INFORMATION ONLY: General Manager's Report (Oral)

Mr. Turner reported on District activities and projects not covered elsewhere in the agenda.

5. DISTRICT BUSINESS REPORT

- A. INFORMATION ONLY: Monthly Financial Reporting for January 2018

Mr. Smith presented this item.

- B. INFORMATION ONLY: Review of Cash Flow Regarding Emergency Spending

Mr. Smith presented this item and responded to questions from Directors.

6. LEGAL MATTERS

- A. CLOSED SESSION: Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Montecito Water District et al v. Southern California Edison, Santa Barbara Superior Court Case No. 18CV01222
- B. CLOSED SESSSION: Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Lori Ann Lieberman v. Southern California Edison, Santa Barbara Superior Court Case No. 18CV00185
- C. CLOSED SESSION: Pursuant to Government Code Section 54957 (Personnel Exemption), Employee Performance Evaluation - General Manager

The Board adjourned to closed session at 11:48 a.m.

The Board reconvened to open session at 12:50 p.m.

Report from closed session:

Item A: The Board received a report from Special Counsel, John Fiske, of Baron & Budd; no action was taken.

Item B: The Board received a report from District Counsel; no action was taken.

Item C: The Board conducted an employee performance evaluation of the General Manager.

Action taken in open session:

It was moved by Director Plough, seconded by Director Shaikewitz and carried, with Directors Frye, Morgan, Plough, Shaikewitz, and Wicks voting in favor, to increase the General Manager's salary to \$200,000 annually.

- D. Recent and Pending Legal Matters Review – Oral Report

Mr. Cohen reported on legal matters of interest to the Board

7. DIRECTOR AND COMMITTEE REPORTS

- A. PRESIDENTS REPORT: Director Morgan reported that he would be voting on the Special Districts' rep to LAFCO and then joining Director Shaikewitz at the Special Districts meeting.

- B. CENTRAL COAST WATER AUTHORITY
Director Shaikewitz reported on the activities of CCWA.
- C. SANTA BARBARA COUNTY SPECIAL DISTRICTS ASSOCIATION
Director Shaikewitz reported on the activities of the Special Districts Association.
- D. CACHUMA OPERATION AND MAINTENANCE BOARD
Director Morgan reported on the activities of COMB
- E. CACHUMA CONSERVATION RELEASE BOARD
Director Morgan reported on the activities of CCRB
- F. OPERATIONS COMMITTEE
The Committee had not met.
- G. FINANCE COMMITTEE
Directors Morgan & Plough reported that they are working with the rate consultants.
- H. APPEALS COMMITTEE
The Committee had not met.
- I. STRATEGIC PLANNING
Directors Shaikewitz & Wicks reported that their items had been covered elsewhere in the meeting.

8. DIRECTOR REQUESTS

There were no requests from Directors for items other than regular agenda items for the next regular Board meeting scheduled for Tuesday, April 17, 2018 or any future meeting.

9. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:32 p.m.

Approved:

W. Douglas Morgan, President

Attest:

Nick Turner, Secretary

**MONTECITO WATER DISTRICT
PAYMENT OF BILLS
TOTAL DISBURSEMENTS SUMMARY
FOR THE MONTH OF FEBRUARY 2018**

SECTION: 3-B

AP CHECK REGISTER **\$ 1,441,240.28**

NET PAYROLL DIRECT DEPOSITS ¹

2/5/2018	Pay Period #3	96,932.61
2/16/2018	Pay Period #4	60,495.94

Payroll Direct Deposits **\$ 157,428.55**

EXTERNAL WIRE TRANSFERS OUT FOR PAYMENT OF BILLS ²

Subtotal External Wire Transfers **\$0.00**

TOTAL DISBURSEMENTS **\$1,598,668.83**

INTERNAL WIRE TRANSFERS BETWEEN ACCOUNTS ³

NET INTERNAL WIRE TRANSFERS **\$ -**

¹ The Net Payroll Direct Deposits are the payroll amounts that are deposited into employee bank accounts through an ACH. Payments for employee benefits and payroll taxes, both the employee and employer portions, are recorded on the Check Register, therefore are not included.

² External Wire Transfers Out are wire transfers which are made periodically for items such as debt service payments, the fixed portion of the State Water Project payment, supplemental water purchases and transfers to open new District bank or investment accounts.

³ Internal Wire Transfers Between Accounts held by Montecito Water District are made periodically for items such as transfers between investment accounts and bank accounts or for transfers to open new bank or investment accounts.

**Montecito Water District
Check Register
FEBRUARY 1, 2018 through FEBRUARY 28, 2018**

CK #	Date	Vendor	Amount	Description
63894	2/09/2018	A-1 WATER	3,905.00	WTR TRK HYDRANT FLUSH 1/20-22
		A-1 WATER Total	3,905.00	
63940	2/21/2018	AAA PROPANE SERVICE, INC.	430.15	DOULTON/TORO CYN SUPPS
		AAA PROPANE SERVICE, INC. Total	430.15	
63998	2/28/2018	ACWA-JPIA	35,497.03	MED/DEN/VIS INSUR PREM MAR18
		ACWA-JPIA Total	35,497.03	
63895	2/09/2018	ADAM KANOLD	96.14	PIZZA FOR DIST CREW-ASHLEY RD
		ADAM KANOLD Total	96.14	
63896	2/09/2018	ALAN PRICHARD	49.99	REIMB FOR REMOTE PILOT SCHOOL
63941	2/21/2018	ALAN PRICHARD	50.04	EXP REIMB PLUMB SUPPS
63941	2/21/2018	ALAN PRICHARD	339.35	JAMESON SUPPS
		ALAN PRICHARD Total	439.38	
64000	2/28/2018	ALEXANDER'S CONT SVC	6,161.87	METER READ SRVC - FEB 2018
		ALEXANDER'S CONT SVC Total	6,161.87	
63942	2/21/2018	ANTHEM BLUE CROSS	234.81	RET BENEFIT - A DIAZ MAR 2018
63943	2/21/2018	ANTHEM BLUE CROSS	915.51	RET MED BNFT - LIEBERKNECHT
64001	2/28/2018	ANTHEM BLUE CROSS	898.65	RET MED BEN J DIAZ MAR-MAY'18
		ANTHEM BLUE CROSS Total	2,048.97	
63897	2/09/2018	AQUA TRUCK INC	5,020.00	WTR TRK HYDRANT FLUSH 1/20-26
		AQUA TRUCK INC Total	5,020.00	
63898	2/09/2018	ARCADY DISTRIBUTING	197.85	KTICHEN SUPPS
63944	2/21/2018	ARCADY DISTRIBUTING	19.00	KITCHEN SUPPS
		ARCADY DISTRIBUTING Total	216.85	
64002	2/28/2018	AT&T MOBILITY	829.54	MOBILE SRVC 01/12/18 -02/11/18
		AT&T MOBILITY Total	829.54	
63945	2/21/2018	AUTOMATED ENTRY SYS	2,264.06	REPAIR GATE KEYPAD @ BVTP
		AUTOMATED ENTRY SYS Total	2,264.06	
63892	2/07/2018	BARBER RV	36,211.33	VIN # 4YDF28S2XJ2501000 TRAILR
		BARBER RV Total	36,211.33	
63899	2/09/2018	BATTERIES PLUS - VTA	506.32	BVTP SUPPS
		BATTERIES PLUS - VTA Total	506.32	
63900	2/09/2018	BEDROCK BLDNG SUPPLIES	716.32	168 CONCRETE SACKS
		BEDROCK BLDNG SUPPLIES Total	716.32	
0	2/21/2018	BENEFLEX INC	130.50	FSA ADMIN FEE/MED/DCA FEB 2018
0	2/05/2018	BENEFLEX INC	818.91	PP #03 FSA CONTRIBUTIONS
0	2/16/2018	BENEFLEX INC	818.91	PP #04 FSA CONTRIBUTIONS
		BENEFLEX INC Total	1,768.32	
63901	2/09/2018	BRENNTAG PACIFIC INC	5,365.96	BULK CHLORINE FOR BVTP
63901	2/09/2018	BRENNTAG PACIFIC INC	1,529.19	BULK PRAESTOL FOR BVTP
		BRENNTAG PACIFIC INC Total	6,895.15	
63947	2/21/2018	BUELLFLAT ROCK CO INC	1,582.27	49.60 TONS OF CONCRETE SAND
		BUELLFLAT ROCK CO INC Total	1,582.27	
63902	2/09/2018	BUENA TOOL COMPANY	637.26	CUT OFF SAW BLADES
63948	2/21/2018	BUENA TOOL COMPANY	64.43	TRK #150 REPAIRS
63948	2/21/2018	BUENA TOOL COMPANY	22.09	MISC SHOP SUPPS
64003	2/28/2018	BUENA TOOL COMPANY	136.67	TRK #167 REPAIRS
		BUENA TOOL COMPANY Total	860.45	
0	2/01/2018	CAL PERS	700.00	GASB68 RPTING SRVC FEE
0	2/05/2018	CAL PERS	13,503.88	PP #03 PENSION CONTR - EE & ER
0	2/16/2018	CAL PERS	13,049.22	PP #04 PENSION CONTR - EE & ER
		CAL PERS Total	27,253.10	

CK #	Date	Vendor	Amount	Description
63949	2/21/2018	CALIFORNIA ELECT SUPPLY	9,735.73	ORTEGA PMP STN AC DRIVE UPGRDE
63997	2/28/2018	CALIFORNIA ELECT SUPPLY	47.30	BVTP SUPPS
63997	2/28/2018	CALIFORNIA ELECT SUPPLY	362.27	BVTP SUPPS
		CALIFORNIA ELECT SUPPLY Total	10,145.30	
63950	2/21/2018	CANON FINANCIAL SERV	318.64	OFC CANON LEASE FEB 2018
		CANON FINANCIAL SERV Total	318.64	
63951	2/21/2018	CARP VALLEY LUMBER CO	37.70	2.2G GASOLINE CAN (BVTP)
64004	2/28/2018	CARP VALLEY LUMBER CO	1,036.99	BVTP EMERG SUPPS
64004	2/28/2018	CARP VALLEY LUMBER CO	7.75	BVTP SUPPS
		CARP VALLEY LUMBER CO Total	1,082.44	
63952	2/21/2018	CARP VALLEY WATER DIST	1,036.99	SUPPS FOR FLOOD BARRIER
63952	2/21/2018	CARP VALLEY WATER DIST	7.75	BVTP SUPPS
64005	2/28/2018	CARP VALLEY WATER DIST	340,239.73	CATER QTRLY TRMT 18Q2 COSTS
64005	2/28/2018	CARP VALLEY WATER DIST	1,246.18	ORTEGA RESERVOIR COSTS 0617
64005	2/28/2018	CARP VALLEY WATER DIST	86.48	ORTEGA RESERVOIR COSTS 0717
64005	2/28/2018	CARP VALLEY WATER DIST	1,116.47	ORTEGA RESERVOIR COSTS 0817
64005	2/28/2018	CARP VALLEY WATER DIST	1,316.76	ORTEGA RESERVOIR COSTS 0917
64005	2/28/2018	CARP VALLEY WATER DIST	74.35	ORTEGA RESERVOIR COSTS 1017
64005	2/28/2018	CARP VALLEY WATER DIST	1,749.12	ORTEGA RESERVOIR COSTS 1117
		CARP VALLEY WATER DIST Total	346,873.83	
63903	2/09/2018	CARQUEST AUTO PARTS	7.25	TRK # 142 REPAIRS
63953	2/21/2018	CARQUEST AUTO PARTS	87.26	TRK #142 REPAIRS
63953	2/21/2018	CARQUEST AUTO PARTS	34.59	TRK #161 REPAIRS
		CARQUEST AUTO PARTS Total	129.10	
63904	2/09/2018	CENTRAL MACHINE & WELD	245.15	M5 -WELD RIVEN RCK BRIDGE PROJ
63954	2/21/2018	CENTRAL MACHINE & WELD	940.00	4HRS BOOM SRVC AT BV PUMP STN
64007	2/28/2018	CENTRAL MACHINE & WELD	32,386.44	MUTUAL AID PIPE RPR & MATERIAL
		CENTRAL MACHINE & WELD Total	33,571.59	
0	2/05/2018	CITISTREET - CALPERS 457	4,956.84	PP #03 457 CONTRIBUTION
0	2/16/2018	CITISTREET - CALPERS 457	2,910.84	PP #04 457 CONTRIBUTION
		CITISTREET - CALPERS 457 Total	7,867.68	
64008	2/28/2018	CITY OF VENTURA	32,759.53	LABOR/EQUIP MUTUAL AID 1/09
		CITY OF VENTURA Total	32,759.53	
64013	2/28/2018	CO OF S B WATER AGENCY	558.54	IWRM PLAN COSTS JUL-DEC2017
		CO OF S B WATER AGENCY Total	558.54	
63955	2/21/2018	COASTLINE EQUIPMENT	727.02	REPAIRS TO BACKHOE #172
		COASTLINE EQUIPMENT Total	727.02	
63956	2/21/2018	COHEN & BURGE LLP	39,600.00	MUDSLIDE/LIEBERMAN/PERSONNEL
63956	2/21/2018	COHEN & BURGE LLP	360.00	NESBITT LEGAL
		COHEN & BURGE LLP Total	39,960.00	
64009	2/28/2018	COLANTUONO, HIGHSMITH	1,275.00	NESBITT CLASS ACTION SETTLEMEN
		COLANTUONO, HIGHSMITH Total	1,275.00	
63905	2/09/2018	COLONIAL LIFE	533.66	INSUR PREM RE: 1/08 & 1/22
64010	2/28/2018	COLONIAL LIFE	533.66	INSUR PREM RE: 2/05 & 2/16
		COLONIAL LIFE Total	1,067.32	
63906	2/09/2018	COMPUVISION	108.34	D SMITH REMOTE DESKTOP
63906	2/09/2018	COMPUVISION	6,081.26	SOPHOS/FLOOD/COX /REMOTE
63957	2/21/2018	COMPUVISION	695.00	DATTO CLOUD BACKUP - FEB 2018
63957	2/21/2018	COMPUVISION	1,058.20	DEP FOR 13 NITRO LICENSES
64011	2/28/2018	COMPUVISION	108.73	REMOTE DSKTOP LIC - M LANGE
		COMPUVISION Total	8,051.53	
64012	2/28/2018	CO OF SANTA BARBARA	3,013.08	FY 2017-18 MISC GEN EMISSIONS
		CO OF SANTA BARBARA Total	3,013.08	
63907	2/09/2018	COX COMMUNICATIONS	500.18	ADMIN PHONE/INTERNET - FEB 18
63958	2/21/2018	COX COMMUNICATIONS	487.57	BVTP TEL/INTERNET FEB 2018
		COX COMMUNICATIONS Total	987.75	

CK #	Date	Vendor	Amount	Description
63890	2/1/2018	CUST: PETER LORENZ	777.55	CUSTOMER REFUND
		CUST: PETER LORENZ Total	777.55	
63908	2/09/2018	DAL POZZO TIRE CORP	1,052.68	TRK #144 REPAIRS
63908	2/09/2018	DAL POZZO TIRE CORP	40.00	REPAIR 2 FLATS
		DAL POZZO TIRE CORP Total	1,092.68	
63909	2/09/2018	DATAPROSE LLC	2,421.76	MAIL SRVC - JAN 2018 STMTS
		DATAPROSE LLC Total	2,421.76	
64014	2/28/2018	DEERE & COMPANY	12,510.01	2018 REPLACE JD GATOR JAMESON
		DEERE & COMPANY Total	12,510.01	
63959	2/21/2018	DOCUPRODUCTS	76.87	CONTRACT BASE CHG 2/12 TO 3/11
		DOCUPRODUCTS Total	76.87	
63910	2/09/2018	DUDEK	1,436.25	SGMA PRF SRVCS THRU 12/29/17
63910	2/09/2018	DUDEK	225.00	PROF SRVC TO 1/26/18
63910	2/09/2018	DUDEK	3,537.50	EMERG PERMITTING SRVCS TO 1/26
63960	2/21/2018	DUDEK	14,997.54	1/9 FLOOD EMERG TECH SRVCS
63960	2/21/2018	DUDEK	600.00	SGMA SRVCS THRU 1/26/18
		DUDEK Total	20,796.29	
63911	2/09/2018	ECHO COMMUNICATIONS	931.85	AFTER HOURS SRVC - JAN 2018
		ECHO COMMUNICATIONS Total	931.85	
63912	2/09/2018	ELECTRIC PARTS CENTER	274.45	BVTP SUPPS
		ELECTRIC PARTS CENTER Total	274.45	
64015	2/28/2018	ELLISON SCHNEIDER HARRIS	595.00	ENVIRON SRVC THRU 12/31/2017
		ELLISON SCHNEIDER HARRIS Total	595.00	
63913	2/09/2018	FAMCON PIPE & SUPPLY INC	7,780.63	4 JONES FIRE HYDRANTS-INV ITEM
		FAMCON PIPE & SUPPLY INC Total	7,780.63	
63961	2/21/2018	FEDEX	19.02	SHIP CHGS FROM CRESTLINE
64016	2/28/2018	FEDEX	73.25	OVRNGHT PKG TO CCRWQCB
		FEDEX Total	92.27	
63914	2/09/2018	FERGUSON WATERWORKS	434.67	NON-INVENTORY ITEMS
63962	2/21/2018	FERGUSON WATERWORKS	2,006.46	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	1,083.63	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	150.57	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	124.32	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	633.66	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	324.47	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	5,824.35	HOT SPRINGS REPAIR GATE VALVE
63962	2/21/2018	FERGUSON WATERWORKS	68,760.25	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	1,817.74	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	4,208.52	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	294.80	INVENTORY STOCK & NON-INVENT
63962	2/21/2018	FERGUSON WATERWORKS	1,812.00	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	281.62	INVENTORY STOCK
63962	2/21/2018	FERGUSON WATERWORKS	2,437.42	INVENTORY STOCK/NON-INVENTORY
63962	2/21/2018	FERGUSON WATERWORKS	568.06	INVENTORY STOCK &NON-INVENTORY
64017	2/28/2018	FERGUSON WATERWORKS	43,864.96	INVENTORY & NON-INVENTORY SUPP
64017	2/28/2018	FERGUSON WATERWORKS	4,908.22	INVENTORY/NON-INVENTORY SUPPS
64017	2/28/2018	FERGUSON WATERWORKS	279.63	NON-INVENTORY ITEMS
64017	2/28/2018	FERGUSON WATERWORKS	6,961.27	SUPPS REQ FOR 1/9 DEBRIS RPR
64017	2/28/2018	FERGUSON WATERWORKS	123.29	NON-INVENTORY SUPPSI
		FERGUSON WATERWORKS Total	146,899.91	
63915	2/09/2018	FGL ENVIRONMENTAL	128.00	WTR SAMPLE ANALYSIS 1/17
63915	2/09/2018	FGL ENVIRONMENTAL	744.00	WTR SAMPLE ANALYSIS 01/18
63915	2/09/2018	FGL ENVIRONMENTAL	1,322.00	WTR SAMPLE ANALYSIS 01/18
		FGL ENVIRONMENTAL Total	2,194.00	

CK #	Date	Vendor	Amount	Description
64019	2/28/2018	FRANK SCHIPPER CONST	380.04	REF FOR PVT FL INST 1187 CVR
		FRANK SCHIPPER CONST Total	380.04	
63966	2/21/2018	FRONTIER	45.71	TELEMETRY LINE 2/7 - 3/6/18
64020	2/28/2018	FRONTIER	139.99	ADMIN INTERNET 2/15 - 3/14/18
		FRONTIER Total	185.70	
64021	2/28/2018	FUEL SMART SB	1,632.32	FUEL PURCHASES THRU 2/27
64021	2/28/2018	FUEL SMART SB	2,661.66	FUEL PURCHASES THRU 2/13
64021	2/28/2018	FUEL SMART SB	5,561.89	FUEL PURCHASES THRU 1/30
		FUEL SMART SB Total	9,855.87	
63967	2/21/2018	GEORGE T. HALL CO., INC	1,872.00	LEVEL CONTROL FOR DOULTON
		GEORGE T. HALL CO., INC Total	1,872.00	
63916	2/09/2018	GRAINGER INC.	41.33	JAMESON SUPPS
		GRAINGER INC. Total	41.33	
63917	2/09/2018	HACH COMPANY	1,643.19	BVTP SUPPS
63917	2/09/2018	HACH COMPANY	615.78	BVTP SUPPS
		HACH COMPANY Total	2,258.97	
64022	2/28/2018	HARRIETTE AMBACH	55.20	WATER LOSS REF ACT #01-0205-13
		HARRIETTE AMBACH Total	55.20	
63918	2/09/2018	HARRINGTON INDUSTRIAL	481.92	JAMESON SUPPS
		HARRINGTON INDUSTRIAL Total	481.92	
0	2/05/2018	HARTFORD LIFE INS CO	25.00	PP #03 457 CONTRIBUTION
0	2/16/2018	HARTFORD LIFE INS CO	25.00	PP #04 457 CONTRIBUTION
		HARTFORD LIFE INS CO Total	50.00	
64023	2/28/2018	HAYWARD LUMBER	119.63	SUPPS FOR 1/9 DEBRIS FLOW
		HAYWARD LUMBER Total	119.63	
63919	2/09/2018	IBS OF SIERRA MADRE	83.91	TRK # 168 REPAIRS
		IBS OF SIERRA MADRE Total	83.91	
64024	2/28/2018	IRON MOUNTAIN	79.42	SHRED SRVCS FEB 2018
		IRON MOUNTAIN Total	79.42	
0	2/01/2018	JAN E ABEL	275.76	FEB18 RETIREE MED BENEFIT
0	2/21/2018	JAN E ABEL	291.46	RET MED BENEFIT MAR 2018
		JAN E ABEL Total	567.22	
63920	2/09/2018	JUAN O.'S MOBILE REPAIR	5,035.00	WTR TRK FLUSHING 1/20-26/18
		JUAN O.'S MOBILE REPAIR Total	5,035.00	
63921	2/09/2018	LASH CONSTRUCTION INC.	170,371.80	PROG BILL SYCAMORE CYN REPLACE
63921	2/09/2018	LASH CONSTRUCTION INC.	55,418.40	PROG BILLING SYC SYN MAIN REPL
		LASH CONSTRUCTION INC. Total	225,790.20	
63994	2/27/2018	LAURA CAMP	1,063.62	RETRO PAY: COLA/MERIT INCREASE
		LAURA CAMP Total	1,063.62	
0	2/05/2018	LINCOLN FINANCIAL	1,625.00	PP #03 457 CONTRIBUTION
0	2/16/2018	LINCOLN FINANCIAL	1,625.00	PP #04 457 CONTRIBUTION
		LINCOLN FINANCIAL Total	3,250.00	
63968	2/21/2018	LINCOLN FINANCIAL GROUP	819.04	LTD INSUR PREM - MAR 2018
		LINCOLN FINANCIAL GROUP Total	819.04	
63939	2/09/2018	LOUIS IGERT	1,157.73	AIRFARE/VEHICLE/TRVL TIME
		LOUIS IGERT Total	1,157.73	
63996	2/28/2018	MARBORG DISPOSAL CO.	937.50	3 RESTROOMS/2 WASH STN TEMP
63996	2/28/2018	MARBORG DISPOSAL CO.	706.27	3 YRD BIN/TRASH/RECYCLE SRVC
63996	2/28/2018	MARBORG DISPOSAL CO.	133.92	25 YRD ROLL OFF RENTAL
63996	2/28/2018	MARBORG DISPOSAL CO.	137.50	PORTABLE RESTROOM/SINK SRVC
63996	2/28/2018	MARBORG DISPOSAL CO.	134.69	PICKUP PORT RESTROOM/SINKS
		MARBORG DISPOSAL CO. Total	2,049.88	
63922	2/09/2018	MARTHA S. LANGE	6,000.00	JAN 13-FEB 2 FEMA DATA
		MARTHA S. LANGE Total	6,000.00	
63971	2/21/2018	MATTRESS MIKE INC.	585.59	QUEEN MATTRESS 4 JAMESON LAKE
		MATTRESS MIKE INC. Total	585.59	
63972	2/21/2018	MICHAEL BAKER INT	1,202.50	PROF CONSULT SRVCS THRU 1/28
		MICHAEL BAKER INT Total	1,202.50	

CK #	Date	Vendor	Amount	Description
63995	2/27/2018	MISSION LINEN SUPPLY	8,393.80	MTHLY UNIF SRVC-DEC/JAN TSHIRT
		MISSION LINEN SUPPLY Total	8,393.80	
63925	2/09/2018	MONTECITO JOURNAL	302.90	1/4 PG AD JAN 18TH HEALTH/SAFE
		MONTECITO JOURNAL Total	302.90	
63926	2/09/2018	MONTECITO VILLAGE	60.26	BVTP PAINT SUPPS
63926	2/09/2018	MONTECITO VILLAGE	38.73	BVTP PAINT SUPPS
63973	2/21/2018	MONTECITO VILLAGE	15.06	FIREHOSE RAMPS ASHLEY RD SUPPS
		MONTECITO VILLAGE Total	114.05	
63974	2/21/2018	NBS GOVERNMENT FINANCE	2,420.00	PHASE 1 RATE STUDY ALT
		NBS GOVERNMENT FINANCE Total	2,420.00	
0	2/05/2018	PAYLOCITY CORP	54,416.96	PP #03 TAX DEPOSIT
0	2/16/2018	PAYLOCITY CORP	29,823.26	PP #04 TAX DEPOSIT
		PAYLOCITY CORP Total	84,240.22	
0	2/09/2018	PAYLOCITY CORPORATION	377.07	PAYROLL FEES END 2/02; PP #3
0	2/21/2018	PAYLOCITY CORPORATION	206.49	P/R FEES END 2/16/18; PP#4
0	2/21/2018	PAYLOCITY CORPORATION	58.16	SPEC P/R PROC_CESAR LIMON CORR
		PAYLOCITY CORPORATION Total	641.72	
63927	2/09/2018	PITNEY BOWES PURCHASE	301.50	REFILL PITNEY BOWES METER
		PITNEY BOWES PURCHASE Total	301.50	
64025	2/28/2018	PROTOCOL AGENCY, INC.	26,490.42	BM PLACEMENT FEE - DARYL SMITH
		PROTOCOL AGENCY, INC. Total	26,490.42	
63928	2/09/2018	PURETEC	139.69	QTRLY TANK RENTAL 2/1-4/30
		PURETEC Total	139.69	
63929	2/09/2018	RAUCH COMMUNICATION	1,515.50	WEBSITE/ENEWS/SOC MEDIA/PHOTO
63929	2/09/2018	RAUCH COMMUNICATION	7,112.50	EMERG OUTRCH/NEWS/WEBSITE
63929	2/09/2018	RAUCH COMMUNICATION	700.00	BLD & CODE WEB DSGN TEMP/CMS
64026	2/28/2018	RAUCH COMMUNICATION	982.50	ENEWS/WEBSITE/SOC MEDIA
		RAUCH COMMUNICATION Total	10,310.50	
63975	2/21/2018	RED WING BUSINESS	250.00	SAFETY BOOTS - LIMON CESAR
63975	2/21/2018	RED WING BUSINESS	248.57	SAFETY BOOTS - ACQUISTAPACE, S
		RED WING BUSINESS Total	498.57	
63930	2/09/2018	ROTORK CONTROLS INC	14,113.02	2 ELEC VALVE ACTUATORS (BVTP)
63930	2/09/2018	ROTORK CONTROLS INC	1,036.81	SRVC CONT ELEC VALVE ACTUATORS
		ROTORK CONTROLS INC Total	15,149.83	
63931	2/09/2018	S.B. HOME IMPR CNTR	70.01	JAMESON SUPPS
63931	2/09/2018	S.B. HOME IMPR CNTR	80.79	JAMESON SUPPS
63976	2/21/2018	S.B. HOME IMPR CNTR	114.16	PLYWOOD SUPPS
63976	2/21/2018	S.B. HOME IMPR CNTR	34.39	JAMESON SUPPS
63976	2/21/2018	S.B. HOME IMPR CNTR	332.01	JAMESON KITCHEN/BATH SUPPS
		S.B. HOME IMPR CNTR Total	631.36	
63893	2/08/2018	SANTA BARBARA GLASS	1,355.00	GLASS TOP FOR CONF TABLE
		SANTA BARBARA GLASS Total	1,355.00	
63977	2/21/2018	SANTA BARBARA SAND	495.00	HAUL 17CUB YRDS DIRT/ROCK/CLAY
63977	2/21/2018	SANTA BARBARA SAND	1,088.49	48.57TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	482.01	6.91 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,537.33	8.98 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	925.34	41.29TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,701.08	49.26TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	219.62	9.80 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,165.35	52.0 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,795.69	52.0 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,795.69	52.0 TONS SAND & CLASS II BASE
63977	2/21/2018	SANTA BARBARA SAND	1,165.35	52.0 TONS SAND & CLASS II BASE
		SANTA BARBARA SAND Total	12,370.95	

CK #	Date	Vendor	Amount	Description
63979	2/21/2018	SATCOM DIRECT INC	56.45	JAMESON SATTELITE PHONE
63979	2/21/2018	SATCOM DIRECT INC	172.35	JAMESON SAT PHONE JAN 2018
		SATCOM DIRECT INC Total	228.80	
63980	2/21/2018	SEMITROPIC WTR STORAGE	7,265.00	2018 ANNUAL MGMT/MAINT FEE
		SEMITROPIC WTR STORAGE Total	7,265.00	
63932	2/09/2018	SMARDAN HATCHER CO.	39.53	JAMESON SUPPS
63932	2/09/2018	SMARDAN HATCHER CO.	83.83	JUNCAL DAM WEIRBOX-A LARSEN
63981	2/21/2018	SMARDAN HATCHER CO.	97.34	BVTP SUPPS
		SMARDAN HATCHER CO. Total	220.70	
63933	2/09/2018	SOAP MAN	212.43	KITCHEN/OFFICE SUPPS
63982	2/21/2018	SOAP MAN	472.26	OFC/KITCHEN SUPPS
64027	2/28/2018	SOAP MAN	251.43	KITCHEN/SHOP SUPPS
		SOAP MAN Total	936.12	
63983	2/21/2018	SOUTHERN CALIF EDISON	14,211.16	MTHLY ELEC SRVC 12/26 TO 1/25
		SOUTHERN CALIF EDISON Total	14,211.16	
64028	2/28/2018	SOUTHERN CALIF GAS	13.20	ADMIN GAS SRVC 1/05 - 2/02/18
		SOUTHERN CALIF GAS Total	13.20	
63984	2/21/2018	STAPLES ADVANTAGE	379.31	OFFICE SUPPS
64029	2/28/2018	STAPLES ADVANTAGE	211.17	OFFICE SUPPS
64029	2/28/2018	STAPLES ADVANTAGE	15.07	OFFICE SUPPS
64029	2/28/2018	STAPLES ADVANTAGE	59.53	OFFICE SUPPS
64029	2/28/2018	STAPLES ADVANTAGE	112.03	OFFICE SUPPS
		STAPLES ADVANTAGE Total	777.11	
63934	2/09/2018	STAPLES CREDIT PLAN	118.48	OFFICE SUPPS 1/15
63934	2/09/2018	STAPLES CREDIT PLAN	10.23	OFFICE SUPPS 1/13
63934	2/09/2018	STAPLES CREDIT PLAN	42.82	LATE FEE 1/18 TO BE REVERSED
63934	2/09/2018	STAPLES CREDIT PLAN	147.11	OFFICE SUPPS 1/14
		STAPLES CREDIT PLAN Total	318.64	
63935	2/09/2018	STEP SAVER INC	2,098.13	BVTP BULK COARSE SALT 14K LBS
		STEP SAVER INC Total	2,098.13	
63985	2/21/2018	THOMAS TOWING INC.	312.50	TOW TRLR FROM VTA TO DEPOT RD
63985	2/21/2018	THOMAS TOWING INC.	2,062.50	TOW TRLR TO JAMESON
		THOMAS TOWING INC. Total	2,375.00	
64030	2/28/2018	TIERRA CONTRACTING, INC.	132,066.17	1/09 DEBRIS FLOW MUTUAL AID
		TIERRA CONTRACTING, INC. Total	132,066.17	
63936	2/09/2018	TOM SHEIL	2,108.00	PROF CONSULT SRVCS 2/02 & 2/09
63986	2/21/2018	TOM SHEIL	2,108.00	PROF CONSULT SRVCS 2/16 & 2/23
		TOM SHEIL Total	4,216.00	
64031	2/28/2018	TYLER TECHNOLOGIES INC	105.00	WEBSITE SUPPORT FEB 2018
		TYLER TECHNOLOGIES INC Total	105.00	
64032	2/28/2018	VALLEY CONST SEWER	225.00	CLEAN DRAIN SHOP BATHROOM
		VALLEY CONST SEWER Total	225.00	
63891	2/5/2018	VOID	-	VOID
63923	2/09/2018	VOID	-	VOID
63924	2/09/2018	VOID	-	VOID
63963	2/21/2018	VOID	-	VOID
63964	2/21/2018	VOID	-	VOID
63965	2/21/2018	VOID	-	VOID
63969	2/21/2018	VOID	-	VOID
63970	2/21/2018	VOID	-	VOID
63978	2/21/2018	VOID	-	VOID
63990	2/21/2018	VOID	-	VOID
63991	2/21/2018	VOID	-	VOID
63992	2/21/2018	VOID	-	VOID
63993	2/21/2018	VOID	-	VOID
63999	2/28/2018	VOID	-	STUB VOID
64006	2/28/2018	VOID	-	STUB VOID
64018	2/28/2018	VOID	-	STUB VOID
		VOID Total	-	

CK #	Date	Vendor	Amount	Description
0	2/21/2018	WELLS FARGO VISA	15,000.00	1/9 EVENT CREW LUNCHES
0	2/21/2018	WELLS FARGO	2,670.34	JAN 2018 BANK ANALYSIS CHR
		WELLS FARGO Total	17,670.34	
63987	2/21/2018	WESTERN EXTERMINATOR	65.50	BVTP EXTERM SRVC JAN 2018
63987	2/21/2018	WESTERN EXTERMINATOR	111.00	JAN-FEB EXTERM SRVC ADMIN
63987	2/21/2018	WESTERN EXTERMINATOR	69.00	ADMIN EXTERM SRVC JAN 2018
		WESTERN EXTERMINATOR Total	245.50	
63988	2/21/2018	WOODARD & CURRAN	8,920.75	RECYCLED WTR FACILITES PLAN
		WOODARD & CURRAN Total	8,920.75	
63937	2/09/2018	WOOTTON PRINTING CO	239.40	1000 COLOR #10 BIZ ENVELOPES
		WOOTTON PRINTING CO Total	239.40	
63989	2/21/2018	ZACHARIAS HUNT	5,177.50	FEMA PROJ T3:DISINFECT/SAMPLIN
		ZACHARIAS HUNT Total	5,177.50	
63938	2/09/2018	ZEE MEDICAL SERVICE	51.61	REPLENISH SHOP MED SUPPS
		ZEE MEDICAL SERVICE Total	51.61	
		Grand Total	1,441,240.28	

**MONTECITO WATER DISTRICT
PAYMENT OF BILLS
TOTAL DISBURSEMENTS SUMMARY
FOR THE MONTH OF MARCH 2018**

SECTION: 3-B

AP CHECK REGISTER **\$ 1,287,058.01**

NET PAYROLL DIRECT DEPOSITS ¹

3/5/2018	Pay Period #5	63,558.95	
3/19/2018	Pay Period #6	60,068.24	
3/23/2018	Special Final Payroll	13,069.87	
Payroll Direct Deposits			\$ 136,697.06

EXTERNAL WIRE TRANSFERS OUT FOR PAYMENT OF BILLS ²

3/16/2018	CCWA	228,086.96	
Subtotal External Wire Transfers			\$228,086.96

TOTAL DISBURSEMENTS **\$1,651,842.03**

INTERNAL WIRE TRANSFERS BETWEEN ACCOUNTS ³

NET INTERNAL WIRE TRANSFERS **\$ -**

¹ The Net Payroll Direct Deposits are the payroll amounts that are deposited into employee bank accounts through an ACH. Payments for employee benefits and payroll taxes, both the employee and employer portions, are recorded on the Check Register, therefore are not included.

² External Wire Transfers Out are wire transfers which are made periodically for items such as debt service payments, the fixed portion of the State Water Project payment, supplemental water purchases and transfers to open new District bank or investment accounts.

³ Internal Wire Transfers Between Accounts held by Montecito Water District are made periodically for items such as transfers between investment accounts and bank accounts or for transfers to open new bank or investment accounts.

**Montecito Water District
Check Register
MARCH 1, 2018 through MARCH 31, 2018**

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64033	3/16/2018	A & B GLASS	35.51	REPAIR GLASS BROKEN AT DTP
		A & B GLASS Total	35.51	
64034	3/16/2018	A-1 COMMERCIAL SWEEP	1,190.00	COMM'L SWEEP YARD/PKG LOT
		A-1 COMMERCIAL SWEEP Total	1,190.00	
64132	3/29/2018	ACWA/JPIA	1,900.00	FY 4/01/18 TO 4/01/19 CRIME PR
		ACWA/JPIA Total	1,900.00	
64036	3/16/2018	ACWA-JPIA	35,240.67	MED/DEN/VIS INSUR PREM APR18
		ACWA-JPIA Total	35,240.67	
64037	3/16/2018	ALAN PRICHARD	61.43	FOOD/SNACKS FOOD - FLOOD 2018
64037	3/16/2018	ALAN PRICHARD	538.70	REIMB FOR GARMIN GPS
		ALAN PRICHARD Total	600.13	
64133	3/29/2018	ALEXANDER'S CONT SVC	6,420.04	METER READ SRVC - MAR 2018
		ALEXANDER'S CONT SVC Total	6,420.04	
64038	3/16/2018	ALL AROUND LANDSCAPE	30.83	BVTP SUPPS
64038	3/16/2018	ALL AROUND LANDSCAPE	52.72	BVTP SUPPS
		ALL AROUND LANDSCAPE Total	83.55	
64134	3/29/2018	ANTHEM BLUE CROSS	234.81	RETIREE INS- A DIAZ APR 2018
		ANTHEM BLUE CROSS Total	234.81	
64035	3/16/2018	A-OK POWER EQUIPMENT	140.02	FLEET SUPPS
64131	3/29/2018	A-OK POWER EQUIPMENT	56.59	SHOP SUPPS
		A-OK POWER EQUIPMENT Total	196.61	
64039	3/16/2018	AQUA-FLO SUPPLY	3.82	JAMESON PLUMB SUPPS
64039	3/16/2018	AQUA-FLO SUPPLY	187.79	JAMESON PLUMB SUPPS
		AQUA-FLO SUPPLY Total	191.61	
64040	3/16/2018	AQUA-METRIC SALES CO	6,078.69	INVENTORY STOCK - METERS
		AQUA-METRIC SALES CO Total	6,078.69	
64041	3/16/2018	ARCADY DISTRIBUTING	4.90	KITCHEN SUPPS
64135	3/29/2018	ARCADY DISTRIBUTING	117.20	KITCHEN SUPPS
		ARCADY DISTRIBUTING Total	122.10	
64136	3/29/2018	AT&T MOBILITY	809.38	MOBILE SRVC 02/12 - 03/11/18
		AT&T MOBILITY Total	809.38	
64042	3/16/2018	AUTOMATED ENTRY SYS	518.12	RPR DMG FROM STRM: 266 STA ROS
64042	3/16/2018	AUTOMATED ENTRY SYS	318.95	LABOR/INST KNOX FIRE SWITCH
		AUTOMATED ENTRY SYS Total	837.07	
64043	3/16/2018	AW DIRECT	77.34	TIRE REPAIR BOOT
		AW DIRECT Total	77.34	
64044	3/16/2018	BAKERSFIELD PIPE	272.94	JAMESON LKE SUPPS
		BAKERSFIELD PIPE Total	272.94	
64045	3/16/2018	BARTLETT TREE	13,205.00	JAMESON LKE CLEANUP TREE DMG
		BARTLETT TREE Total	13,205.00	
0	3/15/2018	BENEFLEX INC	122.00	FSA ADMIN FEE/MED/DCA MAR 2018
0	3/05/2018	BENEFLEX INC	818.91	PP #05 FSA CONTRIBUTIONS
0	3/19/2018	BENEFLEX INC	818.91	PP #06 FSA CONTRIBUTIONS
		BENEFLEX INC Total	1,759.82	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64046	3/16/2018	BIG RED CRANE CO	2,342.50	PRK LN WEST/HIGHLINE WRK
		BIG RED CRANE CO Total	2,342.50	
64047	3/16/2018	BRENNTAG PACIFIC INC	2,881.80	BULK CHLORINE ORTEGA RES
		BRENNTAG PACIFIC INC Total	2,881.80	
64048	3/16/2018	BRIAN BERMUDEZ	120.00	SVC CALL 3/05 CK HEAT SYSTEMS
		BRIAN BERMUDEZ Total	120.00	
64049	3/16/2018	C.A. LARSEN CO.	899.40	RMV/RPLC GRG PWR PANEL
64049	3/16/2018	C.A. LARSEN CO.	4,070.30	MTR /RPR WEIRHOUSE FLR
64049	3/16/2018	C.A. LARSEN CO.	3,311.41	TRANSPORT RV FROM DLR TO JUNCA
64049	3/16/2018	C.A. LARSEN CO.	2,841.37	CLN WEIRBOX, FLSH PENSTCK, HLN
64049	3/16/2018	C.A. LARSEN CO.	180.00	PHOTOGRPH 4 THOMAS FIRE CLM
64049	3/16/2018	C.A. LARSEN CO.	760.00	RMVE DEAD TREE WEIRHOUSE
64138	3/29/2018	C.A. LARSEN CO.	590.00	FEMA TASK H1: 1000 E MTN DR
64138	3/29/2018	C.A. LARSEN CO.	350.00	FEMA H3: 803 PARK LN WEST CRK
64138	3/29/2018	C.A. LARSEN CO.	470.00	FEMA M12: 900 BUENA VISTA
64138	3/29/2018	C.A. LARSEN CO.	890.00	FEMA J3: JUNCAL RPR AT ALDER
64138	3/29/2018	C.A. LARSEN CO.	120.00	FEMA M1-EVR 1254 PARA GRNDE
64138	3/29/2018	C.A. LARSEN CO.	60.00	FEMA M10 -743 LILAC DR FH #689
64138	3/29/2018	C.A. LARSEN CO.	120.00	FEMA TASK M11-584 TORO CYN RD
64138	3/29/2018	C.A. LARSEN CO.	230.00	FEMA M2: 1984 LILAC/TOLLIS BR
64138	3/29/2018	C.A. LARSEN CO.	3,630.00	FEMA TSK M4: 2831 EVR BRIDGE
64138	3/29/2018	C.A. LARSEN CO.	470.00	FEMA M5-801 ROCK BRDGE RD
64138	3/29/2018	C.A. LARSEN CO.	180.00	FEMA M6-2350 EVR ROMERO CRK
64138	3/29/2018	C.A. LARSEN CO.	230.00	FEMA M4: 2295 BELLA VISTA DR
		C.A. LARSEN CO. Total	19,402.48	
64050	3/16/2018	CACHUMA O&M BOARD	62,193.44	2ND PRD 4/01-9/30/18 ENTITLEMT
		CACHUMA O&M BOARD Total	62,193.44	
0	3/05/2018	CAL PERS	13,080.69	PP #05 PENSION CONTR - EE & ER
0	3/19/2018	CAL PERS	12,955.81	PP #06 PENSION CONTR - EE & ER
0	3/23/2018	CAL PERS	224.62	SPECIAL FINAL PAYROLL
		CAL PERS Total	26,261.12	
64141	3/29/2018	CALIFORNIA ELECTRIC	179.43	BVTP SUPPS
64141	3/29/2018	CALIFORNIA ELECTRIC	190.53	JAMESON SUPPS
		CALIFORNIA ELECTRIC Total	369.96	
64142	3/29/2018	CANON FINANCIAL SERV	318.64	OFC CANON LEASE MAR 2018
		CANON FINANCIAL SERV Total	318.64	
64051	3/16/2018	CARQUEST AUTO PARTS	459.58	GENERATOR REPAIRS (ALL)
64051	3/16/2018	CARQUEST AUTO PARTS	25.26	GENERATOR REPAIRS
64051	3/16/2018	CARQUEST AUTO PARTS	8.09	TRK #177 REPAIRS
64051	3/16/2018	CARQUEST AUTO PARTS	8.29	TRK #141 REPAIRS
64143	3/29/2018	CARQUEST AUTO PARTS	7.41	TRK #141 REPAIRS
64143	3/29/2018	CARQUEST AUTO PARTS	232.90	TRK #178 REPAIRS
64143	3/29/2018	CARQUEST AUTO PARTS	3.71	TRK #178 REPAIRS
64143	3/29/2018	CARQUEST AUTO PARTS	37.91	TRK #153 REPAIRS
		CARQUEST AUTO PARTS Total	783.15	
64144	3/29/2018	CASCADE WELL & PUMP	7,469.00	AMAPOLA WELL PUMP INSTALL
		CASCADE WELL & PUMP Total	7,469.00	
64052	3/16/2018	CENTRAL MACHINE	4,560.00	FINAL PIPE REPAIRS 1/9 DEBRIS
64052	3/16/2018	CENTRAL MACHINE	123.59	JUNCAL MAG METER PIPE SUPP
		CENTRAL MACHINE Total	4,683.59	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
0	3/05/2018	CITISTREET/CALPERS 457	3,125.84	PP #05 457 CONTRIBUTION
0	3/19/2018	CITISTREET/CALPERS 457	3,125.84	PP #06 457 CONTRIBUTION
0	3/23/2018	CITISTREET/CALPERS 457	5,100.00	SPECIAL FINAL PAYROLL
		CITISTREET/CALPERS 457 Total	11,351.68	
64145	3/29/2018	CITY OF SANTA MARIA	11,420.71	FEMA EMERG MUTUAL AID JAN2018
		CITY OF SANTA MARIA Total	11,420.71	
64146	3/29/2018	COHEN & BURGE LLP	26,904.00	MUDSLIDE/RICHARDSON/CCWA
64146	3/29/2018	COHEN & BURGE LLP	1,656.00	NESBITT CLASS ACTION
		COHEN & BURGE LLP Total	28,560.00	
64053	3/16/2018	COLANTUONO, HIGHSMITH	37.50	NESBITT CLASS ACTION LEGAL
		COLANTUONO, HIGHSMITH Total	37.50	
64054	3/16/2018	COLE-PARMER INST	209.53	(2) LQD IN GLASS THERMOMETER
		COLE-PARMER INST Total	209.53	
64147	3/29/2018	COLONIAL LIFE	533.66	INSUR PREM RE: 3/05 & 3/19
		COLONIAL LIFE Total	533.66	
64055	3/16/2018	COMPUVISION	1,058.20	BAL DUE ON NITRO LIC Q12216
64055	3/16/2018	COMPUVISION	1,684.45	INSTALL FIREWALL FOR JAMESON
64055	3/16/2018	COMPUVISION	2,248.51	PHONE SYS/TERM SRV/DATTO
64055	3/16/2018	COMPUVISION	695.00	DATTO BACKUP - APR 2018
		COMPUVISION Total	5,686.16	
64056	3/16/2018	CO OF SANTA BARBARA	41.00	RECYLCE NEON TUBES
		CO OF SANTA BARBARA Total	41.00	
64057	3/16/2018	COX COMMUNICATIONS	648.92	ADMIN PHONE/INTERNET MAR18
64057	3/16/2018	COX COMMUNICATIONS	728.50	ADMIN PHONE/INTERNET SRVC
		COX COMMUNICATIONS Total	1,377.42	
64058	3/16/2018	CUMMINS PACIFIC	733.12	INSPECT GEN PWR/COMP SURGE
		CUMMINS PACIFIC Total	733.12	
64149	3/29/2018	DAL POZZO TIRE CORP	392.41	TRK #155 REPAIRS
		DAL POZZO TIRE CORP Total	392.41	
64061	3/16/2018	DATAPROSE LLC	2,404.29	MAIL SRVC-FEB 2018 STMT/PSTGE
		DATAPROSE LLC Total	2,404.29	
64060	3/16/2018	D-KAL ENGINEERING, INC.	16,735.00	721 LILAC DRIVE; BRDG PIPE RPL
		D-KAL ENGINEERING, INC. Total	16,735.00	
64059	3/16/2018	DOANE AND HARTWIG	80.71	BVTP SUPPS
64148	3/29/2018	DOANE AND HARTWIG	429.45	BVTP SUPPS
64148	3/29/2018	DOANE AND HARTWIG	1,182.31	DIG CNTRL METERING PUMP/RPR
		DOANE AND HARTWIG Total	1,692.47	
64062	3/16/2018	DOCUPRODUCTS	76.87	CONTRACT BASE CHG 3/12-4/11
		DOCUPRODUCTS Total	76.87	
64063	3/16/2018	DUDEK	6,587.50	MWD EMERG PERMIT 1/27-2/23
64063	3/16/2018	DUDEK	18,000.00	MWD EMERG TECH SUPP 1/27-2/23
		DUDEK Total	24,587.50	
64064	3/16/2018	ECHO COMMUNICATIONS	401.30	AFTER HOURS SRVC -FEB2018
		ECHO COMMUNICATIONS Total	401.30	
64065	3/16/2018	ELECTRIC PARTS CENTER	208.49	20V & 50V CONTROL TRANSMITTER
64065	3/16/2018	ELECTRIC PARTS CENTER	172.15	WIKA A10 TRANSMITTER
64065	3/16/2018	ELECTRIC PARTS CENTER	142.93	BVTP SUPPS SOLENOID VALVE
64065	3/16/2018	ELECTRIC PARTS CENTER	7,787.75	BVTP MAIN CIRCUIT BREAKER
64065	3/16/2018	ELECTRIC PARTS CENTER	4,196.87	GRUNDFOS PUMP/MTR REPLACE
		ELECTRIC PARTS CENTER Total	12,508.19	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64150	3/29/2018	EWING	150.57	DIST SUPPS
		EWING Total	150.57	
64066	3/16/2018	FAMCON PIPE & SUPPLY	1,908.25	BYPASS MTR LINE REPLACE PARTS
		FAMCON PIPE & SUPPLY Total	1,908.25	
64151	3/29/2018	FERGUSON WATERWORKS	1,880.31	INVENTORY DISB DURING FLOOD
64151	3/29/2018	FERGUSON WATERWORKS	1,734.30	INVENTORY DISB DURING FLOOD
64151	3/29/2018	FERGUSON WATERWORKS	525.82	INVENTORY DISB DURING FLOOD
64151	3/29/2018	FERGUSON WATERWORKS	2,851.41	INVENTORY DISB DURING FLOOD
64151	3/29/2018	FERGUSON WATERWORKS	8,617.65	NON-INVENTORY SUPPS
64151	3/29/2018	FERGUSON WATERWORKS	657.34	NON-INVENTORY SUPPS
64186	3/29/2018	FERGUSON WATERWORKS	2,490.85	NON-INVENTORY SUPPS
		FERGUSON WATERWORKS Total	18,757.68	
64069	3/16/2018	FGL ENVIRONMENTAL	240.00	WTR SAMPLE ANALYSIS 01/31
64069	3/16/2018	FGL ENVIRONMENTAL	130.00	WTR SAMPLE ANALYSIS 02/01
64069	3/16/2018	FGL ENVIRONMENTAL	110.00	WTR SAMPLE ANALYSIS 02/01
64069	3/16/2018	FGL ENVIRONMENTAL	64.00	WTR SAMPLE ANALYSIS 02/02
64069	3/16/2018	FGL ENVIRONMENTAL	579.00	WTR SAMPLE ANALYSIS 02/03
64069	3/16/2018	FGL ENVIRONMENTAL	510.50	WTR SAMPLE ANALYSIS 02/04
64069	3/16/2018	FGL ENVIRONMENTAL	298.00	WTR SAMPLE ANALYSIS 02/02
64069	3/16/2018	FGL ENVIRONMENTAL	264.00	WTR SAMPLE ANALYSIS 02/06
64069	3/16/2018	FGL ENVIRONMENTAL	34.00	WTR SAMPLE ANALYSIS 02/07
64069	3/16/2018	FGL ENVIRONMENTAL	224.00	WTR SAMPLE ANALYSIS 02/07
64069	3/16/2018	FGL ENVIRONMENTAL	264.00	WTR SAMPLE ANALYSIS 02/07
64069	3/16/2018	FGL ENVIRONMENTAL	435.00	WTR SAMPLE ANALYSIS 02/07
64069	3/16/2018	FGL ENVIRONMENTAL	54.00	WTR SAMPLE ANALYSIS 02/08
64069	3/16/2018	FGL ENVIRONMENTAL	224.00	WTR SAMPLE ANALYSIS 02/12
64069	3/16/2018	FGL ENVIRONMENTAL	34.00	WTR SAMPLE ANALYSIS 02/12
64069	3/16/2018	FGL ENVIRONMENTAL	22.00	WTR SAMPLE ANALYSIS 02/15
64069	3/16/2018	FGL ENVIRONMENTAL	170.00	WTR SAMPLE ANALYSIS 02/16
64069	3/16/2018	FGL ENVIRONMENTAL	34.00	WTR SAMPLE ANALYSIS 02/20
64069	3/16/2018	FGL ENVIRONMENTAL	224.00	WTR SAMPLE ANALYSIS 02/20
		FGL ENVIRONMENTAL Total	3,914.50	
64126	3/16/2018	FLOYD WICKS	1,366.16	EXP REIMB ACWA 2017 FALL CONF
		FLOYD WICKS Total	1,366.16	
64153	3/29/2018	FRONTIER	139.99	ADMIN INTERNET 3/15-4/14/18
64154	3/29/2018	FRONTIER	45.95	TELEMETRY LINE 3/07 TO 4/08/18
		FRONTIER Total	185.94	
64155	3/29/2018	FUEL SMART SB	1,727.01	FUEL PURCHASES THRU 3/27
		FUEL SMART SB Total	1,727.01	
64071	3/16/2018	GOLETA WATER	12,753.03	PLUMB SUPPS 1/9 DEBRIS FLOW
		GOLETA WATER Total	12,753.03	
64072	3/16/2018	GRAINGER INC.	66.67	BVTP RUBBER BOOTS
64072	3/16/2018	GRAINGER INC.	64.84	BVTP SUPPS
64156	3/29/2018	GRAINGER INC.	(716.65)	CR MEMO: 1/2 HP EFFLUENT PUMP
64156	3/29/2018	GRAINGER INC.	57.93	BVTP SUPPS
64156	3/29/2018	GRAINGER INC.	250.74	BVTP SUPPS
64156	3/29/2018	GRAINGER INC.	460.44	BENCH GRINDER/WHEEL BRUSH
64156	3/29/2018	GRAINGER INC.	95.86	METAL SHELVING/POSTS
64156	3/29/2018	GRAINGER INC.	42.03	DUAL FOOT TIRE PRES GUAGE
64156	3/29/2018	GRAINGER INC.	184.78	BVTP SUPPS
		GRAINGER INC. Total	506.64	

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64073	3/16/2018	HACH COMPANY	333.43	BVTP LAB SUPPS
64073	3/16/2018	HACH COMPANY	734.93	BVTP LAB SUPPS
64073	3/16/2018	HACH COMPANY	1,235.42	JAMESON WTRSHED MONITORING
64073	3/16/2018	HACH COMPANY	314.63	BVTP LAB SUPPS
64073	3/16/2018	HACH COMPANY	14.71	BVTP LAB SUPPS
64073	3/16/2018	HACH COMPANY	1,012.86	DIGITAL REACTOR /TOC REAGENT
64073	3/16/2018	HACH COMPANY	557.53	BVTP LAB SUPPS
64073	3/16/2018	HACH COMPANY	206.20	BVTP SUPPS
		HACH COMPANY Total	4,409.71	
64075	3/16/2018	HARRINGTON INDUSTRIAL	348.44	BVTP CARBON FILTER CARTRIDGES
64075	3/16/2018	HARRINGTON INDUSTRIAL	336.42	BVTP 115V PUMP
64157	3/29/2018	HARRINGTON INDUSTRIAL	115.55	BVTP SUPPS
		HARRINGTON INDUSTRIAL Total	800.41	
0	3/05/2018	HARTFORD LIFE INS CO	25.00	PP #05 457 CONTRIBUTION
0	3/19/2018	HARTFORD LIFE INS CO	25.00	PP #06 457 CONTRIBUTION
		HARTFORD LIFE INS CO Total	50.00	
64127	3/16/2018	HAYWARD LUMBER	27.36	SUPPS FOR ADMIN CONF TABLE
		HAYWARD LUMBER Total	27.36	
64076	3/16/2018	HOME DEPOT	1,455.23	JAMESON SUPPS
		HOME DEPOT Total	1,455.23	
64187	3/29/2018	HVL ROAD FUND	1,929.00	CLEAN UP MUD/DEBRIS HIDDEN VLY
		HVL ROAD FUND Total	1,929.00	
64077	3/16/2018	J&H ENGINEERING	11,750.00	INST NEW GATE VLVES
		J&H ENGINEERING Total	11,750.00	
0	3/28/2018	JAN E ABEL	291.46	RET MED BENEFIT APR 2018
		JAN E ABEL Total	291.46	
64078	3/16/2018	JOY EQUIPMENT PROT	319.37	3 FNST SWIVEL HYDRANT ADAPTER
		JOY EQUIPMENT PROT Total	319.37	
64158	3/29/2018	LASH CONSTRUCTION INC.	37,039.33	ASHLEY RD WTR MAIN REPLACE
64158	3/29/2018	LASH CONSTRUCTION INC.	95,718.98	1/30 T & M VAR LOC; EMERG WRK
		LASH CONSTRUCTION INC. Total	132,758.31	
0	3/05/2018	LINCOLN FINANCIAL	1,625.00	PP #05 457 CONTRIBUTION
0	3/19/2018	LINCOLN FINANCIAL	1,725.00	PP #06 457 CONTRIBUTION
		LINCOLN FINANCIAL Total	3,350.00	
64159	3/29/2018	LINCOLN FINANCIAL	938.15	LTD INSUR PREM - APR 2018
		LINCOLN FINANCIAL Total	938.15	
64079	3/16/2018	MARBORG DISPOSAL CO.	10.78	DTP PORTABLE RESTROOM
64079	3/16/2018	MARBORG DISPOSAL CO.	594.75	(2) FOUR STN SINK/3 PORTABLES
64079	3/16/2018	MARBORG DISPOSAL CO.	316.45	25YRD ROLL-OFF/GRN WASTE
64079	3/16/2018	MARBORG DISPOSAL CO.	706.27	TRASH/RECYCLE SRVC FEB 18
64079	3/16/2018	MARBORG DISPOSAL CO.	120.96	25YRD ROLL OFF RENT FEB 2018
64079	3/16/2018	MARBORG DISPOSAL CO.	10.78	DTP PORTABLE RESTROOM
64160	3/29/2018	MARBORG DISPOSAL CO.	566.95	25YRD ROLL-OFF C&D
		MARBORG DISPOSAL CO. Total	2,326.94	
64188	3/29/2018	MARTHA S. LANGE	1,713.79	MAR12-28 FEMA DATA SUPPORT
64188	3/29/2018	MARTHA S. LANGE	2,470.75	FEB2-MAR2 FEMA DATA SUPPORT
		MARTHA S. LANGE Total	4,184.54	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64080	3/16/2018	MCCORMIX CORP.	7,614.86	BULK DIESEL PURCH 12/18/17
64080	3/16/2018	MCCORMIX CORP.	1,031.65	BULK DIESEL PURCH 1/10/18
64080	3/16/2018	MCCORMIX CORP.	748.42	BULK DIESEL PURCH 1/11/18
64080	3/16/2018	MCCORMIX CORP.	2,398.34	BULK DIESEL PURCH 1/16/18
64080	3/16/2018	MCCORMIX CORP.	2,523.73	BULK DIESEL PURCH 1/26/18
64080	3/16/2018	MCCORMIX CORP.	358.90	MOTOR OIL FOR GENERATORS
64080	3/16/2018	MCCORMIX CORP.	358.90	MOTOR OIL FOR SHOP
64080	3/16/2018	MCCORMIX CORP.	358.90	OIL FOR FLEET
64080	3/16/2018	MCCORMIX CORP.	356.37	FUEL PURCHASES THRU 1/31
64080	3/16/2018	MCCORMIX CORP.	169.39	FUEL PURCHASES THRU 02/26/18
64161	3/29/2018	MCCORMIX CORP.	205.29	FUEL PURCHASES THRU 3/15
		MCCORMIX CORP. Total	16,124.75	
64162	3/29/2018	MCMaster-CARR	18.51	BVTP SUPPS/REPAIRS
64162	3/29/2018	MCMaster-CARR	193.10	BVTP SUPPS/REPAIRS
		MCMaster-CARR Total	211.61	
64163	3/29/2018	MICHAEL BAKER INT	4,070.00	PROF CONSULT THRU 2/25/18
		MICHAEL BAKER INT Total	4,070.00	
64082	3/16/2018	MONTECITO HARDWARE	52.78	BVTP SUPPS
64082	3/16/2018	MONTECITO HARDWARE	61.39	BVTP SUPPS
64082	3/16/2018	MONTECITO HARDWARE	12.02	ADMIN (4) KEY DUP FOR CASH BOX
64082	3/16/2018	MONTECITO HARDWARE	42.56	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	4.30	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	10.76	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	42.00	JAMESON SUPPS
64164	3/29/2018	MONTECITO HARDWARE	25.82	BVTP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	51.68	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	7.53	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	3.21	BVTP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	12.91	SHOP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	10.76	FLEET SUPPS
64164	3/29/2018	MONTECITO HARDWARE	22.60	BVTP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	19.22	BVTP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	5.17	BVTP SUPPS
64164	3/29/2018	MONTECITO HARDWARE	17.22	BVTP SUPPS
		MONTECITO HARDWARE Total	401.93	
64166	3/29/2018	MWD PETTY CASH	166.24	REPLENISH MWD PETTY CASH
		MWD PETTY CASH Total	166.24	
64083	3/16/2018	NORTHERN SAFETY	188.63	DIST SAFETY SUPPS/EYEWEAR
		NORTHERN SAFETY Total	188.63	
64084	3/16/2018	OILFIELD ELECTRIC	2,028.00	LABOR TO REPAIR MOTOR
64084	3/16/2018	OILFIELD ELECTRIC	519.00	LABOR TO REPAIR MOTOR 2/27
64084	3/16/2018	OILFIELD ELECTRIC	1,916.59	MOTOR REPAIR/MATERIALS
64084	3/16/2018	OILFIELD ELECTRIC	3,148.67	BVTP BIG MTR PACO REPLCMNT
64084	3/16/2018	OILFIELD ELECTRIC	800.88	BVTP MOTOR RPR/LABOR
		OILFIELD ELECTRIC Total	8,413.14	
0	3/05/2018	PAYLOCITY CORP	28,926.51	PP #05 TAX DEPOSIT
0	3/19/2018	PAYLOCITY CORP	28,079.18	PP #06 TAX DEPOSIT
0	3/23/2018	PAYLOCITY CORP	9,720.80	SPECIAL FINAL PAYROLL
		PAYLOCITY CORP Total	66,726.49	

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0	3/15/2018	PAYLOCITY CORPORATION	117.40	PAYROLL FEES END 3/05; PP #5
0	3/16/2018	PAYLOCITY CORPORATION	73.16	SPECIAL VOID PROCESSING
0	3/16/2018	PAYLOCITY CORPORATION	204.91	PAYROLL FEES END 3/16; PP #6
0	3/29/2018	PAYLOCITY CORPORATION	58.16	FINAL P/R ACQUISTAPACE
		PAYLOCITY CORPORATION Total	453.63	
64128	3/16/2018	PEERLESS PUMP CO	12,509.94	PUMP/MOTOR/BASE FOR ORTEGA
		PEERLESS PUMP CO Total	12,509.94	
64167	3/29/2018	POWERS ELECT PROD	414.41	JAMESON WELL SOUNDER
		POWERS ELECT PROD Total	414.41	
64085	3/16/2018	POWERS ELECTRIC PROD	600.50	JAMESON WELL SOUNDER/CABLE
		POWERS ELECTRIC PROD Total	600.50	
64086	3/16/2018	POWERSTRIDE BATTERY	69.08	BVTP BATTERY SUPPS
		POWERSTRIDE BATTERY Total	69.08	
64087	3/16/2018	PRAXAIR DISTRIBUTION	258.49	ACETYLENE/OXYGEN SUPPS DIST
		PRAXAIR DISTRIBUTION Total	258.49	
64088	3/16/2018	PRIMO PLUMBING	815.00	ADMIN SRVC REPAIR GAS LEAK
		PRIMO PLUMBING Total	815.00	
64089	3/16/2018	PURETEC	69.78	BVTP CHEM SUPPS
		PURETEC Total	69.78	
64090	3/16/2018	QUILL CORPORATION	409.68	TREATMENT OFC SUPPS
64090	3/16/2018	QUILL CORPORATION	257.39	3 DRAWER PEDESTAL FILE
64168	3/29/2018	QUILL CORPORATION	257.39	BVTP 3-DRAWER PEDESTAL FILE
64168	3/29/2018	QUILL CORPORATION	36.24	BVTP SUPPS
64168	3/29/2018	QUILL CORPORATION	42.88	BVTP SUPPS
		QUILL CORPORATION Total	1,003.58	
64091	3/16/2018	RICHARD SHAIKEWITZ	183.73	EXP REIMB FEB 2018/CCWA
64169	3/29/2018	RICHARD SHAIKEWITZ	273.37	SPEC DIST ASSOC 3/7; CCWA 3/22
		RICHARD SHAIKEWITZ Total	457.10	
64096	3/16/2018	S B CO EHS/CUPA	728.00	HAZ MAT PERMIT: 583 SNA YSIDRO
64096	3/16/2018	S B CO EHS/CUPA	303.00	HAZ MAT PERMIT: 2750 BELL VIST
64096	3/16/2018	S B CO EHS/CUPA	303.00	HAZ MAT PERMIT: 482 ORTEGA RID
		S B CO EHS/CUPA Total	1,334.00	
64092	3/16/2018	S.B. HOME IMPR CNTR	108.42	FIRE REPLACEMENT SUPPS-JAMES
64092	3/16/2018	S.B. HOME IMPR CNTR	48.48	LAKE SUPPS
64092	3/16/2018	S.B. HOME IMPR CNTR	58.16	THERMOMETERS FOR BVTP/JAMESON
64092	3/16/2018	S.B. HOME IMPR CNTR	454.12	JAMESON SUPPS
		S.B. HOME IMPR CNTR Total	669.18	
64170	3/29/2018	S.B. LOCKSMITHS, INC.	622.02	DISTRICT/JAMESON LOCKS
		S.B. LOCKSMITHS, INC. Total	622.02	
64093	3/16/2018	S.B. NEWS-PRESS	182.36	RENEW SUBSCRIP 2/27/18-2/26/19
		S.B. NEWS-PRESS Total	182.36	
64094	3/16/2018	SAFETY-KLEEN SYSTEMS	168.20	RECYCLE USED OIL/FILTERS
		SAFETY-KLEEN SYSTEMS Total	168.20	
64095	3/16/2018	SALS & BROS LANDSCAPE	225.00	ADMIN GROUNDS MAINT JAN 18
64095	3/16/2018	SALS & BROS LANDSCAPE	4,860.00	ADMIN GRNDS MAINT FEB/STORM
		SALS & BROS LANDSCAPE Total	5,085.00	
64097	3/16/2018	SATCOM DIRECT INC	81.20	JAMESON SATELLITE PHONE FEB18
		SATCOM DIRECT INC Total	81.20	
64171	3/29/2018	SCHNEIDER ELECTRIC	9,253.60	AMAPOLA/JAMESON MTRS PROD
		SCHNEIDER ELECTRIC Total	9,253.60	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64172	3/29/2018	SHERWIN WILLIAMS	48.08	BVTP SUPPS
		SHERWIN WILLIAMS Total	48.08	
64173	3/29/2018	SHORELINE WELDING, INC	3,200.00	FEMA RPR BONNEYMEDE @ PACIFICA
		SHORELINE WELDING, INC Total	3,200.00	
64129	3/16/2018	SMARDAN HATCHER CO.	862.04	SUPPLIES FOR REGULATORS
		SMARDAN HATCHER CO. Total	862.04	
64174	3/29/2018	SOUTHERN CALIF EDISON	20,743.95	MTHLY ELEC SRVC 1/26 TO 2/25
		SOUTHERN CALIF EDISON Total	20,743.95	
64098	3/16/2018	SOUTHERN CALIF GAS	65.79	ADMIN GAS SRVC 2/02-3/06/18
64098	3/16/2018	SOUTHERN CALIF GAS	47.60	BVTP GAS SRVC 02/01-03/05/18
64098	3/16/2018	SOUTHERN CALIF GAS	41.65	BVTP GAS SRVC 1/04-2/01/18
		SOUTHERN CALIF GAS Total	155.04	
64099	3/16/2018	STAPLES ADVANTAGE	1,215.84	OFFICE SUPPS
64175	3/29/2018	STAPLES ADVANTAGE	92.60	ADMIN OFFICE SUPPS
		STAPLES ADVANTAGE Total	1,308.44	
64176	3/29/2018	STAR SATELLITE	709.75	INST JAMESON SATELLITE DISH
		STAR SATELLITE Total	709.75	
64101	3/16/2018	STATE WATER RESOURCE	90.00	D3 RENEWAL (LATE) - DIAZ J
		STATE WATER RESOURCE Total	90.00	
64130	3/23/2018	STEVE P AQUISTAPACE	50,000.00	SEVERENCE AGMT DTD 2/27/2018
		STEVE P AQUISTAPACE Total	50,000.00	
64102	3/16/2018	STEWART'S DE-ROOTING	840.00	CLEAR DEBRIS @ DOULTON
64177	3/29/2018	STEWART'S DE-ROOTING	507.00	HYDROJET LINE: 1075 TORO CYN
64177	3/29/2018	STEWART'S DE-ROOTING	207.00	LOCATE BRKN DRAIN: 1075 TORO
		STEWART'S DE-ROOTING Total	1,554.00	
64120	3/16/2018	SWEETWATER ENT	4,860.00	HAUL WTR FOR DISINFECT/TREAT
		SWEETWATER ENT Total	4,860.00	
64178	3/29/2018	TETRA TECH, INC	19,505.59	EMRG TECH SUPP: H1 COLD SPGS
		TETRA TECH, INC Total	19,505.59	
64121	3/16/2018	THE JOHNSON GROUP LTD	200.00	INSUR PKG; SAR CONSTRUCTION
		THE JOHNSON GROUP LTD Total	200.00	
64122	3/16/2018	THE WHARF	96.92	SAFETY BOOTS- HURSHMAN
		THE WHARF Total	96.92	
64123	3/16/2018	TIERRA CONTRACTING	455,166.44	T&M FOR FEMA EMERG WORK
64123	3/16/2018	TIERRA CONTRACTING	32,977.23	MISC CONTRACT WRK TO 2/14/28
		TIERRA CONTRACTING Total	488,143.67	
64189	3/29/2018	TOM SHEIL	1,054.00	PROF CONSULT SRVC 3/30
		TOM SHEIL Total	1,054.00	
64124	3/16/2018	TOWERS CLEANING	118.65	BVTP OFFICE CLEANING
64124	3/16/2018	TOWERS CLEANING	474.60	ADMIN OFC JANITOR - FEB 2018
		TOWERS CLEANING Total	593.25	
64179	3/29/2018	TRI-CO REPROGRAPHICS	53.34	ENG REPRO/SCAN STH JAMESON LN
		TRI-CO REPROGRAPHICS Total	53.34	
64125	3/16/2018	TRI-TEC PLUMBING CO.	1,120.00	WTR PRS REG RPLC: 751 PICACHO
		TRI-TEC PLUMBING CO. Total	1,120.00	
64109	3/16/2018	TYLER TECHNOLOGIES	105.00	MTHLY FEE TO SUPP HOST WEB
		TYLER TECHNOLOGIES Total	105.00	
64110	3/16/2018	UNDERGROUND SERVICE	287.20	USA TICKETS - FEB 2018
64180	3/29/2018	UNDERGROUND SERVICE	328.45	USA TICKETS - MAR 2018
		UNDERGROUND SERVICE Total	615.65	

CK#	DATE	VENDOR	AMOUNT	DESCRIPTION
64181	3/29/2018	UNITED HEALTHCARE INS	575.64	RETIREE BENEFIT AYALA, ALEX
		UNITED HEALTHCARE INS Total	575.64	
64182	3/29/2018	UNITED STATES PLASTIC	145.84	BVTP SUPPS
		UNITED STATES PLASTIC Total	145.84	
64183	3/29/2018	UPS	13.01	GROUND SHIPMENT 3/20
		UPS Total	13.01	
64184	3/29/2018	VENTURA STEEL, INC.	23.71	SHOP TOOLS
		VENTURA STEEL, INC. Total	23.71	
64111	3/16/2018	VILLAGE POOL SUPPLY	98.15	BVTP SUPPS
64111	3/16/2018	VILLAGE POOL SUPPLY	12.82	BVTP SUPPS
		VILLAGE POOL SUPPLY Total	110.97	
0	3/19/2018	WELLS FARGO	616.65	FEB 2018 BANK ANALYSIS CHRG
		WELLS FARGO Total	616.65	
0	3/31/2018	WELLS FARGO CREDIT	17,762.06	2/01 PADARO BCH & GRILL FEMA
		WELLS FARGO CREDIT Total	17,762.06	
64113	3/16/2018	WESTERN EXTERMINATOR	65.50	BVTP EXTERM SRVC - FEB 2018
64113	3/16/2018	WESTERN EXTERMINATOR	69.00	ADMIN EXTERM SRVC - FEB 2018
		WESTERN EXTERMINATOR Total	134.50	
64114	3/16/2018	WOODARD & CURRAN	3,850.25	MWD RECY FAC PLAN TO 2/16
		WOODARD & CURRAN Total	3,850.25	
64116	3/16/2018	ZACHARIAS HUNT	6,890.00	MAPPING/GIS SUPPORT TO 1/27
64116	3/16/2018	ZACHARIAS HUNT	285.00	MAPPING/GIS SUP 1/09 DEBRIS
64116	3/16/2018	ZACHARIAS HUNT	10,000.00	GIS WEB MAP-ANNUAL SUBSCRIP
		ZACHARIAS HUNT Total	17,175.00	
64115	3/16/2018	ZENNER PERFORMANCE	591.78	FIRE HYDRANT METER
		ZENNER PERFORMANCE Total	591.78	
		Grand Total	1,287,058.01	

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 3-C
DATE: APRIL 17, 2018
TO: BOARD OF DIRECTORS
FROM: BUSINESS DEPARTMENT
SUBJECT: DISTRICT FUNDS

For your information, the District's invested reserve portfolio, as of 2/28/18, is as follows:

Unrestricted Reserve Funds	Date	Principal
Wells Fargo Checking	2/28/2018	\$657,650
American Riviera Checking	2/28/2018	\$499,970
American Riviera Money Market	2/28/2018	\$1,503,933
Schwab	2/28/2018	\$10,031,390
CCWA Credit Balance Fund	2/28/2018	\$137,044
	TOTAL	\$12,829,987

Restricted Reserve Funds	Date	Principal
Bank of New York-2010 A Bond Reserve Fund	2/28/2018	\$1,451,056
California Bank & Trust DWR Ortega Loan Reserve	2/28/2018	\$590,413
CCWA Rate Coverage Reserve Fund	2/28/2018	\$1,427,123
	TOTAL	\$3,468,592

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 3-C
DATE: APRIL 17, 2018
TO: BOARD OF DIRECTORS
FROM: BUSINESS DEPARTMENT
SUBJECT: DISTRICT FUNDS

For your information, the District's current invested reserve portfolio, as of 3/31/18, is as follows:

Unrestricted Reserve Funds	Date	Principal
Wells Fargo Checking	3/31/2018	\$985,606
American Riviera Checking	3/31/2018	\$499,970
American Riviera Money Market	3/31/2018	\$1,504,675
Schwab	3/31/2018	\$10,031,390
CCWA Credit Balance Fund	3/31/2018	\$137,044
	TOTAL	\$13,158,685

Restricted Reserve Funds	Date	Principal
Bank of New York-2010 A Bond Reserve Fund	3/31/2018	\$1,451,056
California Bank & Trust DWR Ortega Loan Reserve	3/31/2018	\$590,413
CCWA Rate Coverage Reserve Fund	3/31/2018	\$1,427,123
	TOTAL	\$3,468,592

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-A

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

**SUBJECT: RESOLUTION NO. 2163 AUTHORIZING SUBMITTAL OF AN
APPLICATION TO DWR FOR A BASIN BOUNDARY MODIFICATION
FOR THE MONTECITO GROUNDWATER BASIN**

This item was reviewed by the Operations and Administration Committee at their meeting on April 9, 2018 and the Committee concurs with the staff recommendation.

RECOMMENDATION:

Adoption of Resolution No. 2163 authorizing the submittal of an application to the California Department of Water Resources for a Basin Boundary Modification for the Montecito Groundwater Basin.

DISCUSSION:

As part of its program to manage water resources, the District is implementing aspects of California's Sustainable Groundwater Management Act (SGMA). The SGMA calls for Groundwater Sustainability Agencies (GSAs) to develop Groundwater Sustainability Plans (GSPs) which are comprehensive documents describing Basin conditions and proposing management projects and actions. SGMA implementation is required in all basins designated as high or medium priority by the State Department of Water Resources (DWR) and encouraged for low priority basins such as Montecito, which may implement SGMA on a voluntary basis.

Pursuant to SGMA, DWR has developed a process by which responsible entities may adjust existing boundaries as designated in California Department of Water Resources' Bulletin 118. Such adjustments may be based on scientific or jurisdictional considerations. Currently, a section of the southeast Montecito Groundwater Basin, as delineated by Bulletin 118, is outside of the Montecito Water District's (MWD) service area and within the Carpinteria Valley Water District's (CVWD) service area. The jurisdictional boundary modification request would revise the existing boundary to follow the service area boundary between MWD and CVWD. The modification, which would

impact less than one square mile of area, has been coordinated with CVWD and would simplify SGMA implementation and groundwater management.

The District previously submitted the required *Initial Notification of Potential Basin Boundary Modification Request* and must now approve this Resolution to act as the Requesting Agency for the modification. In addition, the Requesting Agency must provide public notice and submit application using the DWR web tool.

PROJECT SCHEDULE

The deadline for application is June 30, 2018 followed by a 30-day comment period after which DWR will make basin boundary recommendations in the fall of 2018. Basin modifications are expected to be finalized by DWR in the fall or winter of 2018.

FISCAL IMPACTS

Adoption of Resolution No. 2163 will have no financial impacts on the District as work associated with this Basin Boundary Modification is budgeted in FY17/18 and is already included in Dudek's board-approved budget for Groundwater Sustainability Agency formation.

ATTACHMENTS

1. Draft Resolution No. 2163

RESOLUTION NO. 2163

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTECITO WATER DISTRICT
TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF WATER
RESOURCES BASIN BOUNDARY MODIFICATION PROCESS FOR
MONTECITO GROUNDWATER BASIN**

WHEREAS, Governor Jerry Brown signed into law Senate Bills 1168 and 1319 and Assembly Bill 1739, collectively comprising the Sustainable Groundwater Management Act (SGMA), which took effect on January 1, 2015, giving the State the power to require local groundwater management agencies to sustainably manage local groundwater resources; and

WHEREAS, the SGMA established a process for local agencies to request that the California Department of Water Resources revise the boundaries of existing groundwater basins or subbasins as defined by California Department of Water Resources Bulletin 118; and

WHEREAS, the Basin Boundary Emergency Regulation was developed through an extensive stakeholder outreach process and was adopted by the California Water Commission on October 21, 2015 and went into effect on November 16, 2015; and

WHEREAS, the Montecito Water District overlies the majority of the Montecito Groundwater Basin and submitted an initial notification to the California Department of Water Resources on August 24, 2017 of the District's intent to request a basin boundary modification; and

WHEREAS, through an evaluation of existing mapping and descriptions for the Bulletin 118 Montecito Groundwater Basin and Carpinteria Groundwater Basin boundaries, the Montecito Water District and Carpinteria Valley Water District have identified administrative mapping and jurisdictional issues, and wish to file an application to correct those issues for the purpose of facilitating implementation of the Sustainable Groundwater Management Act of 2014;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Montecito Water District as follows:

1. That Application be made to the California Department of Water Resources to modify the boundaries of the Montecito Groundwater Basin; and

2. That the General Manager is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application with the California Department of Water Resources and take such further actions as are necessary to carry out the intent of this resolution.

PASSED AND ADOPTED by the Board of Directors of the Montecito Water District this 17th day of April, 2018 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

W. Douglas Morgan, President

ATTEST:

Nick Turner, Secretary

Approved as to form and content

Robert Cohen, District Counsel

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-B

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

**SUBJECT: INTEGRATED REGIONAL WATER MANAGEMENT PROGRAM (IRWM)
UPDATED MEMORANDUM OF UNDERSTANDING**

This item was reviewed by the Operations and Administration Committee at their meeting on April 9, 2018 and the Committee concurs with the staff recommendation.

RECOMMENDATION:

Approve the updated Memorandum of Understanding for participation in the Integrated Regional Water Management Program for Santa Barbara County.

DISCUSSION:

In May 2016, the District agreed to participate in Santa Barbara County's Integrated Regional Water Management Program as a Cooperative Partner by executing a Memorandum of Understanding (MOU). This MOU was originally developed by the County of Santa Barbara (County) in 2010, and accordingly is in need of updating by all participants. Attached is a copy of the draft updated MOU. The draft MOU has been reviewed by staff and District legal counsel. No substantive changes have been identified.

FISCAL IMPACT

Updating the MOU will have no additional financial impact on the District.

ATTACHMENTS

1. Draft Updated MOU for participation in the Integrated Regional Water Management Program for Santa Barbara County
2. Background Information on the Integrated Regional Water Management Program

Memorandum of Understanding (MOU)
To participate in the Statewide and Countywide
Integrated Regional Water Management (IRWM) Program
In Santa Barbara County

This Memorandum of Understanding (MOU) is entered into by and between local government agencies, special districts, and non-governmental organizations (NGOs), organizations qualified under 501 (c) (3), 501 (c) (4) or 501 (c) (5) as defined by the Internal Revenue Code) within Santa Barbara County, as listed in Appendix A, and hereinafter referred to as “Cooperating Partners”.

1. Purpose of this MOU

Under this MOU, the Cooperating Partners commit to participate in, and make a financial and/or service oriented contribution toward, the ongoing participation in the process established for the purposes of ongoing program development and IRWM Plan updates pursuant to the Countywide Integrated Regional Water Management Program.

The Countywide Integrated Regional Water Management Program, administered by the Department of Water Resources (DWR), requires an adopted Integrated Regional Water Management Plan that meets the statewide guidance requirements and legislative requirements and provides funding for projects that support the following goals (not limited to the list below):

- Help water infrastructure systems adapt to Climate Change;
- Assist communities of various socio-economic levels (SDAC/DSAC/EDA);
- Improve self-reliance/reduce reliance on the Sacramento San Joaquin Delta;
- Provide incentives for collaboration to:
 - Better manage water resources
 - Set regional priorities for water infrastructure.

2. Background

Through voter-approved bond measures, the DWR provides funding for a range of water related plans and projects. Santa Barbara Countywide interests successfully prepare and update IRWM Plans. The Santa Barbara Region is with the Central Coast Funding Area and works in collaboration with this funding region through a Memorandum of Agreement (MOA) for the equitable allocation of IRWM Funding as well as to address the water management needs of the Central Coast Hydrologic Area.

3. Principles

Recognizing the importance of a comprehensive IRWM Program, and consistent with previous MOUs for the IRWM Plan and Program, the Cooperating Partners endorse the following *Principles* for integrated regional water management planning.

- 3.1 Be consistent with the State’s standards for IRWM Plans, as specified in Division 43 of the Public Resources Code and related guidelines, and meet or exceed the expected scoring criteria used by the State in its IRWM Plan approval process.

- 3.2 Establish a process for on-going decision-making among cooperating partners, with inclusive and participatory public involvement to ensure meaningful input.
- 3.3 Share the costs of IRWM planning, analysis, coordination, and product development through both monetary contributions and staff time/in-kind services. NGOs, as specified herein, meeting certain time commitment requests, will be exempted from the monetary contributions afforded all other members of the Cooperating Partners.
- 3.4 Adopt a regional approach which coordinates water planning across jurisdictional boundaries in Santa Barbara County, sets priorities on a regional basis, and considers issues common to regionally shared watersheds.
- 3.5 Adopt an integrated approach to address the complex inter-relationships across strategies for: water supply, demand management, water quality, source water protection, drought management, flood control, and other water management issues as well as sensitivity to water provision and resources in the context of global climate change.
- 3.6 Consider the State's "program preferences" (as specified in the California Water Code and implementing legislation) as well as "Statewide priorities" (as specified in the IRWM Guidelines) during the IRWM planning process.
- 3.7 Incorporate an appropriate level of scientific watershed assessment information.
- 3.8 Modify the Plan to continue as an informational "roadmap" toward meeting objectives, but not as a regulatory or enforceable mandate.
- 3.9 Recognize the need for a long-term perspective, which includes monitoring of project and plan implementation.
- 3.10 Provide for adaptive management for future revisions to the Plan.
- 3.11 Provide for coordination with other IRWM Planning efforts in the Central Coast Region.
- 3.12 Provide an inclusive process which seeks involvement from, and opportunities to collaborate with, a wide range interests including the general public, agriculture, environmental groups, watershed groups, wetlands groups, academic institutions, adjacent region representatives, and NGOs.

4. Scope of an IRWM Plan

The Cooperating Partners understand and accept that a final IRWM Plan must consider a range of water management strategies to meet the Plan's objectives. These strategies must cover certain State-specified categories and may include other categories. Consistent with the State's expected IRWM guidelines, the Plan must consider strategies that:

- 4.1 Reduce Water Demand
- 4.2 Improve Operational Efficiency & Transfers
- 4.3 Increase Water Supply
- 4.4 Improve Flood Management
- 4.5 Improve Water Quality
- 4.6 Practice Resource Stewardship
- 4.7 Climate Change

As part of its development, the Plan should consider, but not be limited to, the following strategy elements:

- 4.8 Water supply reliability
- 4.9 Storm water capture and management
- 4.10 Groundwater management
- 4.11 Water recycling
- 4.12 Water conservation
- 4.13 Flood management
- 4.14 Water quality protection and improvement
- 4.15 Ecosystem restoration
- 4.16 Environmental and habitat protection and improvement
- 4.17 Wetlands enhancement and creation
- 4.18 Recreation and public access
- 4.19 Conjunctive use
- 4.20 Surface storage
- 4.21 Non-point source pollution control
- 4.22 Low impact development
- 4.23 Water and wastewater treatment
- 4.24 Watershed planning
- 4.25 Desalination
- 4.26 Imported water and water transfers
- 4.27 Land use planning

5. Roles and Responsibilities

In order to develop an effective IRWM Plan, the Cooperating Partners agree to continue the ongoing planning effort initiated formally in 2006, and reaffirmed and recommitted to in 2010 and 2012. The Santa Barbara County Water Agency (Agency) shall again act as the single eligible contracting entity. The Agency may engage a consultant to serve as Project Manager for IRWM Plan development, including data collection, analysis, coordinating stakeholder and public involvement, and overall coordination of plan and grant application preparation. Prior to hiring the consultant, the Agency will obtain advance concurrence of a majority of the Cooperating Partners as to the consultant qualifications and terms of contract.

The IRWM planning and implementation process will include the Project Manager, Cooperating Partners and Stakeholders. Each will be responsible for, and participate in the IRWM Program and any application processes as follows:

5.1 Project Manager

The Agency shall act as or engage a Project Manager to provide overall coordination of the IRWM Program and Plan efforts. The Project Manager shall prepare agendas and chair the Cooperating Partners meetings. In addition, the Project Manager shall implement a public participation process that shall include regular workshops for stakeholders and other interested parties as well as establishing and maintaining a website pertaining to the various funding Propositions that is accessible to the Cooperating Partners and the public. The project manager shall be

responsible for the monitoring of State Propositions involving IRWM and informing the Cooperating Partners regarding developments.

The Project Manager will participate in the interagency process involving DWR and/or Central Coast interests relating to the IRWM Program as appropriate. This participation may include review and comment on draft guidelines for PSPs, Guidelines program changes, attendance at DWR workshops and meetings and meetings with other Central Coast Region IRWM planning areas. The Project Manager will keep the Cooperating Partners apprised of relevant issues and developments.

5.2 **Cooperating Partners**

The Cooperating Partners shall consist of those local government agencies, special districts, and non-governmental organizations (NGOs) within the Santa Barbara County IRWM Region, listed in Appendix A. Cooperating partners' meetings are open to the public. A forum for public comment will be provided at each Cooperating Partners meeting. Decisions by the Cooperating Partners will be based on consensus whenever possible, or by a vote of a simple majority of all members participating in a meeting, each entity that is signatory to this MOU having one vote. Cooperating Partners shall participate in regular meetings and take part in decisions pertaining to the IRWM planning process, project finances, consultant selection, revision of the IRWM Plan, and planning grant proposals.

5.3 **Stakeholders**

Stakeholders shall be defined as all interested parties that are not participating in the process as Cooperating Partners. Stakeholders may fall into the following categories as defined in IRWM legislation: (1) Wholesale and retail water purveyors, including a local agency, mutual water company, or a water corporation as defined in Section 241 of the Public Utilities Code; (2) wastewater agencies; (3) flood control agencies; (4) municipal and county governments and special districts; (5) electrical corporations, as defined in Section 218 of the Public Utilities Code; (6) Native American tribes that have lands within the region; (7) self-supplied water users, including agricultural, industrial, residential, park districts, school districts, colleges and universities, and others; (8) environmental stewardship organizations, including watershed groups, fishing groups, land conservancies, and environmental groups; (9) community organizations, including landowner organizations, taxpayer groups, and recreational interests; (10) industry organizations representing agriculture, developers, and other industries appropriate to the region; (11) State, federal, and regional agencies or universities, with specific responsibilities or knowledge within the region; (12) Disadvantaged Community members and representatives, including environmental justice organizations, neighborhood councils, and social justice organizations; (13) any other interested groups appropriate to the region.

Stakeholder involvement will be actively solicited through web-sites, media noticing, personal contact, and the posting of notices. Solicitation of Stakeholders shall be among the responsibilities of Cooperating Partners members.

6. Financial Considerations

Each of the Cooperating Partners, respectively except for NGOs that qualify for an exemption from monetary participation, agree to in-kind time and materials commitments, and shall be solely responsible for costs for staff time devoted to the revision of an IRWM Plan and potentially for making application for grant funding. In addition, there will be extramural costs for hiring a Project Manager and/or consultants for at least one year, with duties for coordination, analysis, outreach, plan revision and updates pursuant to DWR guidelines, and grant applications as outlined in the “Roles and Responsibilities” section of this MOU. There will also be extramural costs for administrative services including those conducted by the Santa Barbara County and Water Agency staff including accounting services, web services, project oversight, and legal services, as necessary. Extramural costs, after deduction of funds remaining in the IRWM account and the County’s **50%** cost share.

The Cooperating Partners agree to generally allocate costs by approximate service area population and services. The Cooperating Partners agree to actively encourage participation by all public agencies with a direct or indirect interest in water resources.

6.1 Non-Governmental Organizations

It is recognized that some organizations that wish to participate in the as Cooperating Partners may not have the means by which to make a financial contribution. In lieu of a financial contribution, these organizations may make an “in kind” contribution consisting of the commitment of time and labor in support of the IRWM process. Pursuant to language codified in DWR’s IRWM Program Guidelines, Integrated Regional Water Management, Nonprofit Organizations are defined as "any nonprofit corporation qualified to do business in California, and qualified under Section 501 (c) 3, 501 (c) (4) or 501 (c) (5) of the Internal Revenue Code." The option of “in-kind” service in lieu of a financial contribution will extend only to those meeting this definition.

Examples of “In-kind” contributions include but are not limited to:

- 6.1.1 Attendance at and participation in Cooperating Partners.
- 6.1.2 Organization and/or conducting of informational, workshops and meetings.
- 6.1.3 Production and/or distribution of written materials necessary to conduct business relevant to the IRWM process.
- 6.1.4 Solicitation of involvement by Stakeholders.
- 6.1.5 Review of, and comment on, documents produced as part of the IRWM process.

6.2 For Financial Management:

- 6.2.1 The Agency has established an IRWM Administration account for handling the monetary contributions from those Cooperating Partners responsible for making a financial contribution (Financially Responsible Cooperating Partners). Each Financially Responsible Cooperating Partner shall contribute funds to this IRWM account. Subject to appropriation by the Board of Supervisors, the Agency will contribute **50%** of the cost for hiring consultants for IRWM Plan preparation and grant application which may include, but is not limited to, project selection, project management, and administrative support. The Agency will also contribute **50%** of the cost of its staff time for project management and administration for general IRWM Plan coordination and grant application. The Cooperating Partners shall reimburse the Agency for the remaining **50%** of all of the costs above.
- 6.2.2 Financially Responsible Cooperating Partners shall pay their respective contributions to the Agency.
- 6.2.3. Each year the Agency will provide an accounting of the IRWM fund. If funds received are in excess of the cost of actual plan coordination and preparation services, then the Agency will carry forward the balance for use in the next year's IRWM activities. If the IRWM process is completed or terminated, the Agency will refund monies to Cooperating Partners on a pro-rated basis according to each partner's contribution.
- 6.2.4. If the estimated costs of coordination and plan preparation exceed the funds available to the Agency under this MOU, the Agency may ask all Cooperating Partners to provide supplemental funds. If individual Partners refuse to provide the supplemental funds, the shortfall will be spread over the remaining partners on a voluntary basis. If such shortfalls are not made up, then all planning efforts and obligations shall automatically terminate. The planning effort may also be terminated with the concurrence of a majority of the Cooperating Partners.

7. Termination of Participation

Any signatory to the MOU may terminate its participation in this MOU after 30 days written notification to all other signatories. Any entity terminating participation that later wishes to participate in this MOU shall first make payment of any funding due from such party at the time of its termination, and also pay its share of any expenses for which it otherwise would have been obligated absent such termination, as determined by the Cooperating Partners.

8. Addition of Parties

Entities may join the Proposition 1/IRWM Cooperating Partners by submitting a written request to the Cooperating Partners and receiving their approval. Entities joining the Cooperating Partners will be subject to all of the provisions of, and be required to make a financial or in-kind contribution in accordance with, this MOU. Each paying

participant's financial obligation will be reduced proportionally with the addition of funds from any joining entity and applied as a credit to the existing participant's account.

9. Defend and Hold Harmless

Tort Liability. Government Code Section 895.2 imposes certain tort liability jointly upon public agencies solely by reason of such public agencies being parties to an agreement as defined in Government Code Section 895. Therefore, the Parties hereto, as between themselves, pursuant to the authorization contained in Government Code Sections 895.4 and 895.6, each assumes the full liability imposed upon it or any of its officers, agents, representatives or employees by law for injury caused by a negligent or wrongful act or omission occurring in the performance of this MOU, to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve this purpose, each Party indemnifies and holds harmless the other Party for any loss, cost, or expense, including reasonable attorneys' fees that may be imposed upon or incurred by such other Party solely by virtue of Government Code Section 895.2.

10. Term of this MOU:

The provisions of this MOU will end when Cooperating Partners sign a new MOU that specifically covers ongoing coordination of the IRWM Program process.

11. Counterparts:

This MOU may be executed in counterparts. Each counterpart shall have the same effect as an original.

12. Notices

All notices or other official correspondence relating to MOU matters between the Cooperating Partners shall be addressed to:

Fray Crease, Manager
Santa Barbara County Water Agency
130 E. Victoria Street, Suite 200
Santa Barbara, CA 93101

In witness whereof, the Cooperating Partners hereto have executed this MOU effective at the time that a majority of the parties listed in Appendix A have approved and executed this MOU.

SANTA BARBARA COUNTY WATER AGENCY
SCOTT D. MCGOLPIN
PUBLIC WORKS DIRECTOR
BY: _____

DATE: _____

APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

BY: _____
Deputy

APPROVED AS TO INSURANCE:
RAY ARMATORIO, ARM, AIC
RISK PROGRAM ADMINISTRATOR

BY: _____
Risk Management

APPROVE AS TO ACCOUNTING:
THEODORE A. FALLATI, CPA
AUDITOR-CONTROLLER

BY: _____
Deputy

SIGNATURE OF COOPERATING PARTNER

BY: _____

NAME: _____

TITLE: _____

AGENCY/ORGANIZATION: _____

DATE: _____

Appendix A: List of Cooperating Partners

The list below is of potential Cooperating Partners. A final list will be prepared based on the actual signatories to the MOU.

County Agencies:

- Flood Control and Water Conservation District - Santa Barbara County
- Water Agency – Santa Barbara County
- Laguna County Sanitation District – Santa Barbara County

Cities:

- City of Buellton
- City of Carpinteria
- City of Goleta
- City of Guadalupe
- City of Lompoc
- City Santa Barbara
- City of Santa Maria
- City of Solvang

Water Districts:

- Carpinteria Valley Water District
- Goleta Water District
- Montecito Water District
- Santa Ynez River Water Conservation District
- Santa Ynez River Water Conservation District, ID #1

Non Governmental Organizations:

- Heal the Ocean

Sanitary Districts:

- Carpinteria Sanitary District
- Goleta Sanitary District
- Goleta West Sanitary District

Community Services Districts:

- Cuyama Community Services District
- Santa Ynez Community Services District
- Vandenberg Village Community Services District

Joint Powers Agencies:

- Cachuma Operations and Maintenance Board (COMB)
- Central Coast Water Authority (CCWA)

IRWM Description and Background

On November 4, 2014, California voters approved Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014. The Proposition 1 IRWM Grant Program, administered by Department of Water Resources (DWR), provides funding for projects that:

- Help water infrastructure systems adapt to climate change,
- Provide regional water self-reliance and water supply reliability, and
- Provide incentives for collaboration to manage water resources and set regional priorities for water infrastructure.

Proposition 1 authorized the statewide appropriation of \$510 million in IRWM funding for Implementation, Planning, and Disadvantaged Community Involvement efforts. The six (6) Regions within the Central Coast Funding Area (CCFA) have been allocated a total of \$43 million over the expected appropriation rounds (FY 2017/2018 & FY 2019/2020). The CCFA consists of the following Regional Water Management Groups and IRWM Regions; Santa Barbara County, San Luis Obispo County, Greater Monterey County, Monterey Peninsula/Carmel Bay/South Monterey Bay Santa Cruz County, and Pajaro River Watershed.

The Santa Barbara IRWM Region expects to receive approximately \$6.3M in Proposition 1 Project Implementation Round funding in FY 18/19 or FY 19/20.

Background:

Beginning in September 2006, the County Water Agency has worked with a County-wide group of approximately 29 cities, special districts, water companies, joint powers authorities, and Non-Governmental Organizations (NGOs) to develop the first Integrated Regional Water Management Plan (completed in May 2007). The plan was updated in 2013 and another plan update is expected this year in response to DWR's 2016 IRWM Guidelines.

The Water Agency acts as the single eligible grant recipient responsible for administration of the IRWM Grants. In accordance with the Memorandum of Understanding (MOU) and sub-grant agreements between the Water Agency and Project Proponents, the Water Agency functions as a pass through agency between the State and Proponents. The Water Agency is responsible for organizing and forwarding the required project reporting information to the State and to review and submit claims to the State from each Project Proponent. Project Proponents are then reimbursed once funding is received from the State.

Pursuant to the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Water Code Section 79560 et seq.), on behalf of the 29 Cooperating Partners within the Santa Barbara Area IRWM Region who assisted in the preparation of the IRWM Plan, the Water Agency has applied for and been granted approximately \$32 million in funding for 24 water related projects within the County. These grants included approximately \$27 million for 15 regional water projects through Proposition 50, a \$550,000 Proposition 84 Planning Grant used for the 2013 update of the IRWM Plan, \$3,000,000 for 7 regional water projects through Proposition 84, Round 1, and \$2,000,000 through the Proposition 84 Drought Round.

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-C

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: ENGINEERING MANAGER

SUBJECT: PROPOSED EMERGENCY RESPONSE CONTRACT AMENDMENTS

RECOMMENDATION:

That the Board ratify emergency response contract amendments for construction and consulting services in accordance with District Resolution No. 2144.

DISCUSSION:

On January 16, 2018 the District Board of Directors passed Resolution No. 2161 concerning the Montecito mudslide event and the District response thereto. Resolution 2161 authorized the General Manager to enter into such contracts as were necessary to respond to declared disaster conditions.

The District entered into multiple contracts for construction and consulting services to respond to the emergency conditions and exigent circumstances. The original scope of each contract, and contract amount, were educated estimates at the time the contracts were executed. Contracts also included a "Not-To-Exceed" amount concerning contractor and consultant compensation. Pursuant to Resolution 2144, the District Board of Directors ratified these construction and consulting contracts on January 30, 2018.

Several contractors reached and/or exceeded the Not-to-Exceed contract amount while performing emergency response work for the District. The District performed careful administration and oversight of the work under each contract. As additional main breaks, administrative needs, or consulting needs were identified by District staff, the contractors and consultants below were requested to perform additional work to support ongoing emergency repair efforts.

In accordance with the terms of the emergency response contracts, District staff and District General Counsel have developed contract amendments for each of these contractors. The names of the contractors and amended contract Not-to-Exceed (NTE) amounts are listed below.

Construction

- Souza Construction (NTE \$300,000) – emergency Jameson Lake highline repairs and access road clearing. *Original Contract Amount: \$250,000.*
- Lash Construction (NTE \$180,000) – emergency highline repairs and main break repairs. *Original Contract Amount: \$150,000.*

Consultants

- Dudek (NTE \$50,000) – emergency permitting with US Army Corps of Engineers and State Water Resources Control Board for highline repair work within creeks. *Original Contract Amount: \$10,125.*

ATTACHMENTS:

- A. Construction Contract Amendment Template

**AMENDMENT NO. 1
TO
SHORT FORM EMERGENCY RESPONSE CONTRACT BETWEEN CONTRACTOR AND
MONTECITO WATER DISTRICT**

Recitals

A. The Short Form Emergency Response Contract ("Contract") between Montecito Water District ("District") and _____ ("Contractor") was entered into on January 2018. For the purposes of the Contract, and this Amendment No. 1, District and Contractor are collectively referred to as the "Parties".

B. Work under the Contract, and any amendments thereto, encompassed the performance of exigent and/or emergency construction services to respond to the mudflow event that occurred in the District service area on January 9, 2018, which mudflow event is the subject of State and Federal emergency declarations.

C. Section 3 of the Contract requires any modification to the Contract to be in writing signed by both Parties.

This Amendment No. 1 is made and entered into on this by and between District and Contractor.

1) Price and Payment

Section 2 "Price and Payment" of the Contract shall be replaced in its entirety via this Amendment No. 1 as follows:

"The District agrees to pay the Contractor for the strict performance of the work on a time and materials basis not to exceed \$. If Contractor exceeds the not to exceed amount herein, Contractor does so at its own risk.

The District agrees to pay the Contractor in monthly progress payments for all work completed. Payments will be due and payable within thirty days of invoice. Final payment to the Contractor shall be made within forty-five days after substantial completion of the Contract and submission of the final invoice to the District".

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed the day and year first above written.

MONTECITO WATER DISTRICT

By:
Title:

Dated: _____

[contractor]

By:
Title:

Dated: _____

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-D

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

SUBJECT: QUARTERLY DROUGHT AND WATER SUPPLY UPDATE

RECOMMENDATION:

Information only, no action required.

DISCUSSION:

Background

In February 2014, following several years of deepening drought conditions and declining water supplies, the District adopted Ordinances 92, 93 and, subsequently, 94 declaring a Stage 4 Water Shortage Emergency and establishing customer water use allocations and penalties for water use in excess of allocations. This action was successful under extraordinary drought conditions in reducing customer water use by nearly 50% to a more manageable level. More recently, in October 2017 following an above-average wet winter that resulted in significant inflow to Cachuma and Jameson Lake and an above-average annual State Water Project allocation, the Board adopted Ordinance 95 repealing Ordinances 92 and 94 including monthly customer allocations and penalties, establishing updated water use restrictions based on current water supply conditions and reducing the declared water shortage emergency from Stage 4 to Stage 2. In accordance with the District's Water Shortage Contingency Plan included in its 2015 Urban Water Management Plan, under a Stage 2 water shortage emergency condition, less than average rainfall is projected, requiring up to 25% reduction in customer water use (conservation).

Drought Update

Annual rainfall totals statewide, and in particular in Santa Barbara County, remain well below normal for this time of year. According to the Santa Barbara County Flood Control District, the percentage rainfall for Santa Barbara County is 52% of normal for water year 2017/18. In Montecito and at Jameson Lake, rainfall accumulation for water year 2017/18, according to District records are 63.8 and 51.1% respectively, of the average for this time of the year. While northern California seemingly experienced an increase

in rainfall as the water year progressed and State reservoir levels are near capacity, the snowpack condition in the Sierras is far below that of an average year. As of April 2, 2018, the Department of Water Resources reported that water content in the statewide mountain snowpack is only 52% of the historical average.

The National Oceanic and Atmospheric Administration's three-month outlook predicts above-average temperatures and below-average rainfall for the months of April thru June 2018. Despite the partial reprieve Santa Barbara County experienced in 2017 and the more recent storm events in 2018, extraordinary drought conditions remain. As of April 3, 2018, the U.S drought monitor indicates D2 severe drought intensity exists for over half of Santa Barbara County, more severe than the intensity recorded at the end of 2017.

Water Supply Outlook

The District's water supply planning outlook (3 years) projects water supply availability through mid-2020 under drought conditions with customer conservation continuing at or above 30%. Assuming drought conditions persist across Santa Barbara County with no improvement in local water supply conditions, a water shortage is anticipated in mid-2020 unless customer demands are reduced. Until local water supply conditions improve or the District successfully acquires new local reliable supplies, the District will continue to be heavily reliant on the State Water Project and its facilities for delivery of State Water Project and supplemental water deliveries to meet customer demands. Acquisition of supplemental water is being pursued for 2018 and projected to be needed each year thereafter. District Staff will continue to evaluate water supply conditions and the need for additional demand management measures to ensure water supply availability over the three year planning period.

Jameson Lake/Doulton Tunnel

Although Jameson Lake received significant inflow following the February 2017 storm and then a small amount following the 2018 storms, the lake remains 64% of full storage capacity ($\pm 3,300$ acre feet). Deliveries directly from the lake have not been made since the Thomas Fire in December 2017, but are expected to begin soon at approximately 30-50 acre feet per month depending on water quality. Water quality impacts from the Thomas Fire are still being analyzed to determine the treatability of the water. District Staff remains cautiously optimistic that, at low flow and with blending of intrusion water from Doulton Tunnel, lake deliveries similar to those during 2017 can be made going forward in 2018. District staff is continuing to work with its consultant, Water Quality & Treatment Solutions Inc. to develop treatment enhancement options that could improve the District's ability to treat Jameson Lake water in 2018 and beyond.

Cachuma Project

Lake Cachuma also received significant inflow following the February 2017 storm event and minimal inflow following the 2018 storms. As of April 1, 2018, the Lake remains at 40.2% of capacity (77,799 AF). The Cachuma Project member agencies received a 40% allocation in WY 2017/18 following a similar allocation in WY 2016/17. Its currently unknown if a Cachuma Project allocation will be issued by the United States Bureau of Reclamation in the upcoming water year beginning in October, 2018.

City Staff continues to report that it is prepared for the potential water quality impacts from the Rey Fire, and most recent Thomas Fire. Following the Zaca Fire in 2007, significant investments were made to the City's treatment processes such as ozone treatment, active carbon feed, and pretreatment in Lauro Reservoir. To date, the runoff from the recent storms has not had a significant impact on water quality or the City's ability to treat that water.

Groundwater

As a result of the drought, groundwater levels reached near record lows in 2017. Recent preliminary groundwater depth measurements indicate some level of recovery since early 2017. The District will be performing its next round of groundwater depth measurements as part of the semi-annual groundwater monitoring program in May 2018. This includes measurements at over 60 public and private wells located throughout the District. Once complete, we will have a better understanding of how the groundwater basin has responded, if at all, to the recent rainfall. Deliveries from groundwater supplies remain reduced from that of 2017 at approximately 40 acre feet per month to allow for groundwater recovery, but may increase to 60-70 acre feet per month later this summer if drought condition persist.

State Water Project/Supplemental Water

With the 2017/18 winter bringing little to no inflow into our local surface water reservoirs, i.e. Cachuma and Jameson Lakes, the District continues to rely heavily on the State Water Project and its facilities for delivery of water to offset the lack of available local water supplies. As of April 1, 2018, the 2018 State Water Project allocation remains at a mere 20% (660 acre feet) and is not expected to increase much, if at all, when the Department of Water Resources finalized the 2018 allocation in May 2018.

As a result, the District is participating in the Central Coast Water Authority 2018 Supplemental Water Purchase Program. Current water supply projections indicate the need for approximately 2,000 acre feet of water in 2018 and additional supplemental purchase each year thereafter. Depending on the terms of the purchase opportunity, additional water could be acquired and placed in the

Semitropic Groundwater Banking and Exchange program, a groundwater banking program in which the District recently finalized the purchase of groundwater storage rights to shore up the reliability of the District's State Water Project supplies. Staff is currently pursuing between 2,000 and 3,000 acre feet through this program this year. Supplemental water purchased through the program will be either delivered to Lake Cachuma, stored in the State Water Project's San Luis Reservoir or placed in the Semitropic groundwater storage bank.

Customer Demands/Conservation

In March of 2017, the District suspended the issuance of penalties for water use in excess of customer allocations following an improvement in water supply conditions. For nearly six months, customer demands remained at or near historic low levels, similar to that during 2016. In August of 2017, the District repealed its monthly customer water use allocations and penalties through the adoption of Ordinance 95, changing from a mandatory to voluntary based conservation model. Soon after, customer demands began to trend upward, with many months trending at or near 2013 peak levels similar to other South Coast agencies. This may be attributable to extremely dry conditions from November 2017 through February 2018. During this same period, Montecito experienced two devastating natural disasters, the December 2017 Thomas Fire and the January 2018 mud/debris flows. Water usage during and after these disasters expectedly increased as a result of usage associated with the property protection, ash cleanup and water loss from damaged infrastructure. Although a portion of the increased water usage during this time can be attributed to extraordinary use as described above, it is reasonable, based on water use trends across the South Coast that customer water use continues to trend upward. In the coming months, a better understanding of water use trends will be obtained and recommended action, if any, pertaining to reducing customer water use will be brought to the Board for consideration.

Water conservation and water use efficiency continues to be a top priority for the District. As of March 30, 2018, the District's 12-month running average water conservation is 35% percent when compared to 2013 water usage, which continues to exceed its current conservation target of 30%. Over the last six months, monthly conservation has varied from a low as 8% in January to as high as 65% in March. Conservation of approx. 30% must be achieved to remain compliant with the District's 2020 total production target as outlined in its 2015 Urban Water Management Plan and specifically Senate Bill X7-7. Conservation in excess of the current 30% target may be necessary to ensure water supply availability over the 3 year planning period.

ATTACHMENTS

1. Board Meeting Presentation



Montecito Water District

Quarterly Drought and Water Supply Update

January 2018 – March 2018



Board Meeting

April 17, 2018



Outline

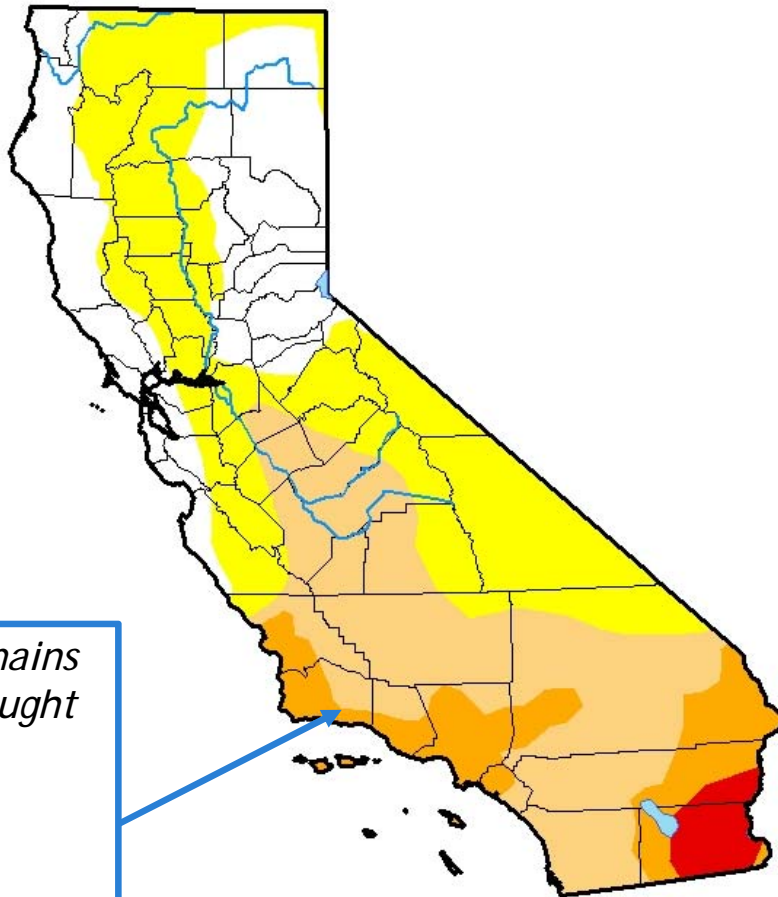
1. Drought Status
2. Production & Customer Demands
3. Currently Water Supply Outlook
4. Conclusion



DROUGHT STATUS

U.S. Drought Monitor California

April 3, 2018
(Released Thursday, Apr. 5, 2018)
Valid 8 a.m. EDT



- *SB County remains D2 Severe Drought*
- *Stage 2 Water Shortage Emergency*

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	22.99	77.01	40.90	12.72	2.50	0.00
Last Week <i>03-27-2018</i>	22.99	77.01	40.77	12.56	2.50	0.00
3 Months Ago <i>01-02-2018</i>	55.70	44.30	12.69	0.00	0.00	0.00
Start of Calendar Year <i>01-02-2018</i>	55.70	44.30	12.69	0.00	0.00	0.00
Start of Water Year <i>09-26-2017</i>	77.88	22.12	8.24	0.00	0.00	0.00
One Year Ago <i>04-04-2017</i>	76.54	23.46	8.24	1.06	0.00	0.00

Intensity:

- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying text summary for forecast statements.

Author:

David Miskus
NOAA/NWS/NCEP/CPC



<http://droughtmonitor.unl.edu/>



Rainfall Totals

Sept. 1, 2017 – March 31, 2018

Location	WY 16-17' (in)	Rainfall to date WY 17-18" (in/Yr.)	% of Average
Jameson Lake	30.16	13.26	51.1%
Montecito (District Office)	29.03	11.24	63.8%
Toro Canyon (Doulton Tunnel)	36.16	15.20	63.1%

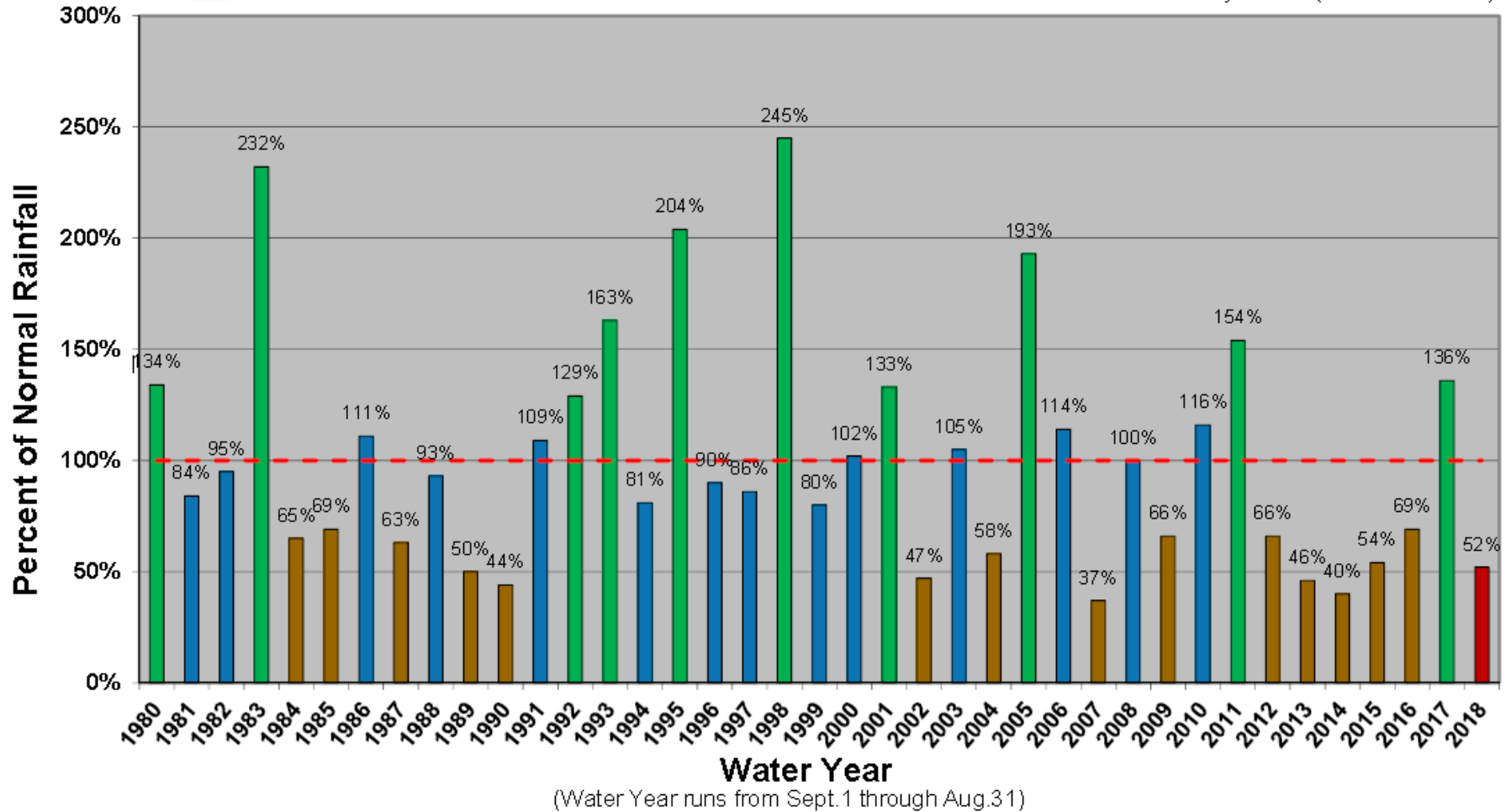


County-Wide Percent-of-Normal Water-Year Rainfall

WY2018 updated April 8, 2018

(Rainfall as a percentage of an entire average water-year)

Wet Years (>120% Normal Rain) ■
Dry Years (< 80% Normal Rain) ■

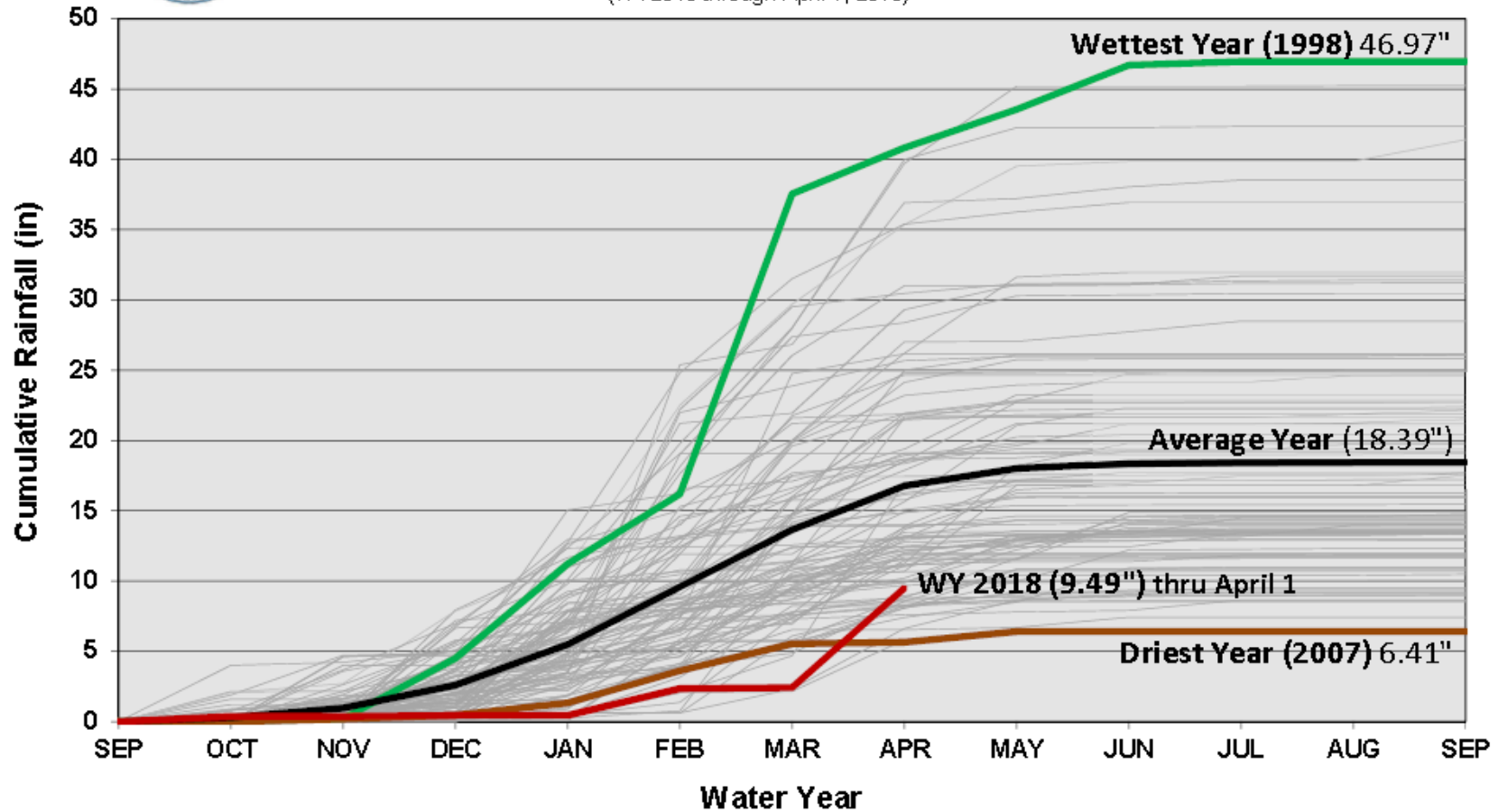




100 Years of Rainfall - Santa Barbara

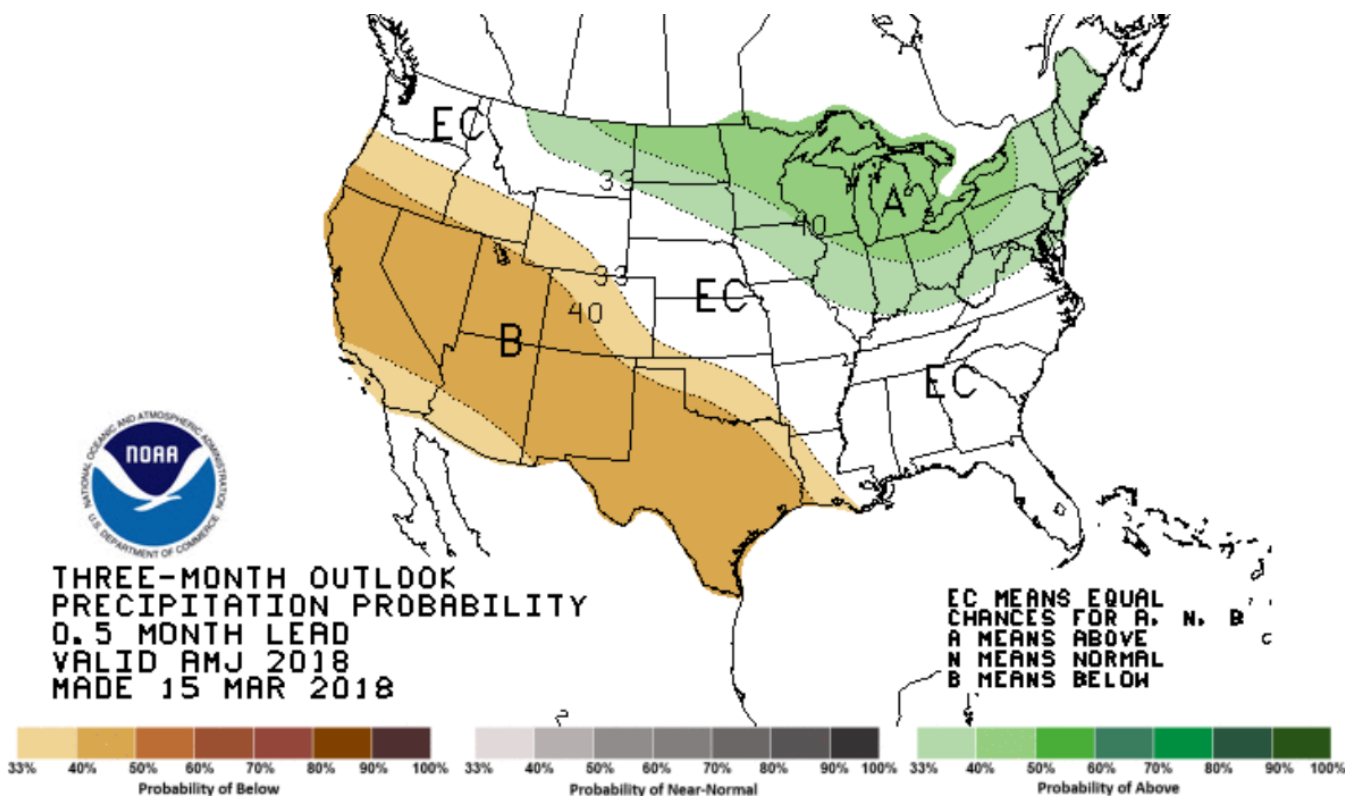
Water Years 1917 - 2018

(WY2018 through April 1, 2018)



NOAA 3-Month Precipitation Outlook

April – June 2018

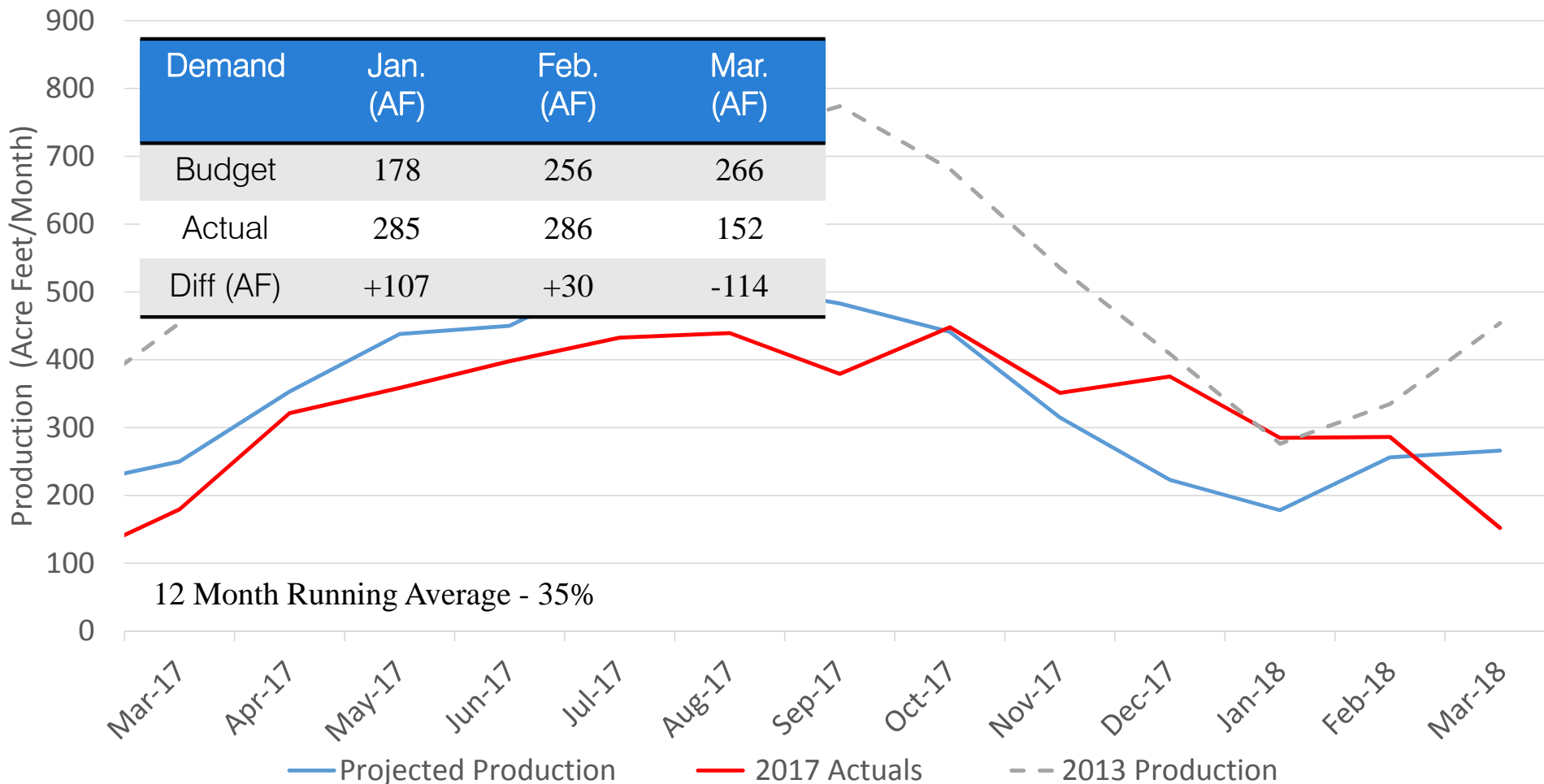




TOTAL PRODUCTION & CUSTOMER DEMANDS

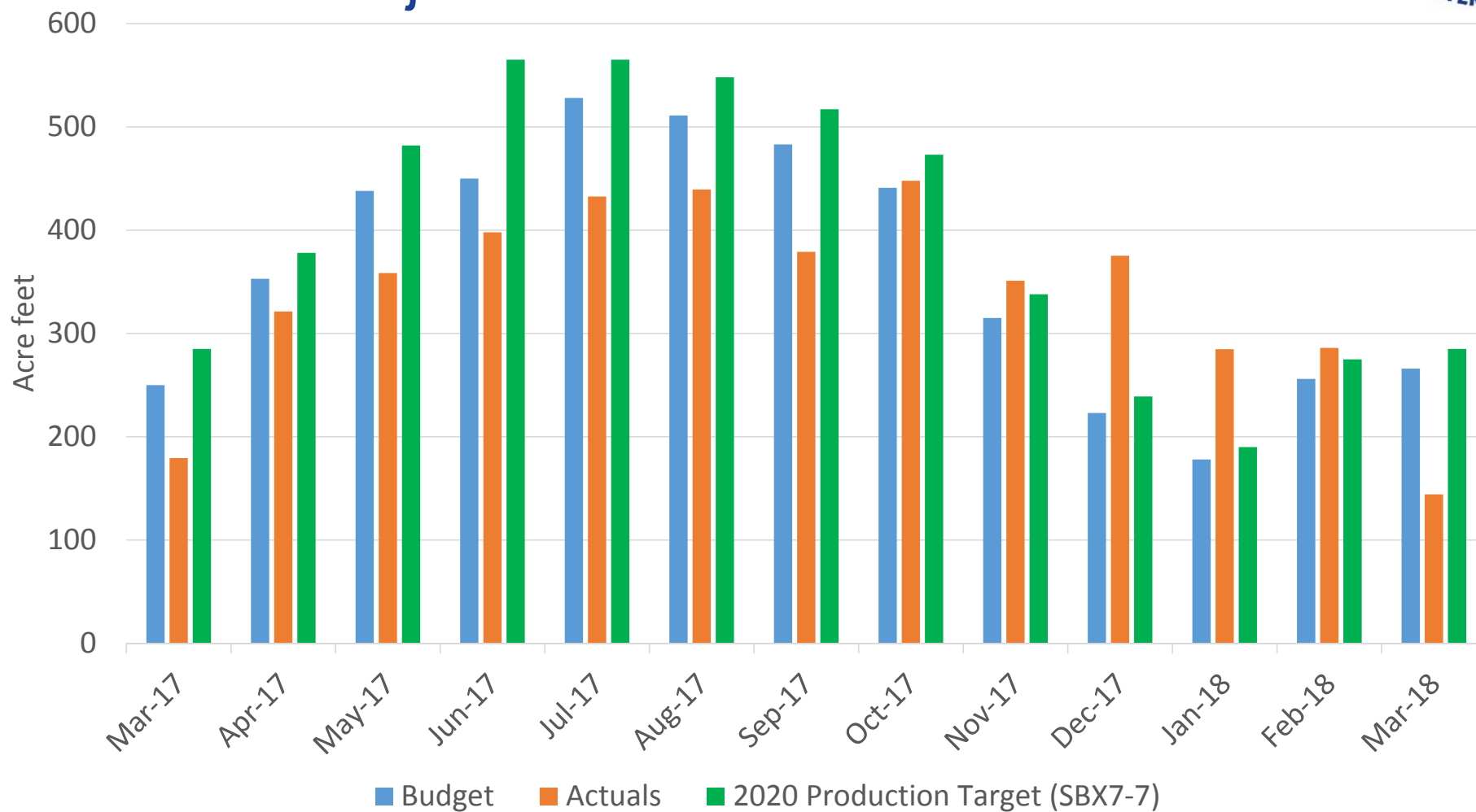


Projected vs. Actual Production



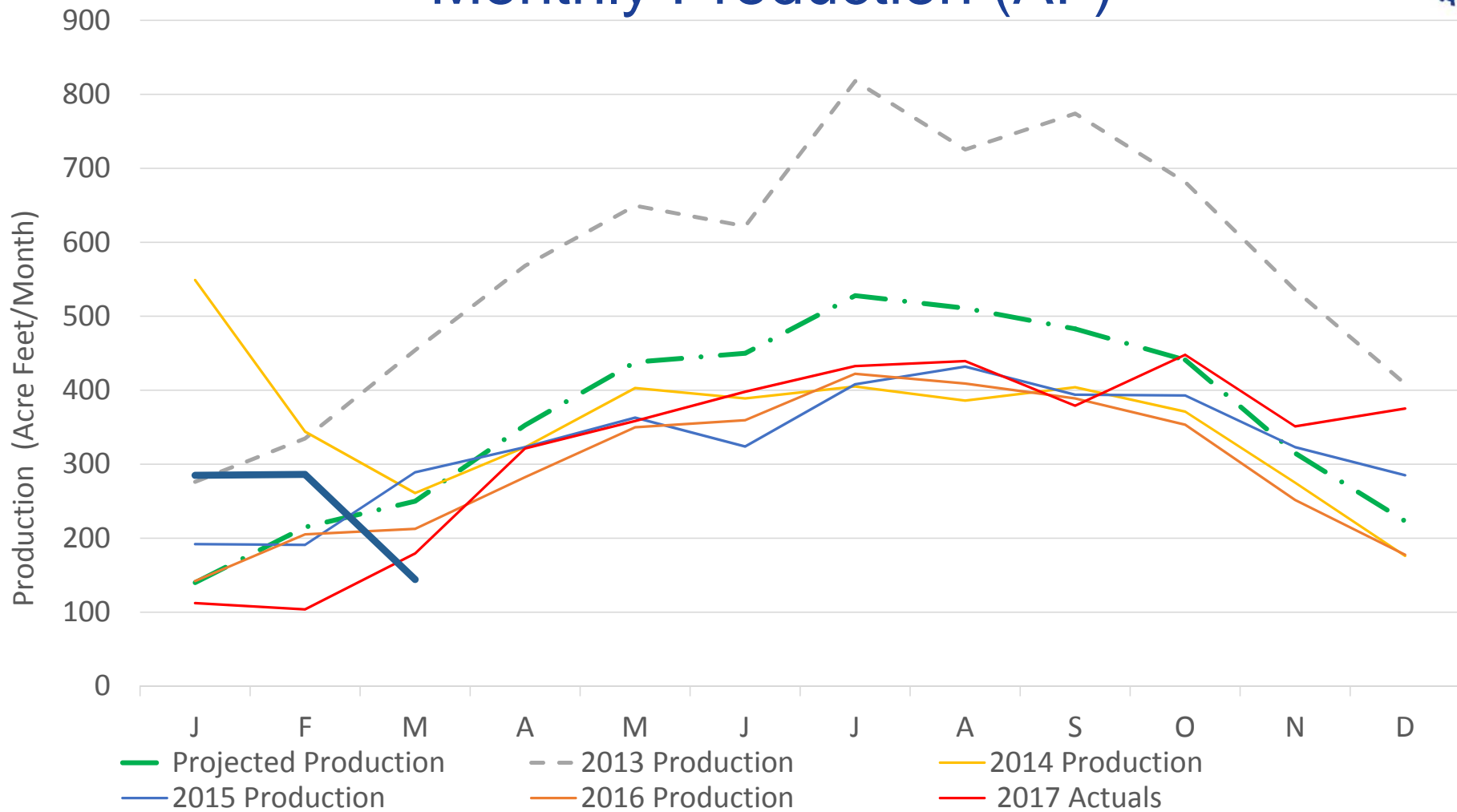


Projected vs. Actual Production





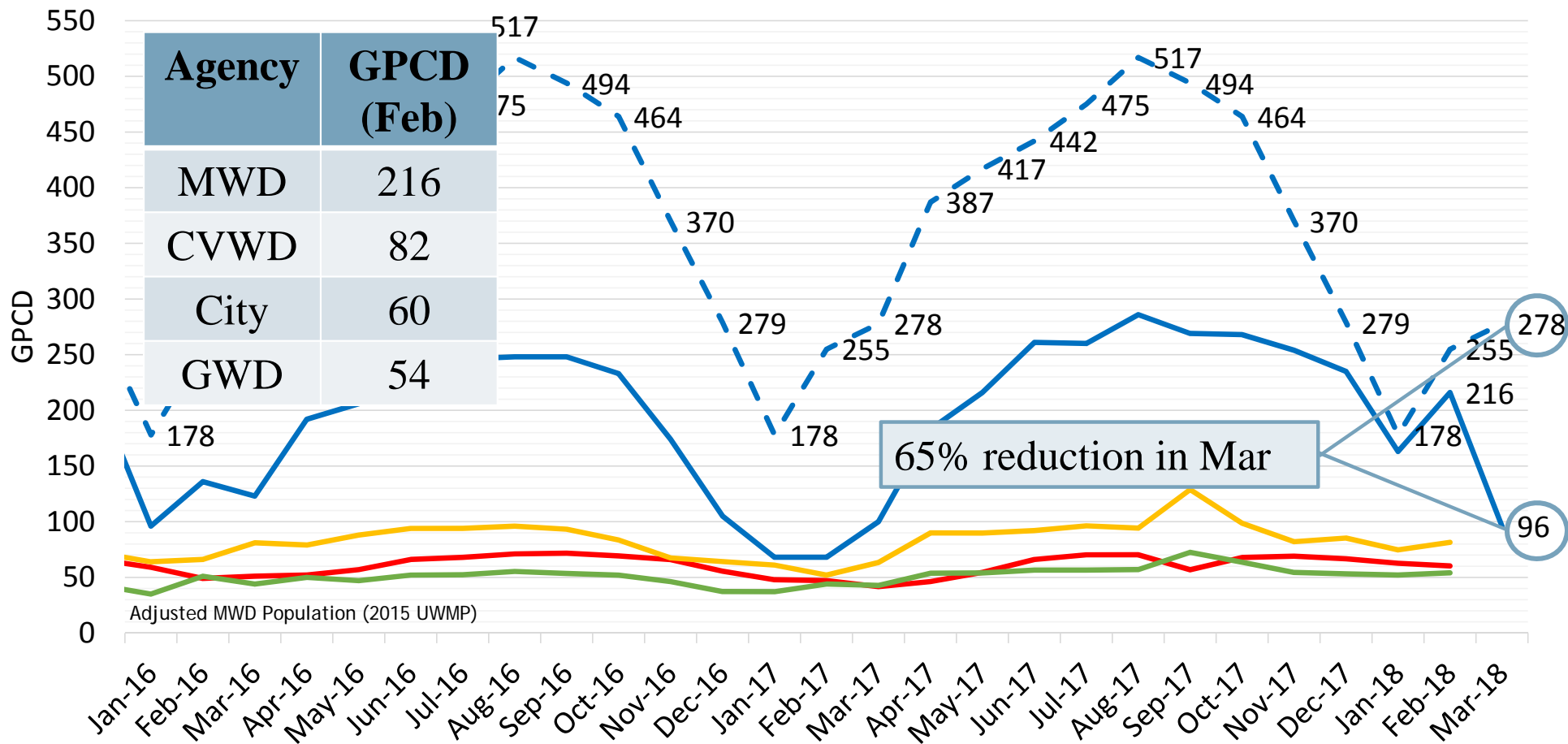
Monthly Production (AF)





Water Demand Comparison (SFR GPCD)

- MWD 2013 - MWD - City of SB - CVWD - GWD



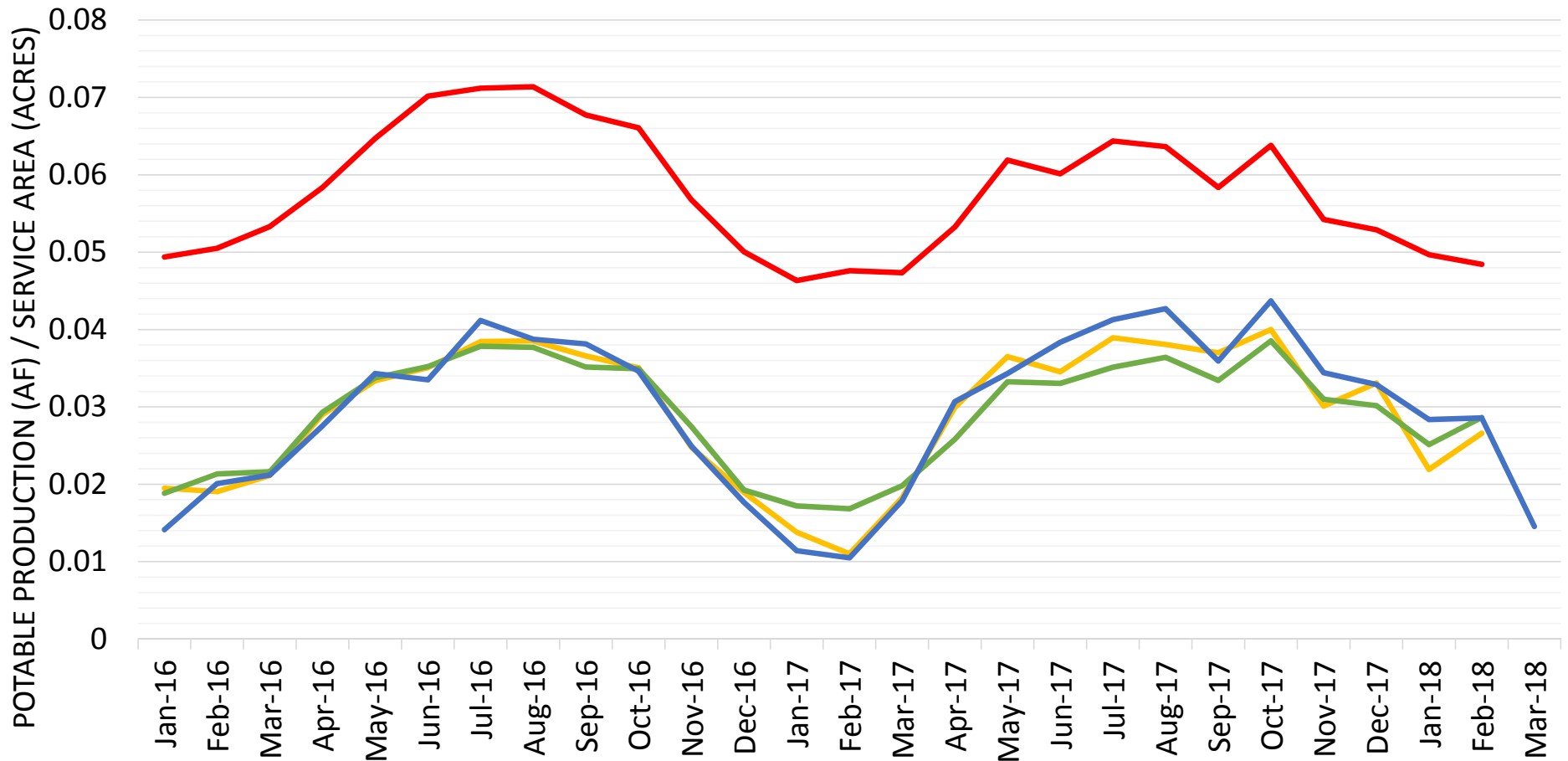
65% reduction in Mar

* GPCD data obtained from SWRCB

Water Demand Comparison (AF/Acre)



— City of SB — CVWD — GWD — MWD





WATER SUPPLY UPDATE

Lake Cachuma

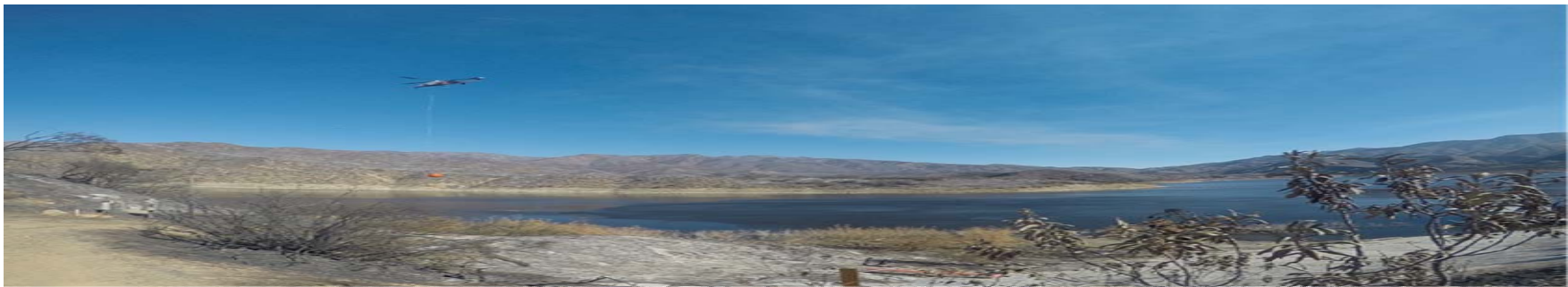
As of April 1, 2018

1. Storage 77,799 AF (40.2% of capacity)
2. Lake El. 703.45 ft. (EPB needed at El. 695)
3. Project allocation
 - a. WY 2016/17 & 17/18 – 40%
 - b. WY 2018/19 - TBD
4. MWD Balance in Cachuma
 - a. Cachuma WY 2017/18 ± 1060 AF
 - b. Cachuma Carryover ± 956 AF
 - c. State & Supplemental ± 594 AFTotal = 2,751 AF
5. Whittier Fire – Currently, no significant impact on treatability



Jameson Lake

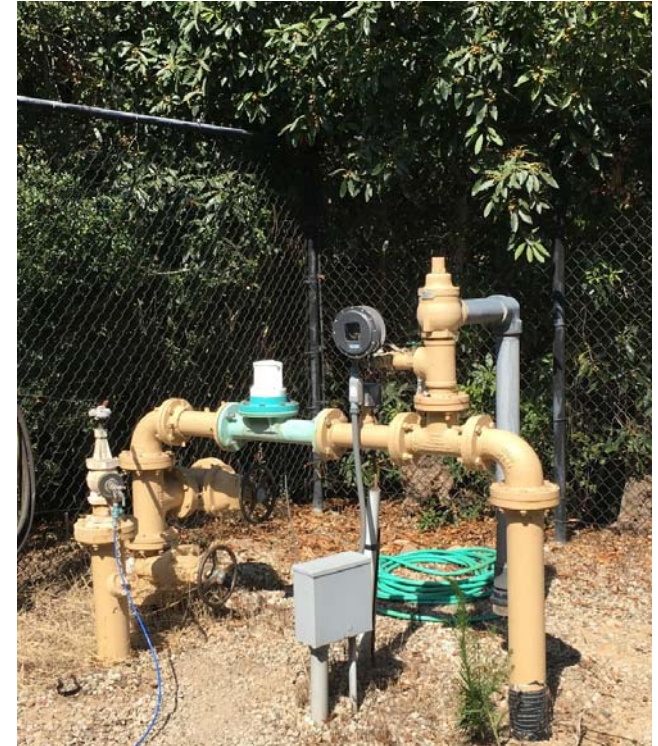
As of April 1, 2018



1. Storage $\pm 3,307$ AF ($\pm 64.3\%$ of capacity)
2. Projected Monthly Diversion 30 – 40 AF
3. Doulton Tunnel Infiltration – 18 AF/month
4. Water Quality impacts from Thomas Fire
5. Treatment enhancement being considered

Groundwater

1. Current production (<40 AF/mo.)
2. Continue alternating use of active wells
3. May increase production as drought continues
4. Groundwater levels remain near historic low levels, prelim. indications of partial recovery
5. SGMA
 - BBM, MOUs, Bylaws
 - Formation of GSA anticipated in May/June 2018



Paden Well



Imported Water

As of March 31, 2017

1. Current SWP and Supplemental water available
 - Cachuma \pm 594AF
 - SLR \pm 490AF
 - 2018 SWP Table A Allocation 20% (660AF)
2. Continue to maximize pumping into Lake Cachuma (258-334AF/mo.)
3. Supplemental Water
 - +2,000 AF needed in 2018
 - Similar projected need in 2019 depending on 2018/19 winter
 - CCWA 2018 SWPP
 - Mojave Water Agency
 - 4:1 exchange
 - \$320/AF



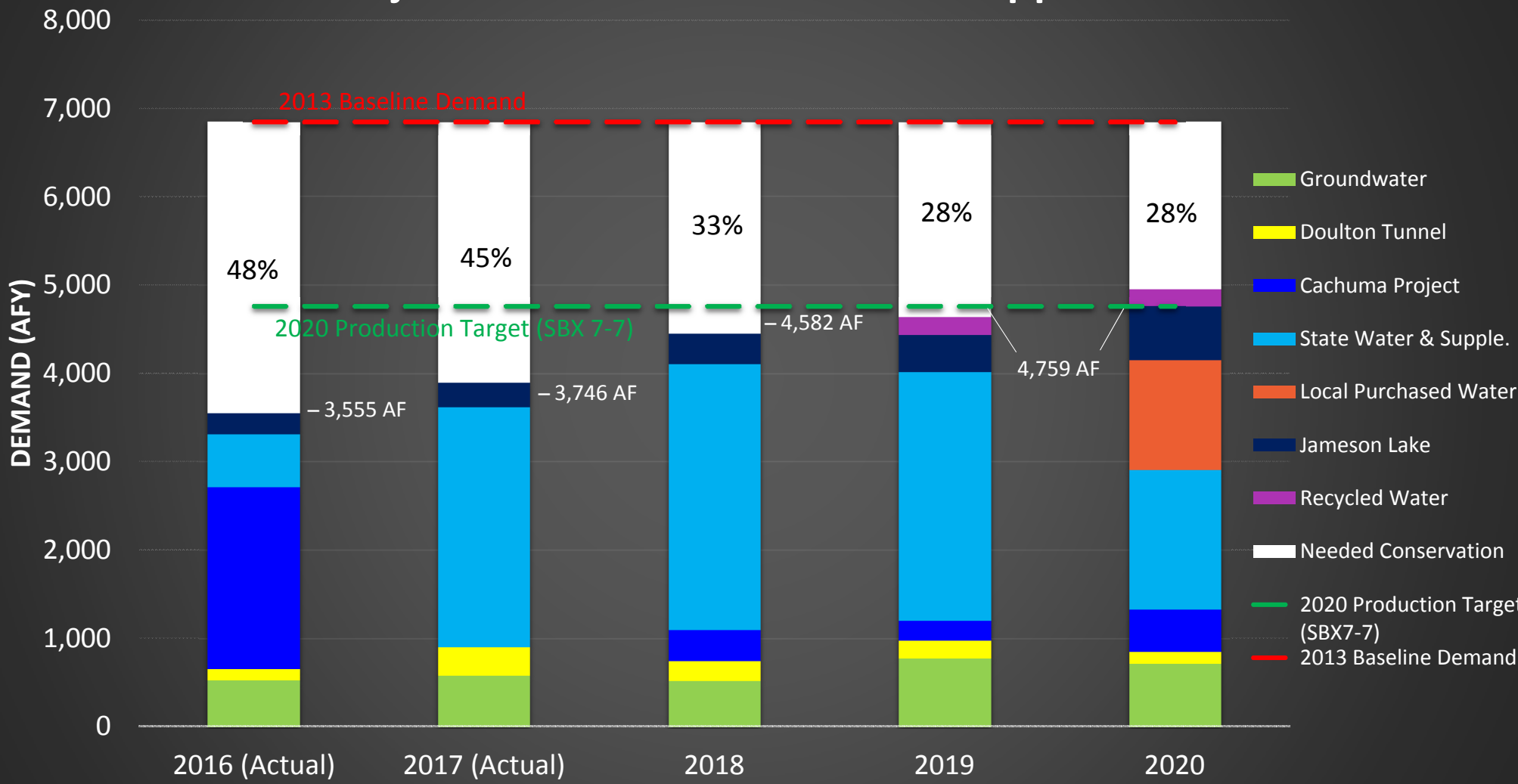
Available Water Supplies by Source

As of March 31, 2018

Source	Approx. Total (AF)
1. Jameson Lake	3,319
2. Cachuma Proj. Allocation 17/18'	1,060
3. Cachuma Proj. Carryover	956
4. SWP & Supplemental in SLR	235
5. SWP Table A/Suppl. stored Cachuma	734
6. Groundwater (<u>AF/mo.</u>)	70
7. Doulton Tunnel Infiltration. (<u>AF/mo.</u>)	20
Total	6,394

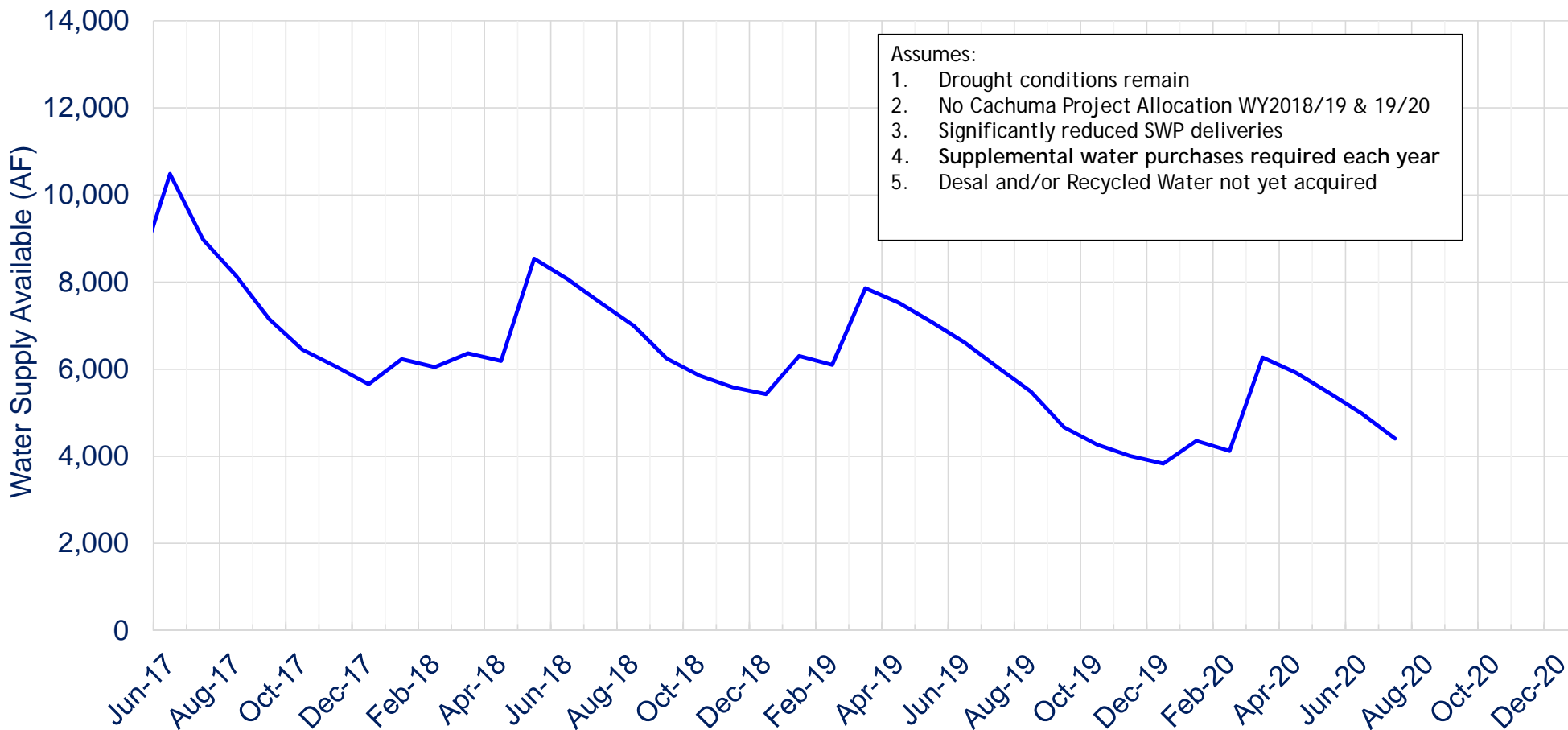
Note: 5,031AF was returned to AVEK in 2017 to avoid a potential 2018 spill at SLR

Projected Utilization of Water Supplies





Total Water Supply Available





Questions?

**MONTECITO WATER DISTRICT
WATER WORKS OPERATION REPORT
MARCH 2018**

	Jameson Lake	Cachuma Lake
Full Reservoir Elevation	2223.87	750
Full Reservoir Storage (acre feet)	5,114	184,121
Elevation (feet) February 28, 2018	2203.17	701.79
Elevation (feet) March 31, 2018	2207.70	703.45
Elevation Change for Month (feet)	4.53	1.66
Full Reservoir Elevation Difference (feet)	-16.17	-46.55
Storage (acre feet) February 28, 2018	2,899	75,074
Storage (acre feet) March 31, 2018	3,319	77,799
Storage Change for Month (acre feet)	420	2,725
Full Reservoir Storage Difference (acre feet)	-1,795	-106,322
Alder Creek Inflow (acre feet)	NA	
Jameson Lake Inflow (acre feet)	433	

WATER PRODUCTION

District Surface Sources (af)

Jameson	Fox	Doulton	Arch Meter	Weirs 1 & 2	
0.62	0.00	12.64	8.01	0.00	
Total District Surface Production (1):					21.27

Cachuma Turnouts (af) (Cachuma & State Water)

Barker Pass	Office	E Valley	Sheffield	Lambert Rd	
26.76	6.99	58.86	0.33	0.00	
Toro Canyon	Ortega Control (Lat 1)	Ortega Pump	Asegra Road	County Yard	
0.00	0.30	2.96	1.34	0.00	
Total SCC Meters:					97.54
Cachuma Production:					0.00
State Water Credit (Warren Act Contract):					97.54
SWP Portion of SCC Losses:					11
SWP Portion of Evaporation:					6
Santa Ynez ID #1 Exchange					0
Cachuma Portion of SCC Losses:					0
Cachuma Portion of Evaporation:					10.0
Cachuma Remaining Balance:					2017.4
State Water Stored in Cachuma:					731

District Wells (af)

Amapola	Ennisbrook 2	Ennisbrook 5	Paden 2	L.E. II	T. Mosby Well
9.84	3.00	1.99	5.59	0.00	4.66
Las Fuentes	Edgewood Well 3	EVR 3	EVR 4	EVR 6	Valley Club
0.00	0.33	0.00	0.00	0.00	0.00
Total Wells:					25.41
Total District Water Production:					144.22

**MONTECITO WATER DISTRICT
WATER WORKS OPERATION REPORT
MARCH 2018**

WEATHER

Rainfall (inches)	Office	Doulton	Juncal
March 2018	8.14	10.74	9.06
March 2017	1.25	1.69	1.09
Historical Monthly Average	3.19	4.31	4.73
Season to Date	11.24	15.20	13.39
Last Year Season to Date	28.32	35.26	29.53
Historical Season Average to Date	17.71	24.22	25.98

Jameson Lake Air Temperature Averages:

Low	High
42°	64°

WATER PRODUCTION vs. METERED USE

Water Production (af):	144.2	Meter Use (af):	117.2
No. of Days in Production Period:	30	No. of Days in Demand Period:	28
Average Daily Production (af):	4.8	Average Daily Demand (af):	4.2
Month's Water Loss (af):	18.6	Adjusted Meter Use for # of Read Days (af):	125.6
Month's Percentage Loss ¹ :	13%	Water Loss ³ (GAL/connection/d)	47
Water Loss ² (GAL/mile/d)	1,893		

¹ Loss as a PERCENTAGE is a poor performance indicator due to seasonal production & sales variability

² AWWA only uses loss/mile of pipe for agencies with low density of services (less than 32 connections/mile)

³ AWWA recommends loss per service connection as a system performance indicator for higher density areas

METER SALES

Meters Removed Per Customer Request:	0
New Installations:	0
Total Meters:	4,605

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-F

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

**SUBJECT: PUBLIC INFORMATION COORDINATOR EMPLOYMENT STATUS
MODIFICATION**

This item was reviewed by the Operations and Administration Committee at their meeting on April 9, 2018 and the Committee concurs with the staff recommendation.

RECOMMENDATION:

The Operations and Administration Committee and Staff recommend the Board of Directors consider the Public Information Coordinator position to be full-time and adopt an updated position description including title as Public Information Officer (PIO).

DISCUSSION:

On July 19, 2016, the Board of Directors voted in favor of creating a new part-time position for a Public Information Coordinator (PIC). This newly created position was filled in December 2016. Over the past year, the Public Information Coordinator position has proven to be essential position at the District. Having an in-house public information role has proven to reduce District expenses and has facilitated more timely and relevant communications for the public. Internal communications are also improved.

The Public Information Coordinator is supervised by the General Manager and is responsible for a comprehensive public information program, involving planning, coordinating, and participating in a variety of communications, public information, marketing, community relations, and outreach activities and initiatives. The position is responsible for the development of original content including communications, media, website content, and other related materials; positive interaction and collaboration with the Board of Directors, Committees, District Management and Staff, District constituencies and various media outlets. Assignments are typically broad in scope. Below is a sample list of the activities involving the Public Information Coordinator over the past year.

EXTERNAL COMMUNICATIONS

1. **Advertisements** in the Montecito Journal, monthly and as needed for special announcements
2. **“Enews”** 1-2 Times monthly and as needed for special announcements / reminders
3. **Social Media** posts daily / weekly / as needed, in alignment with partner agencies
4. **Press Releases** monthly with Board Meeting updates and as needed for special announcements
5. **Web Updates** weekly, current content / announcements / news / calendar
6. **Partner Agency** representation with RWEF, EPIC, MERRAG, Montecito Association, etc.
7. **Presentations, etc.** ongoing and as needed, ACWA, SGMA, Board Meetings, etc.
8. **Customer Communications**

INTERNAL COMMUNICATIONS

1. **“MWD Board Communications”** as needed email to Directors with MWD press coverage.
2. **“The Weekly Flow”** weekly update email to all employees summarizing updates, meetings, press coverage and any information disseminated to public (includes images or links as appropriate.)
3. **Customer Service** informing / scripting as needed

SPECIAL PROJECTS

1. **SGMA** – Public Meetings with video and corresponding presentations & announcements
2. **Consumer Confidence Report (CCR)** – Report, postcard, email, new electronic distribution
3. **Water Availability Charge (WAC)**– Postcard mailing and corresponding announcements, including Capital Project updates to press and customers
4. **Urban Water Management Plan (UWMP)** – Press and corresponding announcements

5. **Ordinance Changes** – Bill inserts and corresponding announcements
6. **Customer Billing** – Redesign and technical improvements
7. **Web Site** – Redesign and technical improvements

PUBLIC EVENTS

Earth Day, Montecito Beautification Day, Community Meetings, Representation as needed (MERRAG anniversary, etc.)

EMERGENCY PREPAREDNESS / RESPONSE

1. **Public Information Officer** - Liaison with County Office of Emergency Management, Montecito Fire Department, MERRAG, Additional agencies as needed
2. **Notifications, Incident Reports, Press Conferences, etc.**
3. **Internal Communications for Management and Staff**
4. **Implemented Emergency Water Distribution Sites**
5. **Assisted with all managerial / administrative needs during crisis.**

The current workload of the Public Information Officer is heavy and exceeds that of a part-time, 18 hrs/wk position. The work expected of this position can easily fill a 40 hour work week, now more than ever following this winter's disasters, which are anticipated to impact Montecito for several years. It is essential, given the current and anticipated future extraordinary activities facing the District, i.e. Thomas Fire recovery, future storm risks and preparedness, the Sustainable Groundwater Management Act, desalination negotiations, ongoing drought conditions, upcoming rate study, that the District have a full time employee focused on public information and available to Customers, Board Members, Management, staff, and the media.

FISCAL IMPACT

The current Board-authorized salary range for the part-time (18 hrs/wk) Public Information Coordinator position is \$27,500 to \$31,850. At full-time (40 hrs/wk), the salary range would increase to \$61,100 to \$74,750. The estimated cost of health insurance and CalPERS benefits provided for this full-time position are expected to range from \$9,000 to \$20,000 and \$4,000 to \$4,600 respectively depending on the employee's medical insurance coverage and CalPERS. The range of total compensation, including salary and benefits is estimated at \$74,400 to \$95,350. A

salary comparison, which includes similar positions at other public agencies is provided below.

Prior to creating and filling the Public Information Coordinator position, the District utilized a public information consultant to assist with the creation and dissemination of public information. This consultant cost the District on average \$83,000 per year. In FY 16/17 and 17/18, our in-house Public Information Coordinator reduced this consultant's fees to approx. \$49,000 and \$13,000 respectively, a savings in the current fiscal year of approx. \$70,000. This \$70,000 saving is expected going forward as most tasks previously performed by the consultant are now performed in-house. Additional annual savings of up to \$5,000 realized through a change to on-line distribution of the District's annual Consumer Confidence Report.

The net change in expenses to the District is between (\$900) and \$20,350.

Salary Comparison

At the request the Finance Committee, District staff performed a salary comparison. Comparable positions and corresponding compensation has been obtained from *Transparent California* for 2016, the most current information available through this site. This information is provided below.

Job Title/Agency	Regular pay	Overtime pay	Other pay	Total pay	Total benefits	Total pay & benefits
Public Information Officer Goleta, 2016	\$108,931	\$0	\$7,298	\$116,229	\$18,009	\$134,238
Public Information Officer Marin Municipal Water, 2016	\$132,303	\$0	\$10,490	\$142,793	\$40,703	\$183,496
Public Information Officer Ventura County, 2016	\$124,584	\$0	\$8,649	\$133,233	\$35,901	\$169,134
Public Information Officer Vacaville, 2016	\$102,483	\$0	\$12,924	\$115,407	\$46,672	\$162,079

Public Info. Specialist Mammoth County Water District, 2016	\$93,477	\$0	\$5,834	\$99,311	\$45,660	\$144,971
Public Information Representative II Santa Clara Valley Water District, 2016	\$110,696	\$0	\$900	\$111,596	\$47,024	\$158,620
Public Information Officer Western Municipal Water District, 2016	\$99,187	\$3,615	\$3,679	\$106,482	\$16,018	\$122,501
Public Relations/Conservation Casitas Municipal Water, 2016	\$136,007	\$0	\$3,288	\$139,295	\$27,282	\$166,577
Chief Communications Administrator Goleta Water District, 2016	\$112,635	\$0	\$0	\$112,635	\$15,441	\$128,076
Public Info Rep Vallecitos Water District, 2016	\$86,132	\$0	\$2,027	\$88,160	\$29,168	\$117,328
Public Information Manager Santa Margarita Water District, 2016	\$89,006	\$0	\$0	\$89,006	\$29,226	\$118,232
Public Affairs Representative, Senior Helix Water District, 2015	\$89,614	\$0	\$751	\$90,365	\$40,039	\$130,404
Public Affairs Officer II Eastern Municipal Water District, 2016	\$81,126	\$460	\$37,545	\$119,132	\$34,834	\$153,965
Communications and Conservation Officer Hi-Desert Water District, 2016	\$73,199	\$0	\$0	\$73,199	\$20,038	\$93,237

Communications/GIS Program Assistant Soquel Creek Water District, 2016	\$79,076	\$400	\$9,393	\$88,869	\$10,020	\$98,889
Communications Manager West Basin Municipal Water District, 2016	\$98,770	\$0	\$108	\$98,878	\$20,045	\$118,923
Communications Specialist Coachella Valley Water District, 2016	\$95,511	\$0	\$481	\$95,992	\$14,459	\$110,451
Communications Officer Otay Water District, 2016	\$63,340	\$0	\$8,161	\$71,501	\$26,508	\$98,009

ATTACHMENTS

1. Revised Position Description (redlined)



~~JULY-APRIL 2018~~6

PUBLIC INFORMATION OFFICER

DEFINITION

Under general supervision, this position plans, coordinates, and participates in a variety of communications, public information, marketing, community relations, and outreach activities and initiatives. Position is responsible for the development of original content including communications, media, website content, and other related materials; positive interaction and collaboration with the Board of Directors, ~~the Public Information Committees~~, District management and staff, ~~the District constituencies and various media outlets.~~ In support of the District's Emergency Response Plan and public notification responsibilities, this position serves as a critical resource and liaison, and assists to develop and disseminate accurate, accessible, and complete information in the event of an emergency or incident. Position is considered to be permanent ~~part~~full-time ~~(18 hours per week).~~

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from and is supervised by the General Manager. Exercises no direct supervision of staff. May direct work performed by outside consultants.

RESPONSIBILITIES AND CLASS CHARACTERISTICS

This is a single position class responsible for a wide variety of specialized tasks and responsibilities which vary depending on job assignments. The incumbent is responsible for a comprehensive public information program and exercises judgment and initiative over a variety of media and public relations issues. Assignments are broad in scope and allow for a high degree of judgement in their execution.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Coordinates communications, marketing, public relations, and outreach and education efforts regarding a variety of District activities and initiatives. This requires a detailed understanding of local and regional water issues, District operations, policies, and procedures, and the ability to effectively liaison with District departments and the public.
- Performs duties in accordance with the District's Emergency Response Plan (ERP) and public notification requirements. This position is responsible for interfacing with the public, media, other agencies, and stakeholders to provide incident-related information, and updates based on changes in the status of the incident or planned event.

- Creates authentic, compelling and engaging content; implements communications and marketing programs and plans; coordinates the District's online and electronic strategies including the District website; develops digital and traditional communications media including public service announcements and press releases, promotional fliers, informational brochures, newsletters, advertisements, and other materials.
- Monitors media for developments and related issues and reports findings to ~~the~~ District Management ~~and Public Information and Board of Directors Committee.~~
- Is responsible for developing and distributing community information releases through local and national media such as TV, radio, or newspaper, and the use of Social Media networks; May also perform a key public information-monitoring role, such as implementing measures for rumor control.
- Develops and assists with presentation materials for dissemination to professional and community groups; provides general information to the public about District programs, policies, and procedures.
- Analyzes the District's internal and external communications initiatives and activities. Prepares recommendations and reports for District management ~~and Public Information Committee.~~
- Consults with and advises other District staff in preparing communications and public outreach efforts.
- Provides exemplary service to all constituencies, including by example the District, the media, and the public.
- Works with legal counsel on communications required by law.
- Assists in developing ~~are and~~ carrying out the Public Information goals, objectives, and related tasks of the ~~Public Information Committee~~District.
- Participates in the development and administration of the public information program budget; monitors expenditures; identifies and recommends resolutions for budgetary problems.
- Maintains awareness of new developments in the field of water issues and conservation; promptly incorporates new developments into public information programs, as appropriate.
- Participates in District Management meetings, as needed. Prepares and submits staff reports to the General Manager regarding assigned activities.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles, methods and practices applicable to design and implementation of public information, public affairs, community outreach, public involvement and participation and promotion and marketing programs.
- Exemplary public speaking, presentation and facilitation skills
- Outstanding written skills; Principles, methods and practices of journalistic writing and techniques including appropriate style and principles, methods and practices of news release writing and editing.
- Maintains currency on best practices for incident communications and other matters of general interest for both internal and external audiences-
- ~~Refined web research skills including monitoring the media and the web.~~
- Contemporary water management and communications issues, as well as principles and techniques of the public relations and the public process.
- ~~Principles, methods and practices of journalistic writing and techniques including appropriate style and principles, methods and practices of news release writing and editing-~~
- ~~Methods and techniques for creating effective marketing and design; Website design and content, preferred. Refined web research skills including monitoring the media and the web.-~~
- ~~Website design and content, preferred.~~
- Microsoft Office Products including word processing, spreadsheet, and presentation applications. Specialized software such as Photoshop, Adobe Illustrator, InDesign, Acrobat, Final Cut pro, and Visio, etc and technology as needed to advance the Public Information goals of the District.
- Principles, practices, tools and techniques of program/project planning and management including goal setting, program and work plan development and implementation.
- Industry trends and media practices as they apply to developing and carrying out public relations, marketing, social media and advertising programs.
- Online technologies and social networking platforms, terminology and applications relevant to assigned responsibilities.
- Practices of researching program issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Project management methods and practices, including methods of preparing budgets, reports, and recommendations.
- Prior knowledge of the responsibilities and functions of a California water purveyor is preferred.
- Recent and on-going developments, current literature, and sources of information related to the operations of the assigned functions.

Ability to:

- Assist in the development of goals, objectives, policies, procedures, and work standards with respect to Public Information.
- Perform all job responsibilities with sound and independent judgment and personal initiative.
- Effectively explain District functions, Ordinances and the like with constituencies and media.
- Plan, organize, and carry out assignments from District management with minimal direction with the possibility of working remotely.
- Present data and technical functions of the District in an effective manner.
- Prepare clear and concise communications, reports, correspondence and other written materials.
- Support the efforts of the District in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Effectively supervise and manage outside contracts and consultants with timeliness and attention to budget compliance.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Bachelor's Degree required in communications, public relations, marketing, public administration, policy, management or a related field.

Demonstrated experience of progressively responsible professional experience with the job functions described herein.

Demonstrated expertise in best practice concepts, including brand development, ~~illustration, photography,~~ graphic fundamentals, ~~typography, color, layout, and~~ marketing, and dissemination of public information. Related experience with publication design, printing practices, broadcast media and website content.

Licenses and Certifications:

- Possession of, or ability to obtain, a valid California Driver's License by time of appointment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, and peripheral hardware and software, copier, fax, printer, and other equipment; to operate a motor vehicle and to visit various District and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 4-G

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

**SUBJECT: CONSIDERATION OF RESCHEDULING REGULAR BOARD AND
COMMITTEE MEETINGS TO ACCOMMODATE TIMELY FINANCIAL
STATEMENTS**

This item was reviewed by the Finance Committee at their meeting on April 10, 2018 and the Committee concurs with the staff recommendation.

RECOMMENDATION:

That the Board of Directors reschedule the District's regular monthly Committee and Board meetings to accommodate timely monthly financial statements; and that the regular monthly Committee and Board meetings be moved one week later in the month (i.e. the Operation/Administration and Finance Committees and Board Meeting be moved to the 3rd Monday, 3rd Tuesday and 4th Tuesday, respectively of each month, beginning in the month of May 2018. (Strategic Planning will remain on the 1st Monday of each month.)

DISCUSSION:

Each month, District staff prepares financial statements that are presented to the Finance Committee and subsequently to the Board. In the past, financial reporting for a particular month was provided one to two months following the reporting period, for example reporting in April included February's financial statements. In mid 2017, at the request of the Finance Committee, staff began providing more timely monthly financial reporting, for example monthly reporting in April now covered March's financial statements.

As was the case for many months in 2017 and repeated in 2018, the timing of the Finance Committee meetings made completing the monthly financial statements prior to the 72-hour posting deadline extremely difficult. Attempting to complete and review the financial statements prior to the deadline for posting the agenda and package places a tremendous burden on District staff. Many times, staff must incur overtime in order to complete this work by the deadline. In addition, the work environment becomes tense at a minimum. In an effort to provide sufficient time (a minimum of 8 working days) to complete the financial reporting, District Staff is requesting that the monthly committee meetings (including Operations/Administration) be moved one week later in the month. This change, if approved by the Board, would also require moving the Board meeting to

the 4th week of the month to provide staff time to make any corrections or modifications as directed by the Committees ahead of posting the Board meeting agenda and packet.

ATTACHMENTS:

- A. Finance Committee meetings – month-end close calendar

2018

CURRENT FINANCE COMMITTEE SCHEDULE
Financials Packets Finaled
DISTRICT HOLIDAY

JANUARY

s	m	t	w	t	f	s
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

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MARCH

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APRIL

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29	30					

MAY

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27	28	29	30	31		

JUNE

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25	26	27	28	29	30	

JULY

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29	30	31				

AUGUST

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26	27	28	29	30	31	

SEPTEMBER

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30						

OCTOBER

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28	29	30	31			

NOVEMBER

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25	26	27	28	29	30	

DECEMBER

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23	24	25	26	27	28	29
30	31					

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 5-A

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: BUSINESS MANAGER

SUBJECT: FEBRUARY 2018 FINANCIAL REPORTS

RECOMMENDATION:

For information and discussion only.

BACKGROUND:

Each month, staff prepares a financial package that contains information comparing actual results against the budget, historical activity and other statistical data in order to identify potential fluctuations and/or trends. The information is reported to the Finance Committee and then to the Board of Directors, on a timely basis, for further discussion and appropriate Board action, if applicable.

Included in this financial package are the **Monthly Financial Statements** which include the Statement of Revenue and Expenditures and accompanying footnotes, the Statement of Net Position and the Statement of Cash Flows. These reports are prepared on an accrual basis and formatted much the same as the Annual Audited Financial Statements. These reports are prepared to provide the District's Board of Directors and customers with information about the activities and performance of the District during the month using accounting methods similar to those used by private sector companies and consistent with generally accepted accounting principles.

The financial package also includes **Dashboard Reports** which graphically depict various water sales data including water sales by classification, water sales for trailing 12, 24 and 36 months, water sales by tier and several other key trend indicators. The **Water Sales Analysis** and the **Metered Water Sales Report** track current year activity in both units of water sold (acre feet) and metered water sales.

ANALYSIS:

1. WATER SALES ANALYSIS – FEBRUARY 2018

MONTH TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	214.23	175.79	38.43	21.9%
Multi Family	4.75	10.17	(5.43)	(53.3%)
Agricultural	27.82	3.18	24.63	773.5%
Institutional	17.05	21.11	(4.07)	(19.3%)
Commercial	20.45	39.03	(18.59)	(47.6%)
Non-Potable	3.82	0.00	3.82	#DIV/0!
Monthly Total	288.10	249.30	38.80	15.6%

YEAR TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	2,018.09	1,837.92	180.16	9.8%
Multi Family	42.71	57.09	(14.38)	(25.2%)
Agricultural	229.59	185.32	44.27	23.9%
Institutional	166.29	240.57	(74.28)	(30.9%)
Commercial	164.07	211.32	(47.25)	(22.4%)
Non-Potable	95.50	68.78	26.72	38.8%
Yearly Total	2,716.24	2,601.00	115.24	4.4%

A. Water Sales in Acre Feet (AF)

During the month of February 2018, MWD sold 288.1 AF of water to its customers compared to a budgeted amount 249.3 AF which translates to a budget variance of +38.8 AF or 15.6%. The reason for the variance has to do with the budget process and timing.

B. Sales by Classification

YEAR TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT YTD	BUDGET YTD	VARIANCE	
			\$	%
Single Family	\$ 4,962,311	\$ 4,584,214	\$ 378,097	8.2%
Multi Family	100,494	134,518	(34,024)	(25.3%)
Agricultural	320,770	265,076	55,694	21.0%
Institutional	455,356	624,998	(169,642)	(27.1%)
Commercial	444,128	568,357	(124,229)	(21.9%)
Non-Potable	58,239	41,946	16,293	38.8%
Adjustments	-	-	-	0.0%
Monthly Total	\$ 6,341,298	\$ 6,219,109	\$ 122,189	2.0%

2. STATEMENT OF REVENUE AND EXPENDITURES – FEBRUARY 2018

A. Revenues

Total Revenue YTD as of February 28, 2018 is \$13,087,463 compared to the YTD Budget of \$13,275,351 for a budget variance of -\$187,898 or -1.4%.

REVENUE	YTD ACTUAL	YTD BUDGET	OVER (UNDER)
WATER SALES	6,341,298	6,219,108	122,190
WSE SURCHARGE	3,825,694	3,698,074	127,620
ORDINANCE 94 PENALTIES	(3,105)	-	(3,105)
SERVICE CHARGES	2,479,440	2,850,602	(371,163)

WATER AVAILABILITY CHARGE	175,805	178,066	(2,261)
PRIVATE FIRE HYDRANT	46,072	44,369	1,703
LATE CHARGES	31,934	34,010	(2,076)
SERVICE CONNECTION FEES	17,108	14,953	2,155
CAP. COST RECOVERY	56,904	116,179	(59,275)
INTEREST REVENUE - GENERAL	54,556	66,667	(12,110)
OTHER REVENUE (LOSS)	55,575	37,333	18,242
REIMBURSEMENTS	6,182	16,000	(9,818)
TOTAL REVENUE	\$13,087,463	\$13,275,361	(\$ 187,898)

B. Expenses:

1. JPA Expenses

Total JPA Expenses YTD through February 28, 2018 are \$5,543,482 compared to the YTD budget of \$4,843,753 which is above budget by \$700k. This variance is due to the variable portion of the SWP being above budget by \$320k (but is anticipated to slowly come closer to budget over time as a result of SWP's billing practice), \$216k of supplemental water purchased to repay the AVEK water debt that was not budgeted, as well as other miscellaneous timing differences. Please see footnotes to the Financial Statements for further clarification.

2. MWD Expenses

Total MWD Expenses YTD as of February 28, 2018 are \$4,608,904 compared to the YTD budget of \$4,823,092 which is below budget by \$214k. This variance is primarily due to the following factors – **Engineering**, a recycled water feasibility study has not yet been completed (\$75k), a fish relocation project was not necessary (\$10k), as well as other combined variances (\$4k); **Public Information and Conservation**, website development has not yet taken place (\$20k), as well as other combined variances (\$28k); **Administration**, local water supply negotiations planned but not completed (\$232k), as well as other combined variances (\$49k). Please see footnotes to the Financial Statements for further clarification.

ATTACHMENTS:

- 1) Financial Package – February 2018



FINANCIAL REPORTS

BOARD OF DIRECTORS

For the Month of February 2018

April 17, 2018

MONTECITO WATER DISTRICT
STATEMENT OF REVENUE AND EXPENDITURES
February 28, 2018

REVENUE	MTD ACTUAL	MTD BUDGET	OVER (UNDER)
WATER SALES	657,160	613,435	43,725
WSE SURCHARGE	401,952	253,027	148,925
ORDINANCE 94 PENALTIES	-	-	-
SERVICE CHARGES	348,098	356,237	(8,139)
WATER AVAILABILITY CHARGE	18	-	18
PRIVATE FIRE HYDRANT	5,869	5,622	247
LATE CHARGES	30	4,252	(4,222)
SERVICE CONNECTION FEES	-	-	-
CAPITAL COST RECOVERY FEES	-	-	-
INTEREST REVENUE - GENERAL	3,454	8,333	(4,879)
OTHER REVENUE (LOSS)	3,979	4,667	(687)
REIMBURSEMENTS	-	2,000	(2,000)
TOTAL REVENUE	\$ 1,420,560	\$ 1,247,573	\$ 172,987
OPERATING EXPENSE			
DIRECT EXPENSE			
JPA OPERATING EXPENSE			
CACHUMA OPERATIONS & MAINT BOARD (COMB)	50,668	-	50,668
CACHUMA CONSERVATION & RELEASE BOARD (CCRB)	8,638	-	8,638
US BUREAU OF RECLAMATION (USBR)	-	-	-
CATER WATER TREATMENT PLANT	340,240	315,000	25,240
STATE WATER PROJECT (SWP) - FIXED	410,975	410,975	-
STATE WATER PROJECT (SWP) - VARIABLE	48,626	1,875	46,751
SUPPLEMENTAL WATER PURCHASE	-	-	-
TOTAL JPA OPERATING EXPENSE	\$ 859,147	\$ 727,850	\$ 131,297
MWD DIRECT EXPENSE			
JAMESON	6,532	7,744	(1,212)
TRANSMISSION & DISTRIBUTION	157,526	108,012	49,514
TREATMENT	90,032	97,221	(7,189)
TOTAL MWD DIRECT EXPENSE	\$ 254,090	\$ 212,978	\$ 41,113
TOTAL DIRECT EXPENSES	1,113,238	940,828	(172,409)
MWD INDIRECT EXPENSE			
ENGINEERING	33,470	34,168	(698)
CUSTOMER SERVICE	28,832	31,573	(2,741)
PUBLIC INFORMATION / CONSERVATION	4,539	6,123	(1,584)
FLEET	25,480	13,460	12,020
ADMINISTRATION (incl Depreciation)	251,505	211,663	39,842
TOTAL MWD INDIRECT EXPENSE	\$ 343,826	\$ 296,987	\$ 46,839

YTD ACTUAL	YTD BUDGET	OVER (UNDER)	Footnote
6,341,298	6,219,108	122,190	(1)
3,825,694	3,698,074	127,620	(1)
(3,105)	-	(3,105)	
2,479,440	2,850,602	(371,163)	(2)
175,805	178,066	(2,261)	
46,072	44,369	1,703	
31,934	34,010	(2,076)	
17,108	14,953	2,155	
56,904	116,179	(59,275)	(3)
54,556	66,667	(12,110)	
55,575	37,333	18,242	(4)
6,182	16,000	(9,818)	
\$ 13,087,463	\$ 13,275,361	(\$ 187,898)	
394,944	279,487	115,457	(5)
69,101	51,826	17,275	
49,707	51,550	(1,843)	
663,657	630,000	33,657	
3,287,803	3,287,803	-	
862,745	543,088	319,658	(6)
215,525	-	215,525	(7)
\$ 5,543,482	\$ 4,843,753	\$ 699,729	
93,397	76,119	17,278	
1,016,070	937,799	78,271	(8)
834,437	770,760	63,677	(9)
\$ 1,943,904	\$ 1,784,678	\$ 159,226	
7,487,387	6,628,431	(858,955)	
292,906	382,050	(89,144)	(10)
277,757	262,262	15,495	
45,224	93,315	(48,090)	(11)
140,853	111,391	29,462	
1,908,259	2,189,396	(281,137)	(12)
\$ 2,665,000	\$ 3,038,414	(\$ 373,414)	

TOTAL OPERATING EXPENSE	\$ 1,457,063	\$ 1,237,815	\$ 219,249
NET OPERATING SURPLUS / (DEFICIT)	(\$ 36,503)	\$ 9,758	(\$ 46,261)
NON OPERATING EXPENSE			
2004 DWR ORTEGA LOAN	-	-	-
BOND INTEREST EXPENSE	-	-	-
CATER DWR LOAN	-	-	-
CATER CAPITAL	-	(2,631)	2,631
CATER OZONE	-	-	-
TOTAL NON OPERATING EXPENSE	\$ -	(\$ 2,631)	\$ 2,631
NET OPERATING SURPLUS / (DEFICIT)	(\$ 36,503)	\$ 7,127	(\$ 43,630)
NET POSITION, BEGINNING OF PERIOD	\$ 31,546,095	\$ 31,835,250	(\$ 289,155)
NET POSITION, END OF PERIOD	\$ 31,509,592	\$ 31,842,377	(\$ 332,785)

\$ 10,152,386	\$ 9,666,845	\$ 485,542
\$ 2,935,077	\$ 3,608,517	(\$ 673,439)
(79,163)	(295,200)	216,037
(345,231)	(345,231)	0
(115,824)	(115,824)	0
-	(2,631)	2,631
(138,173)	-	(138,173)
(\$ 678,390)	(\$ 758,886)	\$ 80,496
\$ 2,256,687	\$ 2,849,631	(\$ 592,944)
\$ 29,252,905	\$ 28,992,747	\$ 260,158
\$ 31,509,592	\$ 31,842,378	(\$ 332,786)

February 28, 2018

FOOTNOTES

- (1) **WATER SALES (in AF) - MTD OVER** Actual 288.1 and Budget 249.3 = Variance 38.8; **YTD OVER** Actual 2,716.2 and Budget 2,601.0 = Variance 115.2
- (2) **SERVICE CHARGES - MTD UNDER** by \$8k Estimated Monthly Service Charges lost due to 1/9 event;
YTD UNDER \$371k Meter Service Charge was forgiven for the month of January due to the 1/9 event combined with estimator
- (3) **CAPITAL COST RECOVERY - YTD UNDER** \$59k Anticipated new meter installations have not occurred
- (4) **OTHER REVENUE - YTD OVER** \$18k Gain on the sale of fixed assets
- (5) **COMB - MTD OVER** by \$51k ; **YTD OVER** by \$115k due to timing differences as well as budget amounts
- (6) **STATE WATER PROJECT (VARIABLE) -MTD OVER BY** \$47k; **YTD OVER** \$319K Timing difference. Not anticipating slow down in billing to close this gap.
- (7) **SUPPLEMENTAL WATER PURCHASE - YTD OVER** Net purchases from Santa Maria to leave \$500,000 in Water Repayment Debt to AVEK relating to 2015 purchase.
- (8) **TRANSMISSION & DISTRIBUTION - MTD OVER by** \$50k -Supplies (FEMA reclass to expense)(16K) Salaries and Benefits (\$-12k), Repair & Maint (miscoded inventory disbursement) (\$52k);
YTD OVER by \$78k - Salaries and Benefits (Thomas Fire & Debris Flow) (\$38k), Supplies (\$20k), Repairs and Maint (\$37k), Garbage (-\$7k) and Outside Svcs (-\$8k
- (9) **TREATMENT - YTD OVER by** \$64k - Salaries and benefits (Thomas Fire & Debris Flow) (\$33k), Supplies (\$48k), Chemicals (\$11k) and Repairs and Maint. (budgeted repairs not completed) (-\$28k)
- (10) **ENGINEERING - YTD UNDER by** \$89k GIS (\$6k); SGMA (\$33k); Fish Relocation (\$10k); Cloud Seeding (\$11k); Recycled Water Feasibility (\$75k); Supplies (OVER) (8k); Outside Services (OVER) (\$53k)
- (11) **PUBLIC INFORMATION / CONSERVATION YTD UNDER by** \$48k Website development (\$20k);Postage (\$8k); Legal-Special (\$10k); Conserv Prg (5k); Printing & publishing (\$5k)
- (12) **ADMINISTRATION - MTD OVER by** \$39k Legal (\$23k), Outside Svcs (recruiting-\$26k and consulting fees) (\$33K), Employee benefits (-\$10k) and Insurance (-\$5k)
YTD UNDER by \$281k - Salaries (\$29k); Local Water Supply Negotiations (\$232k); Rate Study (\$17k); Insurance (\$36k);Computer (\$23k); Building Maintenance (\$25K); Legal (OVER) (\$39k); Outside Svcs (OVER) (\$59k)

**MONTECITO WATER DISTRICT
STATEMENT OF NET POSITION - UNAUDITED
February 28, 2018**

ASSETS

Current:

Cash and investments

Operating accounts

Board reserves:

Reserve for Operations	\$	3,400,000	
Reserve for Emergencies	\$	1,000,000	
Reserve for Unanticipated Projects	\$	1,000,000	
	\$		5,400,000

Unreserved Cash		7,430,337	
	\$		7,430,337

Total unrestricted cash and investments		12,830,337	
	\$		12,830,337

Restricted - cash and investments		3,468,592	
	\$		3,468,592

Total Cash (unrestricted & restricted)		16,298,929	
	\$		16,298,929

Other Investments - Semitropic Shares		630,000	\$ 630,000
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Receivables:

Accounts receivable - water sales & services, net		2,129,434	
	\$		2,129,434

Accounts receivable - other		878	
	\$		878

Accrued Interest		2,630	
	\$		2,630

Thomas Incident Reimbursable		420,246	
	\$		420,246

Materials and supplies inventory		343,425	
	\$		343,425

Prepaid water charges (SWP and other prepaid water)		4,141,031	
	\$		4,141,031

Prepaid expenses and other deposits		154,863	
	\$		154,863

Total Current Assets		7,192,506	
	\$		7,192,506

Noncurrent:

Capital assets - not being depreciated		1,311,964	
	\$		1,311,964

Capital assets - being depreciated, net		31,214,099	
	\$		31,214,099

Total Noncurrent Assets		32,526,062	
	\$		32,526,062

DEFERRED OUTFLOWS OF RESOURCES

Deferred pensions		1,116,776	
	\$		1,116,776

Total Deferred Outflows of Resources		1,116,776	
	\$		1,116,776

TOTAL COMBINED ASSETS:

\$ 57,764,274

**MONTECITO WATER DISTRICT
STATEMENT OF NET POSITION - UNAUDITED
February 28, 2018 (Continued)**

LIABILITIES

Current:

Accounts payable and accrued expenses	\$	20,170	
Accrued wages and related payables	\$	11,748	
Unearned revenue and other deposits	\$	75,734	
Accrued interest payable	\$	-	
Long-term liabilities - due within one year:			
Accrued compensated absences	\$	74,458	
Bonds Payable	\$	-	
Loan Payable	\$	635,016	
Total Current Liabilities		635,016	\$ 817,127

Noncurrent:

Accrued compensated absences	\$	392,079	
Accrued water exchange transfer	\$	500,000	
Bonds payable	\$	13,360,000	
Loan payable	\$	6,083,751	
Other post-employment benefits payable	\$	780,930	
Net pension liability	\$	3,797,410	
Total Noncurrent Liabilities		3,797,410	\$ 24,914,170
Total Liabilities			\$ 25,731,297

DEFERRED INFLOWS OF RESOURCES

Deferred pensions	\$	523,384	
Total Deferred Inflows of Resources		523,384	\$ 523,384

NET POSITION

Net investment in capital assets	\$	12,072,809	
Restricted	\$	3,468,592	
Unrestricted	\$	15,968,192	
Total Net Position		15,968,192	\$ 31,509,593

TOTAL COMBINED LIABILITIES, DEFERRALS AND NET POSITION:

\$ 57,764,274

MONTECITO WATER DISTRICT
STATEMENT OF CASH FLOWS - UNAUDITED
February 28, 2018

CASH FLOWS FROM OPERATING ACTIVITIES

	MTD	YTD
Operating Income (loss)	\$ (39,957)	\$ 2,880,521
Adjustments to reconcile operating (loss) to net cash provided by operating activities:		
Depreciation	104,614	829,523
Change in assets, deferred outflows of resources, liabilities, and deferred inflows of resources:		
Accounts receivable	(1,578,612)	(504,606)
Materials and supplies inventory	(83,079)	(95,644)
Prepaid water charges	518,907	3,801,209
Prepaid expenses and other deposits	21,147	(35,060)
Litigation Liability	-	(1,140,668)
Accounts payable	9,311	(1,101,758)
Accrued wages and related payables	5,790	(43,017)
Unearned revenue and other deposits	3,020	44,168
Accrued water exchange transfer	-	(834,475)
Compensated absences	(46,185)	126,156
	\$ (1,085,044)	\$ 3,926,349
Net cash provided (used) by operating activities		

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Acquisition and construction of capital assets	(235,526)	\$ (1,293,596)
Interest Payable	-	-
	\$ (235,526)	\$ (1,293,596)
Net cash provided (used) by capital financing and related activities		

**MONTECITO WATER DISTRICT
STATEMENT OF CASH FLOWS - UNAUDITED
February 28, 2018 (Continued)**

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Ortega Interest	\$	-	\$	(79,163)
Bond Interest		-		(345,231)
Cater DWR Loan		-		(115,824)
Cater Capital		-		-
Cater Ozone		-		(138,173)
		<hr/>		<hr/>
Net cash provided (used) by noncapital financing activities	\$	-	\$	(678,391)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest earnings	\$	3,454	\$	54,555
Purchase of underground water banking shares	\$	-	\$	(630,000)
		<hr/>		<hr/>
Net cash provided by (used) by investing activities	\$	3,454	\$	(575,445)

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	\$	(1,381,230)	\$	1,314,802
		<hr/>		<hr/>
Cash and cash equivalents, beginning of period	\$	17,680,159	\$	14,984,127
		<hr/>		<hr/>
Cash and cash equivalents, end of period	\$	16,298,929	\$	16,298,929
		<hr/> <hr/>		<hr/> <hr/>

RECONCILIATION TO STATEMENT OF NET POSITION:

Cash and investments - cash equivalents	\$	12,830,337	\$	12,830,337
Restricted cash and investments - cash equivalents		3,468,592		3,468,592
		<hr/>		<hr/>
	\$	16,298,929	\$	16,298,929
		<hr/> <hr/>		<hr/> <hr/>



DASHBOARD REPORT WATER SALES (AF)

2/28/2018

MONTH TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	214.23	175.79	38.43	21.9%
Multi Family	4.75	10.17	(5.43)	(53.3%)
Agricultural	27.82	3.18	24.63	773.5%
Institutional	17.05	21.11	(4.07)	(19.3%)
Commercial	20.45	39.03	(18.59)	(47.6%)
Non-Potable	3.82	0.00	3.82	#DIV/0!
Monthly Total	288.10	249.30	38.80	15.6%

YEAR TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	2,018.09	1,837.92	180.16	9.8%
Multi Family	42.71	57.09	(14.38)	(25.2%)
Agricultural	229.59	185.32	44.27	23.9%
Institutional	166.29	240.57	(74.28)	(30.9%)
Commercial	164.07	211.32	(47.25)	(22.4%)
Non-Potable	95.50	68.78	26.72	38.8%
Yearly Total	2,716.24	2,601.00	115.24	4.4%

Fiscal Year = July thru June



DASHBOARD REPORT WATER SALES (\$)

MONTH TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT MONTH	BUDGET MONTH	VARIANCE	
			\$	%
Single Family	\$ 499,066	\$ 423,170	\$ 75,896	17.9%
Multi Family	11,170	23,937	(12,767)	(53.3%)
Agricultural	38,862	7,026	31,836	453.1%
Institutional	46,483	55,099	(8,616)	(15.6%)
Commercial	59,251	104,203	(44,952)	(43.1%)
Non-Potable	2,328	-	2,328	N/A
Adjustments	-	-	-	0.0%
Monthly Total	\$ 657,160	\$ 613,435	\$ 43,725	7.1%

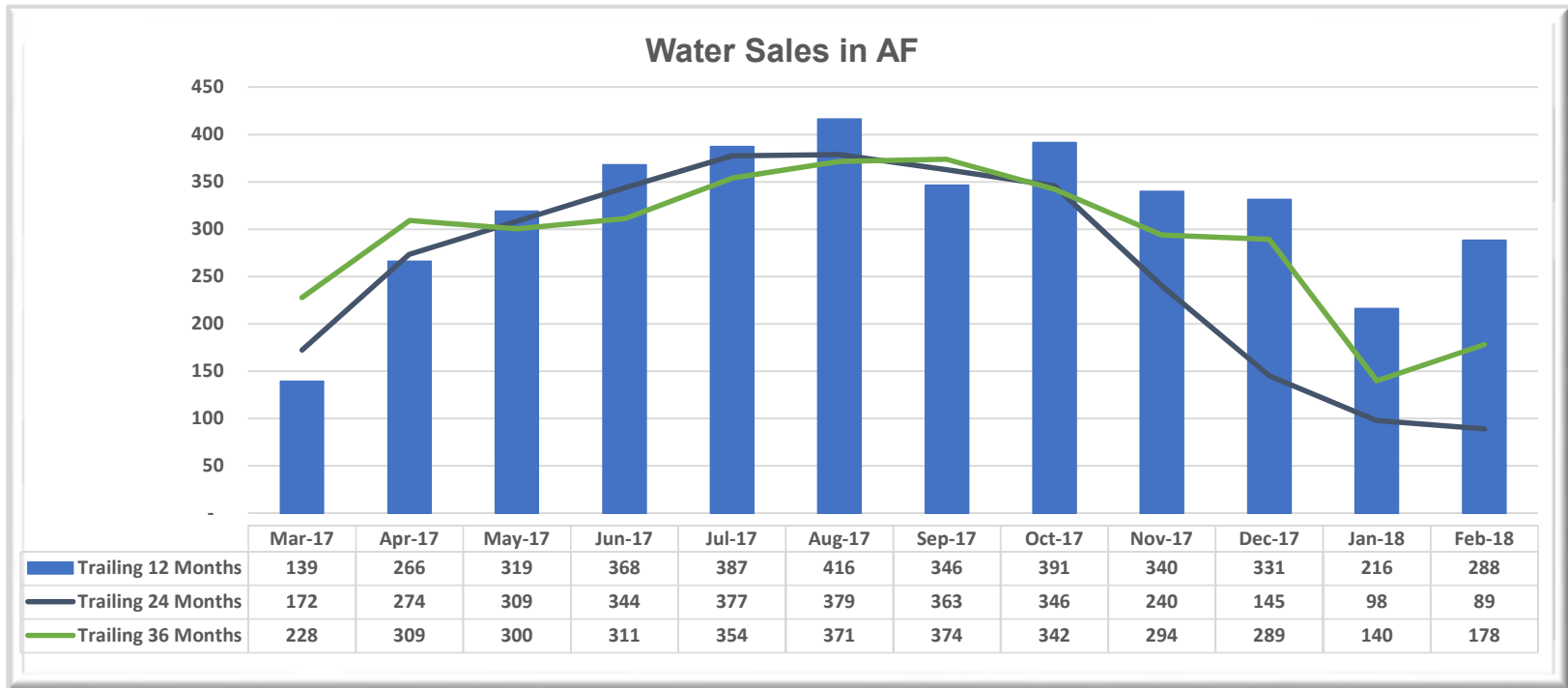
YEAR TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT YTD	BUDGET YTD	VARIANCE	
			\$	%
Single Family	\$ 4,962,311	\$ 4,584,214	\$ 378,097	8.2%
Multi Family	100,494	134,518	(34,024)	(25.3%)
Agricultural	320,770	265,076	55,694	21.0%
Institutional	455,356	624,998	(169,642)	(27.1%)
Commercial	444,128	568,357	(124,229)	(21.9%)
Non-Potable	58,239	41,946	16,293	38.8%
Adjustments	-	-	-	0.0%
Monthly Total	\$ 6,341,298	\$ 6,219,109	\$ 122,189	2.0%

Fiscal Year = July thru June

MONTH ENDING

2/28/2018

(Select Date From Drop Down Arrow)

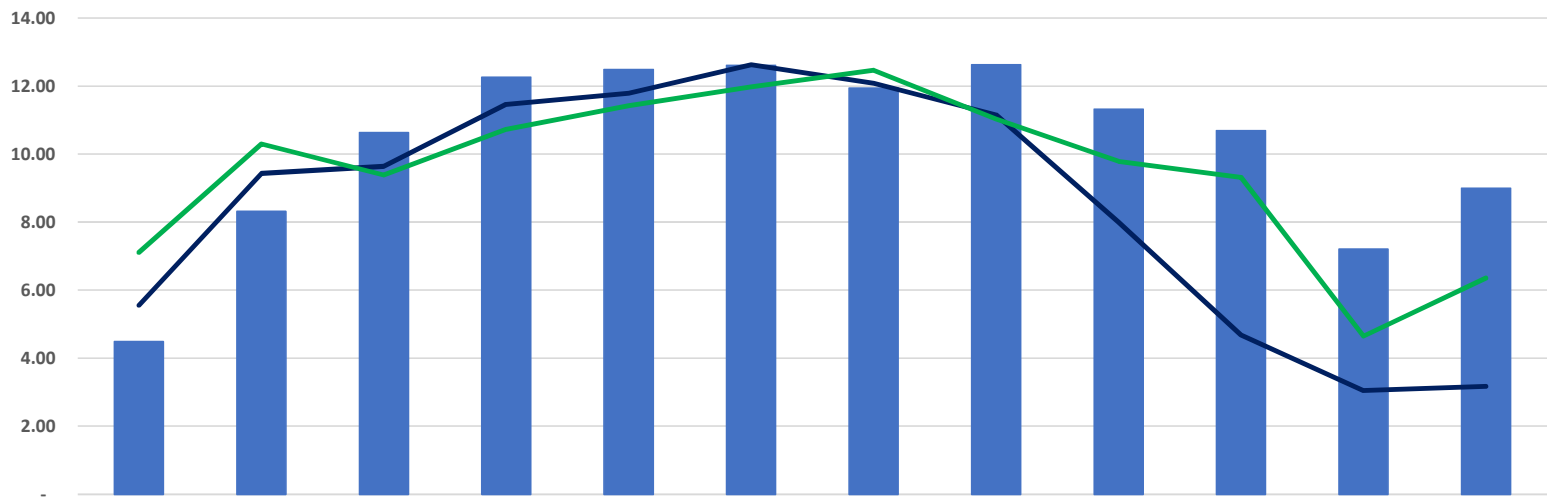


Trailing 12 Months 3,808 AF
 Trailing 24 Months 3,133 AF
 Trailing 36 Months 3,489 AF



2/28/2018

Average Daily Water Sales Per Month (AF)

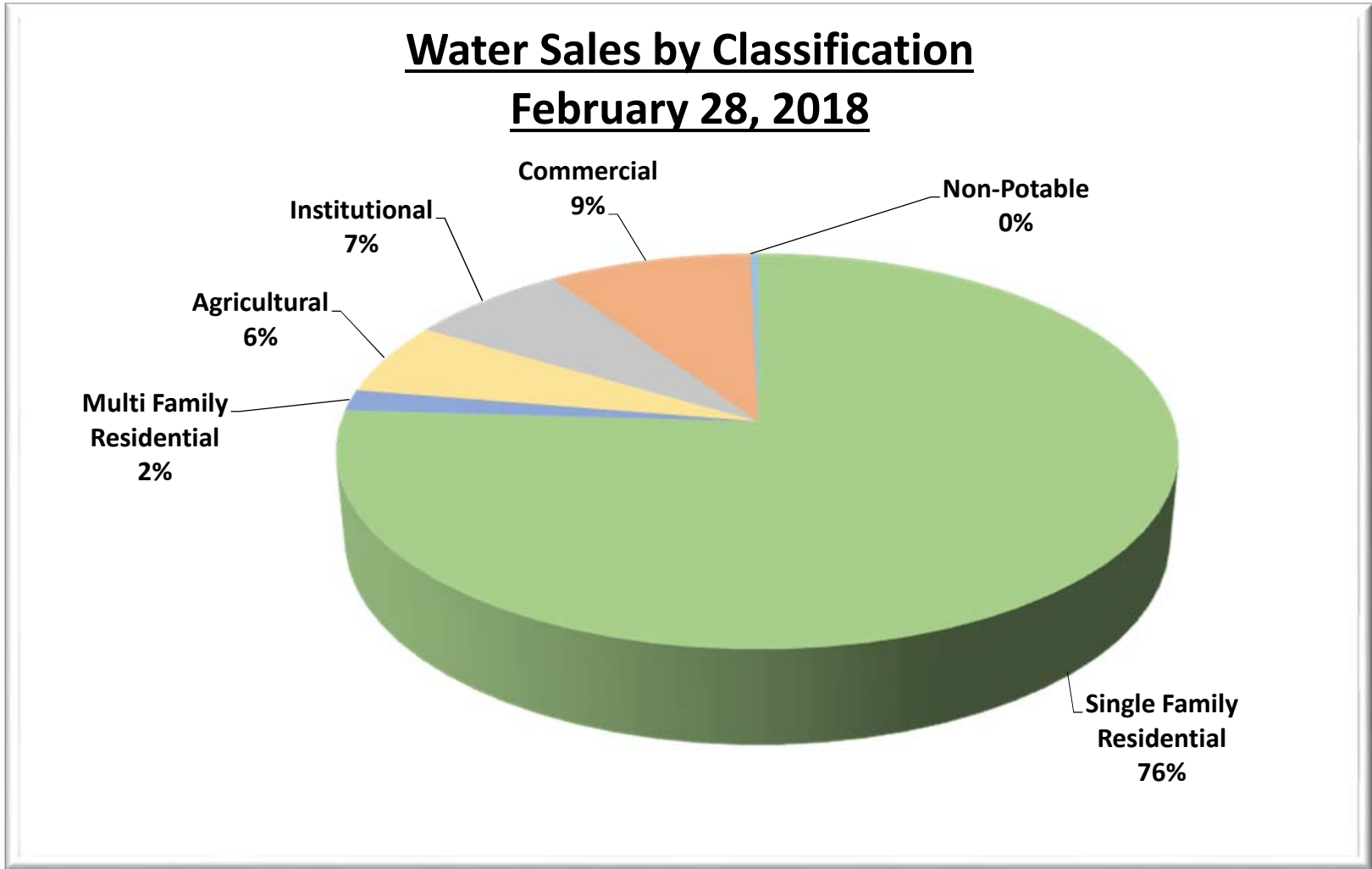


	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Trailing 12 Months	4.49	8.31	10.63	12.26	12.49	12.61	11.94	12.63	11.32	10.69	7.20	9.00
Trailing 24 Months	5.56	9.43	9.64	11.46	11.79	12.62	12.08	11.15	8.00	4.68	3.05	3.17
Trailing 36 Months	7.11	10.30	9.38	10.73	11.42	11.98	12.46	11.03	9.79	9.32	4.65	6.36

MONTH ENDING

2/28/2018

(Select Date From Drop Down Arrow)



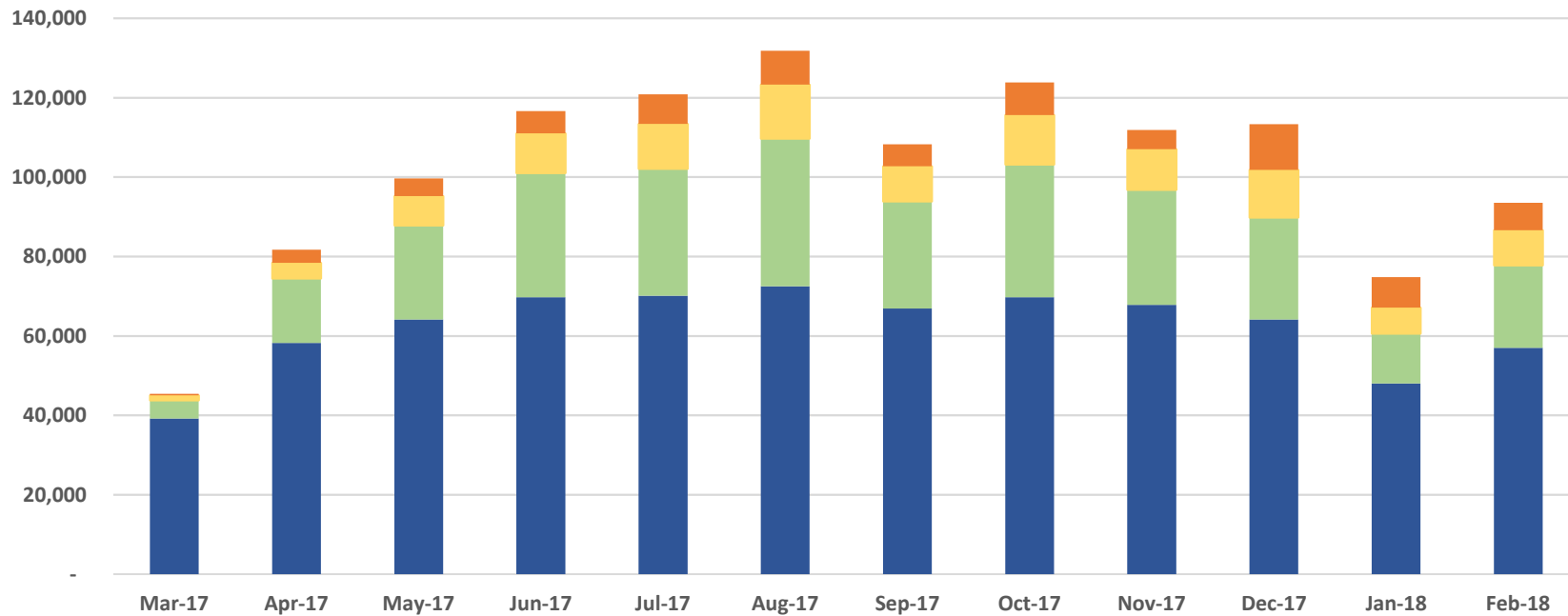


DASHBOARD REPORT SFR CONSUMPTION TRENDS

MONTH ENDING

2/28/2018

Monthly SFR Water Consumption by Tier (HCF)



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Tier 4	400	3,300	4,400	5,600	7,400	8,500	5,500	8,200	4,800	11,500	7,700	6,900
Tier 3	1,200	3,900	7,400	10,000	11,300	13,600	8,800	12,400	10,200	12,000	6,500	8,800
Tier 2	4,600	16,300	23,700	31,300	32,000	37,200	27,000	33,500	29,000	25,700	12,600	20,800
Tier 1	39,200	58,200	64,100	69,700	70,100	72,500	66,900	69,700	67,800	64,100	48,000	57,000

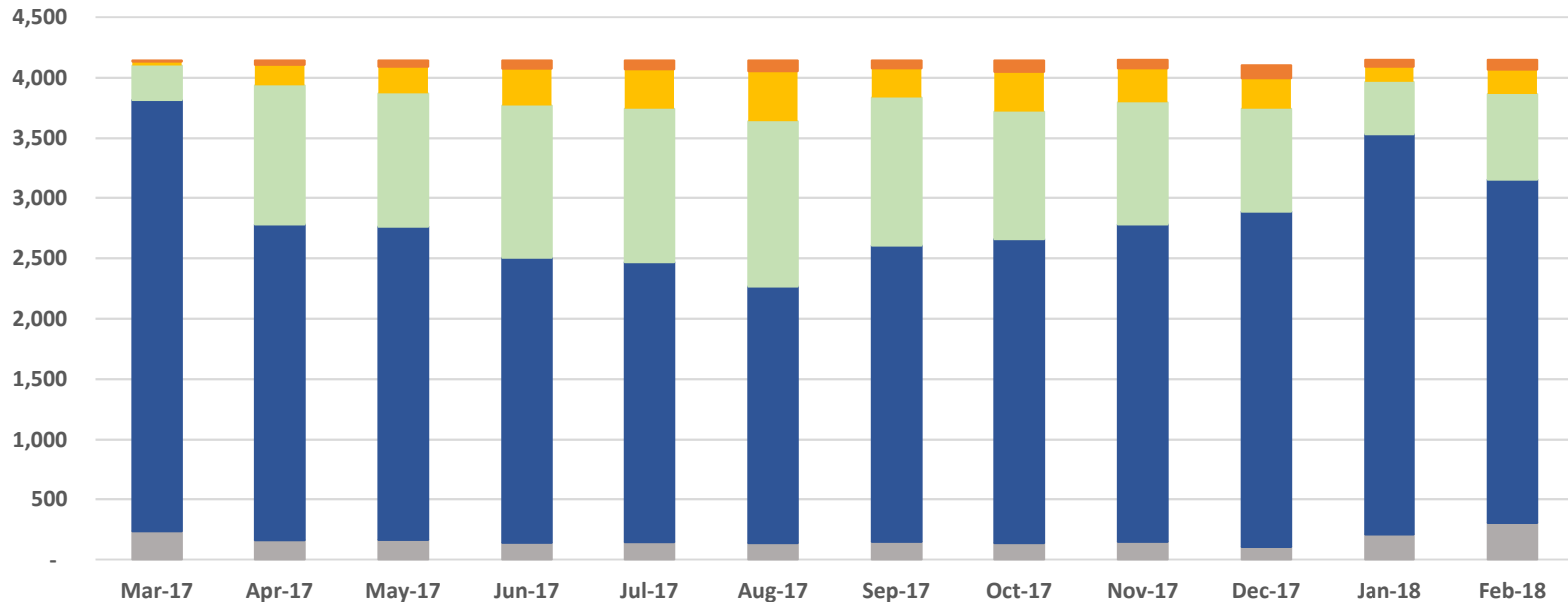


DASHBOARD REPORT SFR CONSUMPTION TRENDS

MONTH ENDING

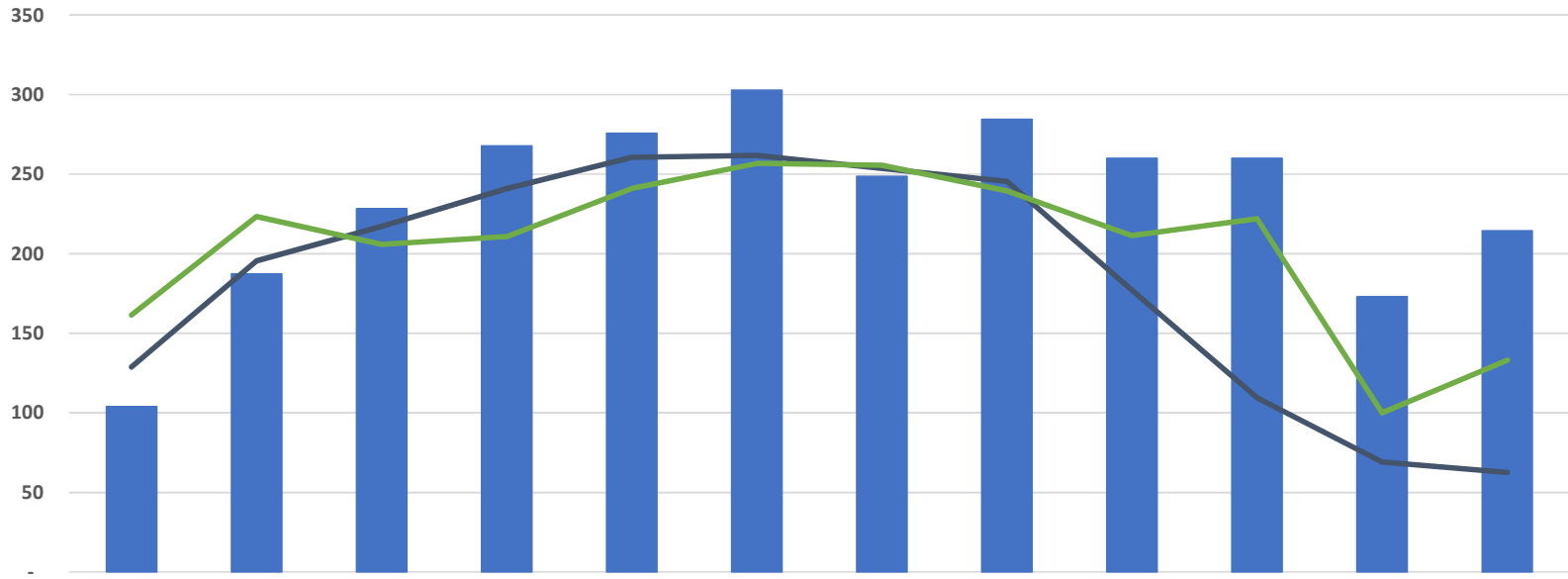
2/28/2018

Monthly SFR Water Consumption by Tier (# of Customers)



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Tier 4 Usage	9	36	50	67	71	89	65	93	67	106	56	80
Tier 3 Usage	34	172	223	307	330	413	243	330	284	255	127	203
Tier 2 Usage	284	1,154	1,108	1,263	1,273	1,375	1,229	1,061	1,017	856	430	714
Tier 1 Usage	3,581	2,621	2,597	2,365	2,323	2,128	2,459	2,522	2,632	2,780	3,325	2,847
"0" Usage	235	160	165	141	146	138	147	137	147	106	209	304

Water Sales by Month (AF) SINGLE FAMILY RESIDENTIAL



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Trailing 12 Months	104	187	228	268	276	303	249	284	260	260	173	214
Trailing 24 Months	129	195	217	241	260	262	253	245	177	109	69	63
Trailing 36 Months	161	223	206	211	241	257	256	239	211	222	100	133

■ Trailing 12 Months(SINGLE FAMILY RESIDENTIAL) 2,460 AF

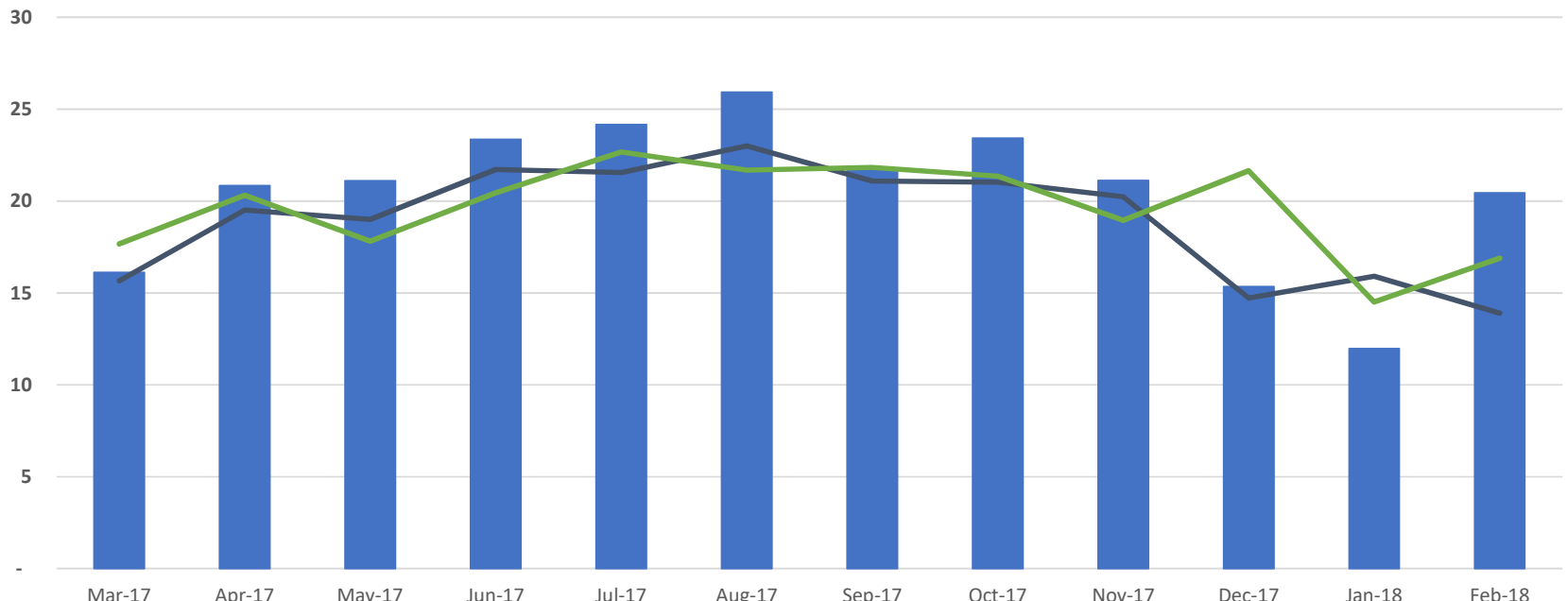
■ Trailing 24 Months(SINGLE FAMILY RESIDENTIAL) 2,221 AF

■ Trailing 36 Months(SINGLE FAMILY RESIDENTIAL) 2,805 AF

Trailing 12 Months vs. Trailing 24 Months: 10.8%

Trailing 12 Months vs. Trailing 36 Months: (12.3%)

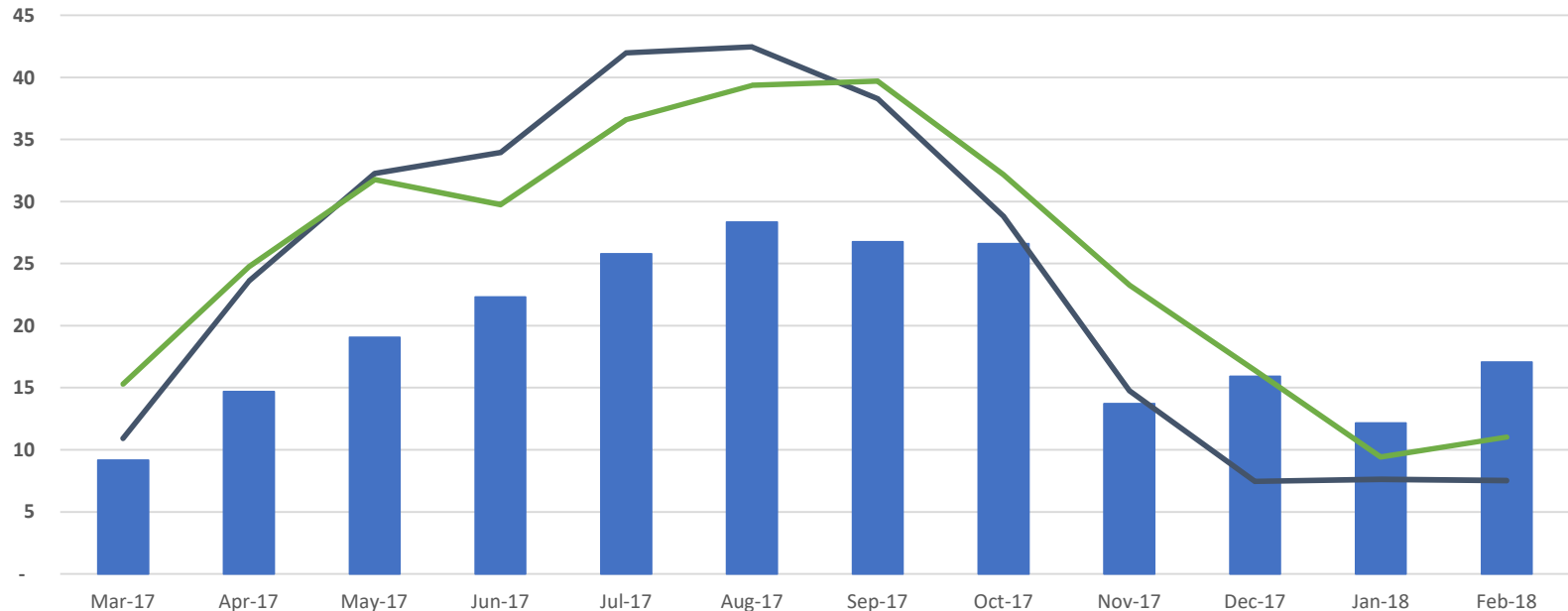
Water Sales by Month (AF) COMMERCIAL



	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Trailing 12 Months	16	21	21	23	24	26	22	23	21	15	12	20
Trailing 24 Months	16	20	19	22	22	23	21	21	20	15	16	14
Trailing 36 Months	18	20	18	20	23	22	22	21	19	22	14	17

Trailing 12 Months (COMMERCIAL) 245 AF
 Trailing 24 Months (COMMERCIAL) 227 AF
 Trailing 36 Months (COMMERCIAL) 236 AF
 Trailing 12 Months vs. Trailing 24 Months: **8.0%**
 Trailing 12 Months vs. Trailing 36 Months: **4.2%**

Water Sales by Month (AF) INSTITUTIONAL

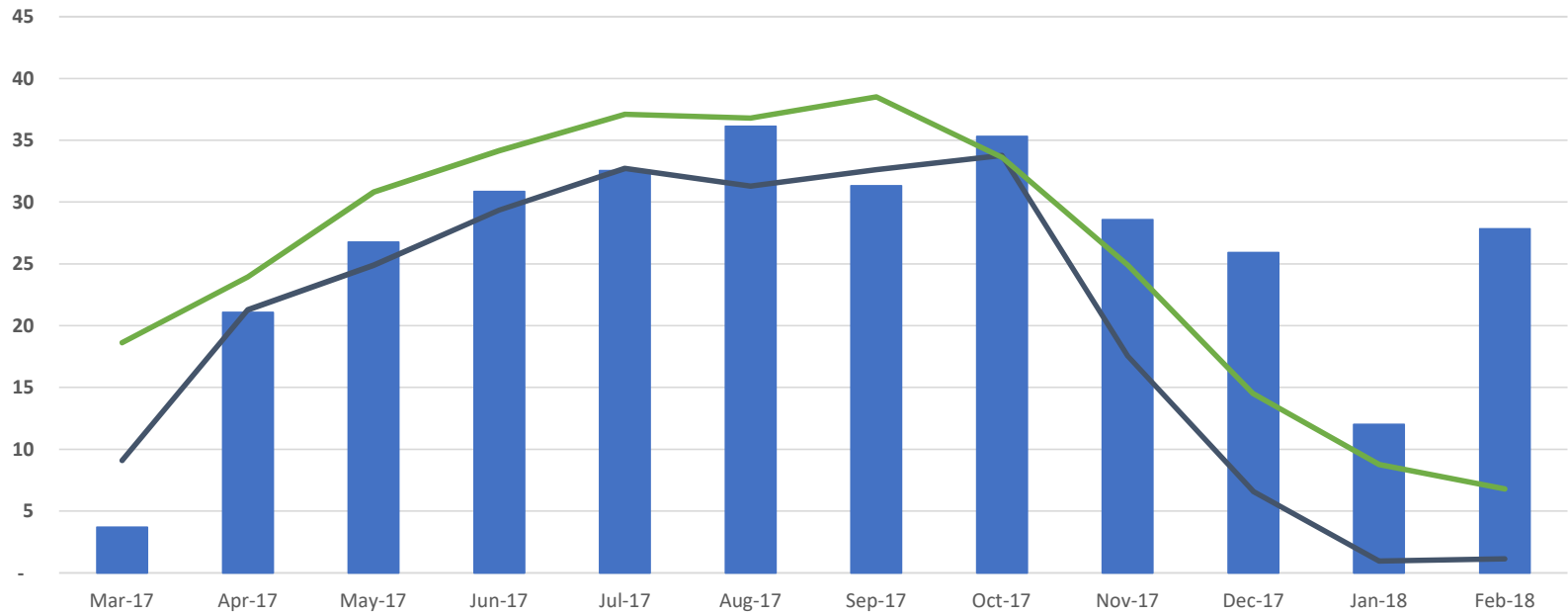


	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Trailing 12 Months	9	15	19	22	26	28	27	27	14	16	12	17
Trailing 24 Months	11	24	32	34	42	42	38	29	15	7	8	8
Trailing 36 Months	15	25	32	30	37	39	40	32	23	16	9	11

- Trailing 12 Months (INSTITUTIONAL) 231 AF
- Trailing 24 Months (INSTITUTIONAL) 290 AF
- Trailing 36 Months (INSTITUTIONAL) 309 AF

Trailing 12 Months vs. Trailing 24 Months: (20.1%)
 Trailing 12 Months vs. Trailing 36 Months: (25.2%)

Water Sales by Month (AF) AGRICULTURE



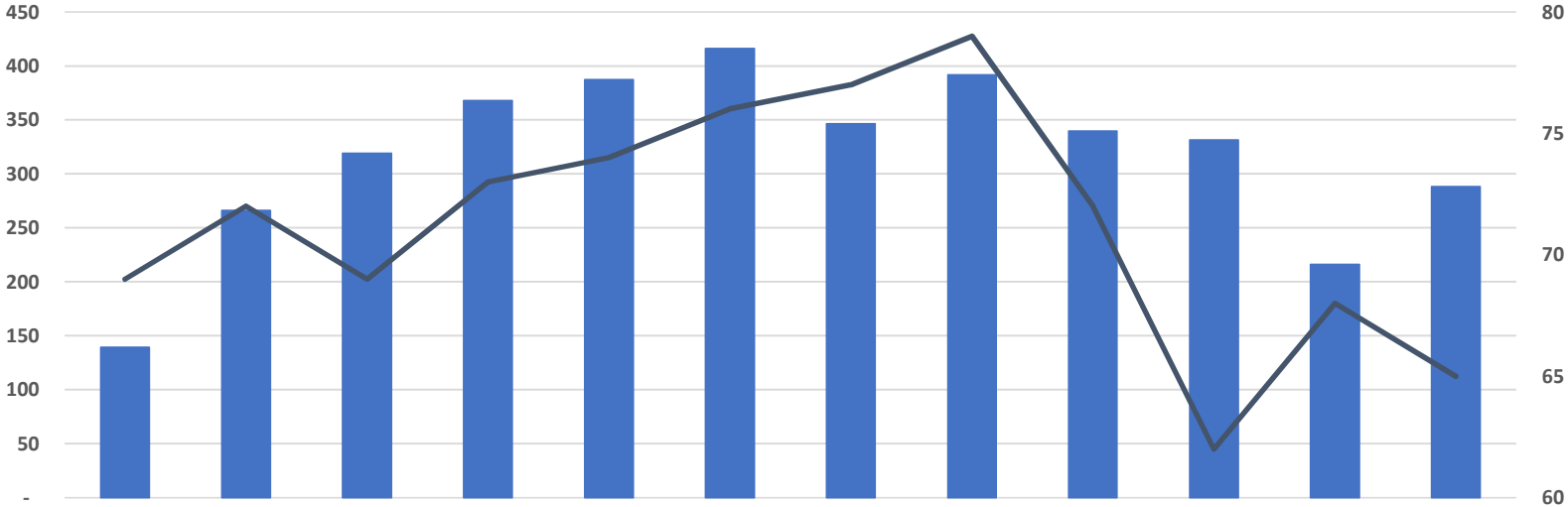
	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Trailing 12 Months	4	21	27	31	33	36	31	35	29	26	12	28
Trailing 24 Months	9	21	25	29	33	31	33	34	18	7	1	1
Trailing 36 Months	19	24	31	34	37	37	39	34	25	14	9	7

Trailing 12 Months (AGRICULTURE) 312 AF
 Trailing 24 Months (AGRICULTURE) 241 AF
 Trailing 36 Months (AGRICULTURE) 308 AF
 Trailing 12 Months vs. Trailing 24 Months: **29.3%**
 Trailing 12 Months vs. Trailing 36 Months: **1.1%**



2/28/2018

Sales / Average Temperature

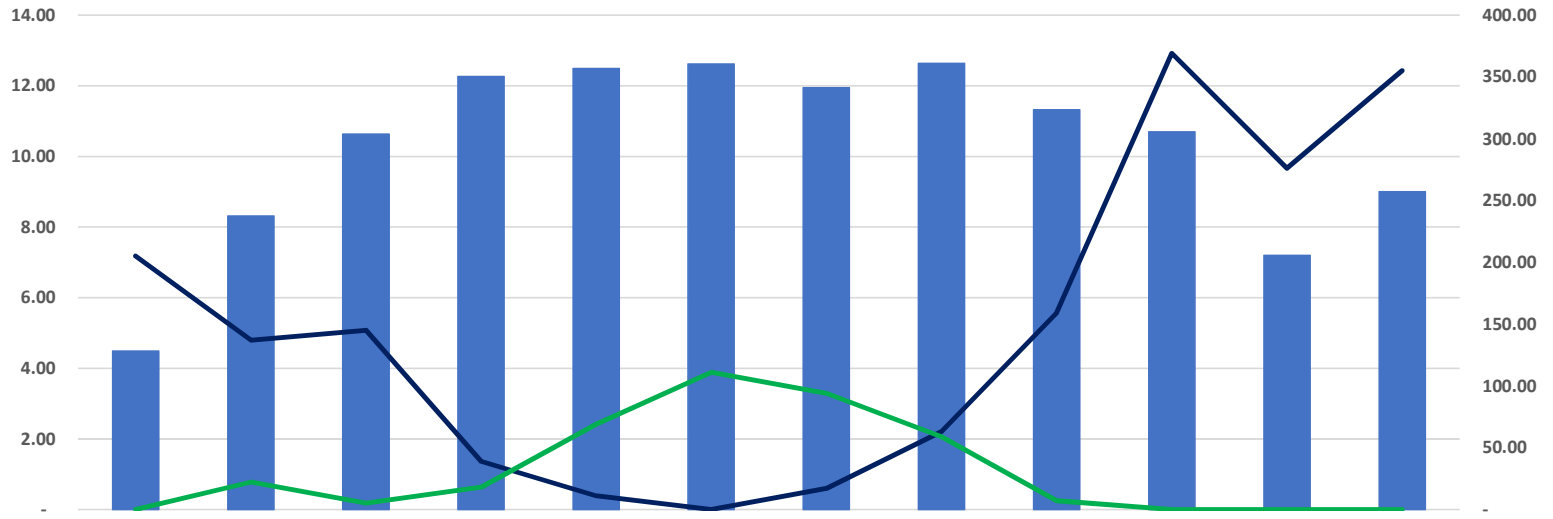


	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Sales (AF)	139	266	319	368	387	416	346	391	340	331	216	288
Average Temp	69	72	69	73	74	76	77	79	72	62	68	65



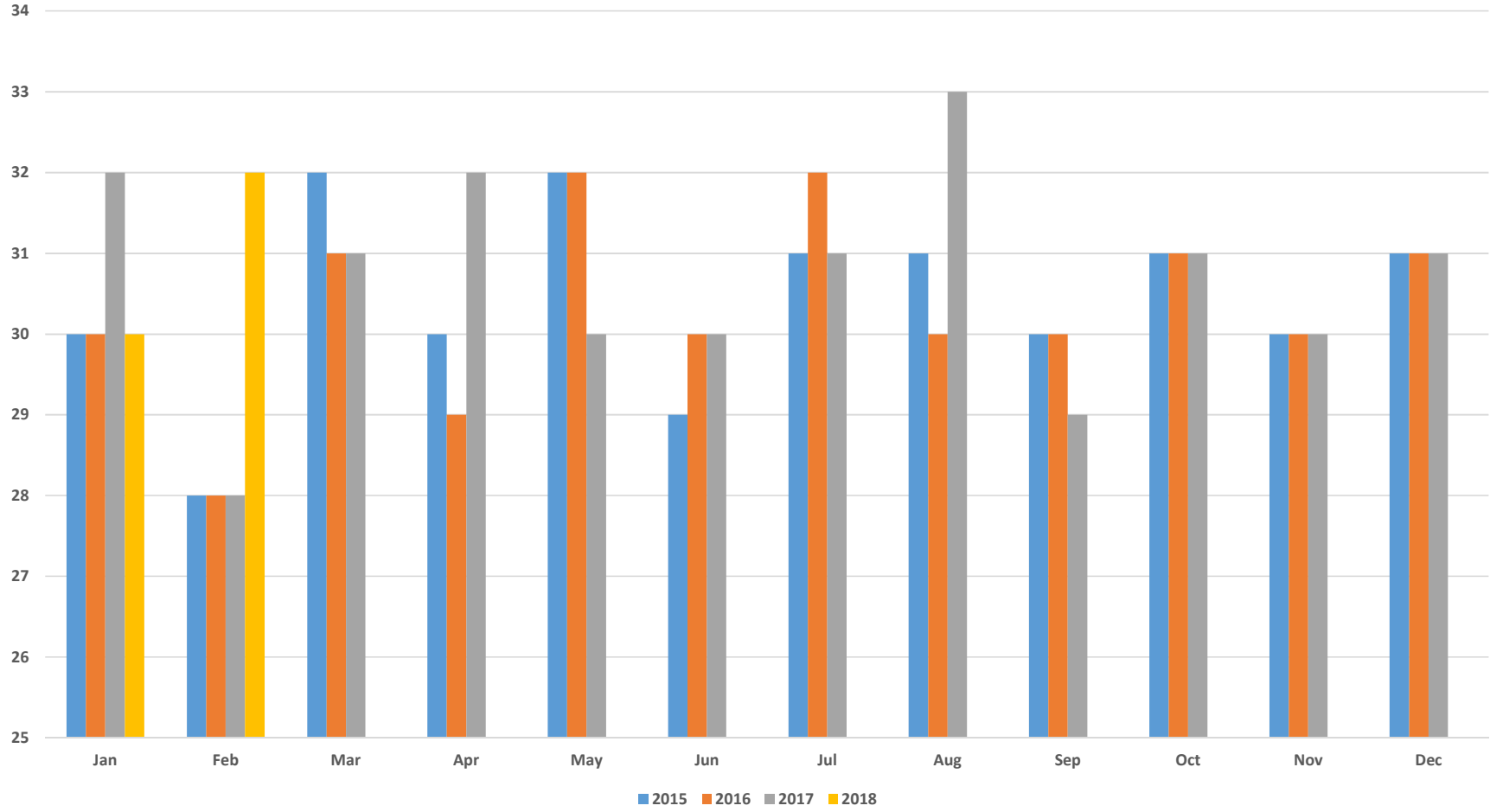
2/28/2018

Average Daily Sales - Degree Days (Base 65)

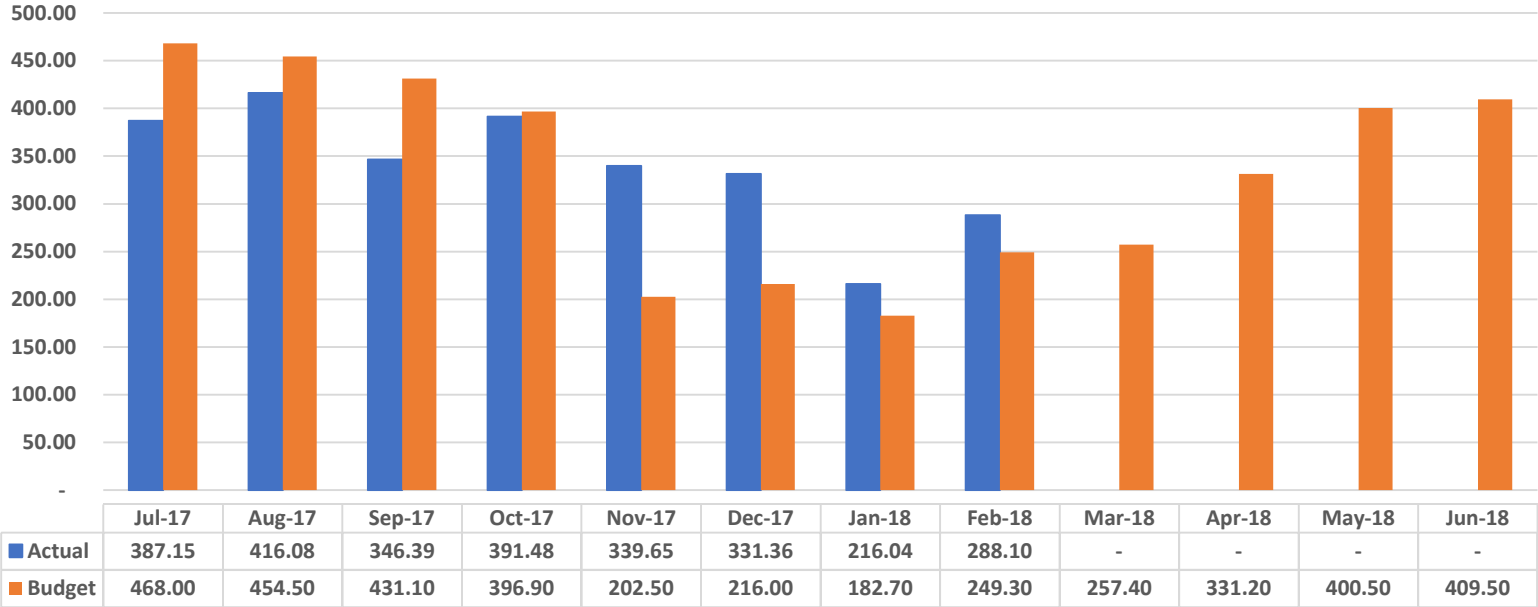


	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Average Daily Sales	4.49	8.31	10.63	12.26	12.49	12.61	11.94	12.63	11.32	10.69	7.20	9.00
Heating Degree Days	205.00	137.00	145.00	39.00	11.00	-	17.00	63.00	159.00	369.00	276.00	355.00
Cooling Degree Days	-	22.00	5.00	18.00	69.00	111.00	94.00	59.00	7.00	-	-	-

Billing Days per Month



Water Sales in AF (in AF)



**MONTECITO WATER DISTRICT
WATER SALES ANALYSIS
FOR FISCAL YEAR 2017/18**

MONTH	% SALES BREAKDOWN	2016/17 ACTUAL SALES (*)		2017/18 BUDGET SALES		2017/18 ACTUAL SALES (*)		YTD VARIANCE PRIOR YEAR VS. CURRENT YEAR				YTD VARIANCE BUDGET VS. ACTUAL			
		AF	\$	AF	\$	AF	SALES	AF	%	\$	%	AF	%	\$	%
JUL	11.6%	377.4	898,395	468.0	\$1,114,126	387.1	\$909,119	9.7	2.6%	\$10,724	1.2%	(80.9)	(17.3%)	(205,007)	(18.4%)
AUG	11.2%	378.7	897,501	454.5	\$1,077,194	416.1	\$997,265	37.4	9.9%	\$99,764	11.1%	(38.4)	(8.4%)	(79,929)	(7.4%)
SEP	10.7%	362.5	865,208	431.1	\$1,028,830	346.4	\$828,165	(16.1)	(4.4%)	-\$37,043	(4.3%)	(84.7)	(19.6%)	-\$200,665	(19.5%)
OCT	9.9%	345.5	824,021	396.9	\$946,534	391.5	\$933,549	46.0	13.3%	\$109,528	13.3%	(5.4)	(1.4%)	-\$12,985	(1.4%)
NOV	5.0%	239.9	567,578	202.5	\$479,064	339.6	\$815,859	99.7	41.6%	\$248,281	43.7%	137.1	67.7%	\$336,795	70.3%
DEC	5.3%	145.0	343,009	216.0	\$510,956	331.4	\$799,566	186.4	128.6%	\$456,557	133.1%	115.4	53.4%	\$288,610	56.5%
JAN	4.7%	97.6	239,823	182.7	\$448,968	216.0	\$400,615	118.4	121.3%	\$160,792	67.0%	33.3	18.2%	-\$48,353	(10.8%)
FEB	6.4%	88.8	218,446	249.3	\$613,435	288.1	\$657,160	199.3	224.4%	\$438,714	200.8%	38.8	15.6%	\$43,725	7.1%
MAR	6.4%	139.1	332,989	257.4	\$615,911	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
APR	8.2%	266.0	612,907	331.2	\$785,317	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
MAY	10.6%	318.9	743,836	400.5	\$1,013,272	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
JUN	10.0%	367.8	871,971	409.5	\$955,734	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
TOTAL	100.0%	3,127.2	7,415,684	3,999.6	\$9,589,341	2,716.2	\$6,341,298	680.8	33.4%	\$1,487,317	30.6%	115.2	4.4%	\$122,191	2.0%

**YTD ACTUAL WATER SALES COMPARISON
FOR FISCAL YEAR 2017/18**

	2016/17 ACTUAL SALES (YTD)		2017/18 BUDGET SALES (YTD)		2017/18 ACTUAL SALES (YTD)		YTD VARIANCE PRIOR YEAR VS. CURRENT YEAR				YTD VARIANCE BUDGET VS. ACTUAL			
	AF	\$	AF	\$	AF	\$	AF	%	\$	%	AF	%	\$	%
Cummulative (YTD)	2,035.4	4,853,981	2,601.0	\$6,219,107	2,716.2	\$6,341,298	680.8	33.4%	\$1,487,317	30.6%	115.2	4.4%	\$122,191	2.0%

QUARTERLY COMPARISON - ACTUALS THROUGH FEBRUARY 2018 (*)

	2016/17 ACTUAL SALES		2017/18 BUDGET SALES		2017/18 ACTUAL SALES (*)		VARIANCE PRIOR YEAR VS. CURRENT YEAR				VARIANCE BUDGET VS. ACTUAL			
	AF	\$	AF	\$	AF	\$	AF	%	\$	%	AF	%	\$	%
Jul-Sep (Actual)	1,118.6	\$2,661,104	1,353.6	\$3,220,150	1,149.6	\$2,734,549	31.0	2.8%	\$73,445	2.8%	(204.0)	(15.1%)	(\$485,601)	(15.1%)
Oct-Dec (Actual)	730.4	1,734,608	815.4	1,936,554	1,062.5	\$2,548,974	332.1	45.5%	\$814,366	46.9%	247.1	30.3%	\$612,420	31.6%
Jan-Mar (Actual)	325.5	791,258	689.4	1,678,314	504.1	\$1,057,775	178.6	54.9%	\$266,517	33.7%	(185.3)	(26.9%)	(\$620,539)	(37.0%)
Apr-Jun (Actual)	952.7	2,228,714	1,141.2	2,754,323	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
Total (Actual)	3,127.2	\$7,415,684	3,999.6	\$9,589,341	2,717.0	\$6,341,298	541.7	33.4%	\$1,154,328	30.6%	(142.2)	4.4%	(\$493,720)	2.0%

(*) Sales figures reported are as of the close of billing for that period and do not reflect final financial amounts. Budgeted amounts are used prior to actual figures being available for comparative purposes

**MONTECITO WATER DISTRICT
METERED WATER SALES - ACRE FEET
ACTUALS THROUGH FEBRUARY 2018 (*)**

MONTH	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YR TOTAL
1996-97	541.74	608.10	490.40	441.30	240.80	167.50	146.40	253.70	405.00	527.50	616.60	535.40	4974.44
1997-98	627.20	629.90	624.60	590.00	235.40	179.90	159.40	128.70	186.06	242.03	290.00	415.40	4308.59
1998-99	567.80	566.30	447.60	548.00	352.67	297.30	279.40	202.90	252.80	310.00	440.10	547.97	4812.84
1999-00	656.44	621.80	542.90	541.00	341.90	501.30	285.90	146.30	288.20	329.59	529.63	556.20	5341.16
2000-01	574.40	719.30	568.50	368.20	381.30	364.00	224.90	162.00	257.00	318.60	438.00	534.20	4910.40
2001-02	571.70	631.20	501.40	436.70	214.10	191.70	235.20	331.20	378.90	499.80	655.70	586.40	5234.00
2002-03	714.96	691.72	572.91	543.09	316.16	228.56	323.44	236.50	312.70	372.00	423.10	458.72	5193.86
2003-04	707.18	677.68	675.26	528.96	286.21	320.92	275.41	267.97	398.04	624.78	623.60	668.60	6054.61
2004-05	693.71	763.52	753.31	408.50	367.50	301.60	158.00	195.30	189.00	516.50	493.40	607.50	5447.84
2005-06	659.00	695.60	656.00	413.00	372.00	294.80	265.08	345.20	180.50	203.40	357.30	623.30	5065.18
2006-07	681.40	707.50	606.70	540.80	530.70	359.80	415.50	201.10	462.90	469.10	703.00	655.00	6333.50
2007-08	739.40	832.60	642.00	594.20	509.30	328.80	188.00	212.00	474.10	629.00	694.00	675.00	6518.40
2008-09	798.00	724.64	633.87	674.67	384.67	225.41	325.87	159.67	370.15	504.98	596.33	566.11	5964.37
2009/10	742.30	631.10	657.00	458.30	445.12	227.74	190.35	139.34	294.99	348.93	571.75	538.61	5245.53
2010/11	538.41	727.65	548.36	380.37	305.68	190.81	200.96	261.47	203.60	366.94	544.19	447.14	4715.58
2011/12	617.27	555.95	610.01	446.47	294.66	316.66	337.17	394.72	371.30	271.33	504.24	582.64	5302.42
2012/13	638.77	712.13	681.09	650.89	415.54	149.43	240.86	311.99	388.90	536.67	601.32	617.82	5945.40
2013/14	697.66	730.90	684.30	662.58	496.06	378.50	530.73	357.85	206.59	305.52	373.14	352.27	5776.10
2014/15	362.48	360.73	368.36	345.56	233.41	166.23	158.11	188.53	227.57	308.96	300.16	311.07	3331.17
2015/16	353.90	371.40	373.74	342.06	293.71	289.17	139.62	178.14	172.29	273.55	308.50	343.65	3439.73
2016/17	377.38	378.68	362.54	345.53	239.92	145.00	97.59	88.78	139.09	266.01	318.90	367.79	3127.21
2017/18	387.15	416.08	346.39	391.48	339.65	331.36	216.04	288.10					2716.25
AVERAGE	602.19	625.20	561.24	484.17	345.29	270.75	245.18	229.61	293.32	391.68	494.43	523.37	5097.25
MAXIMUM	798.00	832.60	753.31	674.67	530.70	501.30	530.73	394.72	474.10	629.00	703.00	675.00	6518.40
MINIMUM	353.90	360.73	346.39	342.06	214.10	145.00	97.59	88.78	139.09	203.40	290.00	311.07	2716.25
17/18 % VS AVERAGE	64%	67%	62%	81%	98%	122%	88%	125%	0%	0%	0%	0%	53%
17/18 % VS MAXIMUM	49%	50%	46%	58%	64%	66%	41%	73%	0%	0%	0%	0%	42%

Total METER Connections = **4,604**

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 5-B

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: BUSINESS MANAGER

SUBJECT: MARCH 2018 FINANCIAL REPORTS

RECOMMENDATION:

For information and discussion only.

BACKGROUND:

Each month, staff prepares a financial package that contains information comparing actual results against the budget, historical activity and other statistical data in order to identify potential fluctuations and/or trends. The information is reported to the Finance Committee and then to the Board of Directors, on a timely basis, for further discussion and appropriate Board action, if applicable.

Included in this financial package are the **Monthly Financial Statements** which include the Statement of Revenue and Expenditures and accompanying footnotes, the Statement of Net Position and the Statement of Cash Flows. These reports are prepared on an accrual basis and formatted much the same as the Annual Audited Financial Statements. These reports are prepared to provide the District's Board of Directors and customers with information about the activities and performance of the District during the month using accounting methods similar to those used by private sector companies and consistent with generally accepted accounting principles.

The financial package also includes **Dashboard Reports** which graphically depict various water sales data including water sales by classification, water sales for trailing 12, 24 and 36 months, water sales by tier and several other key trend indicators. The **Water Sales Analysis** and the **Metered Water Sales Report** track current year activity in both units of water sold (acre feet) and metered water sales.

ANALYSIS:

1. WATER SALES ANALYSIS – MARCH 2018

MONTH TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	100.39	192.14	(91.75)	(47.8%)
Multi Family	2.93	7.52	(4.59)	(61.1%)
Agricultural	3.29	6.82	(3.54)	(51.8%)
Institutional	7.77	16.92	(9.15)	(54.1%)
Commercial	2.53	29.81	(27.29)	(91.5%)
Non-Potable	0.34	4.18	(3.85)	(91.9%)
Monthly Total	117.24	257.40	(140.16)	(54.5%)

YEAR TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	2,118.47	2,030.06	88.41	4.4%
Multi Family	45.64	64.61	(18.97)	(29.4%)
Agricultural	232.88	192.14	40.74	21.2%
Institutional	174.06	257.49	(83.43)	(32.4%)
Commercial	166.60	241.14	(74.54)	(30.9%)
Non-Potable	95.84	72.96	22.87	31.3%
Yearly Total	2,833.48	2,858.40	(24.92)	(0.9%)

A. Water Sales in Acre Feet (AF)

During the month of March 2018, MWD sold 117.2 AF of water to its customers compared to a budgeted amount 257.4 AF which translates to a budget variance of -140.2 AF or -54.5%. The reason for the variance has to do with the budget process, timing and the recent late-season rains.

B. Sales by Classification

YEAR TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT YTD	BUDGET YTD	VARIANCE	
			\$	%
Single Family	\$ 5,189,546	\$ 5,042,385	\$ 147,161	2.9%
Multi Family	107,381	152,211	(44,830)	(29.5%)
Agricultural	326,578	276,590	49,988	18.1%
Institutional	475,894	669,176	(193,282)	(28.9%)
Commercial	450,442	650,159	(199,717)	(30.7%)
Non-Potable	58,444	44,497	13,947	31.3%
Adjustments	-	-	-	0.0%
Monthly Total	\$ 6,608,285	\$ 6,835,018	\$ (226,733)	(3.3%)

2. STATEMENT OF REVENUE AND EXPENDITURES – MARCH 2018

A. Revenues

Total Revenue YTD as of March 31, 2018 is \$13,984,458 compared to the YTD Budget of \$14,598,848 for a budget variance of -\$614,390 or -4.4%.

REVENUE	YTD ACTUAL	YTD BUDGET	OVER (UNDER)
WATER SALES	6,608,285	6,835,018	(226,733)
WSE SURCHARGE	3,989,162	3,959,322	29,841
ORDINANCE 94 PENALTIES	(3,105)	-	(3,105)

SERVICE CHARGES	2,827,637	3,206,491	(378,854)
WATER AVAILABILITY CHARGE	175,805	178,066	(2,261)
PRIVATE FIRE HYDRANT	52,002	49,991	2,011
LATE CHARGES	42,224	38,262	3,962
SERVICE CONNECTION FEES	17,258	22,430	(5,172)
CAP. COST RECOVERY FEES	56,904	174,269	(117,365)
INTEREST REVENUE - GENERAL	76,321	75,000	1,321
OTHER REVENUE (LOSS)	122,883	42,000	80,883
REIMBURSEMENTS	19,080	18,000	1,080
TOTAL REVENUE	\$ 13,984,458	\$14,598,848	(\$ 614,390)

B. Expenses:

1. JPA Expenses

Total JPA Expenses YTD through March 31, 2018 are \$6,062,390 compared to the YTD budget of \$5,686,303 which is above budget by \$376k. This variance is due to the variable portion of the SWP being above budget by \$102k (but is anticipated to slowly come closer to budget over time as a result of SWP's billing practice), \$216k of supplemental water purchased to repay the AVEK water debt that was not budgeted, as well as other miscellaneous timing differences. Please see footnotes to the Financial Statements for further clarification.

2. MWD Expenses

Total MWD Expenses YTD as of March 31, 2018 are \$5,185,433 compared to the YTD budget of \$5,391,310 which is below budget by \$206k. This variance is primarily due to the following factors – **Engineering**, a recycled water feasibility study has not yet been completed (\$71k), a fish relocation project was not necessary (\$10k), as well as other combined variances (\$11k); **Public Information and Conservation**, website development has not yet taken place (\$20k), as well as other combined variances (\$38k); **Administration**, local water supply negotiations planned but not completed (\$232k), as well as other combined variances (\$13k). Please see footnotes to the Financial Statements for further clarification.

ATTACHMENTS:

- 1) Financial Package – March 2018



FINANCIAL REPORTS

BOARD OF DIRECTORS

For the Month of March 2018

April 17, 2018

MONTECITO WATER DISTRICT
STATEMENT OF REVENUE AND EXPENDITURES
 March 31, 2018

REVENUE	MTD ACTUAL	MTD BUDGET	OVER (UNDER)
WATER SALES	266,987	615,910	(348,923)
WSE SURCHARGE	163,468	261,248	(97,780)
ORDINANCE 94 PENALTIES	-	-	-
SERVICE CHARGES	348,198	355,889	(7,691)
WATER AVAILABILITY CHARGE	-	-	-
PRIVATE FIRE HYDRANT	5,930	5,622	308
LATE CHARGES	10,290	4,252	6,038
SERVICE CONNECTION FEES	150	7,477	(7,327)
CAPITAL COST RECOVERY FEES	-	58,090	(58,090)
INTEREST REVENUE - GENERAL	21,765	8,333	13,431
OTHER REVENUE (LOSS)	67,309	4,667	62,642
REIMBURSEMENTS	12,898	2,000	10,898
TOTAL REVENUE	\$ 896,994	\$ 1,323,487	(\$ 426,492)
OPERATING EXPENSE			
DIRECT EXPENSE			
JPA OPERATING EXPENSE			
CACHUMA OPERATIONS & MAINT BOARD (COMB)	50,668	139,743	(89,075)
CACHUMA CONSERVATION & RELEASE BOARD (CCRB)	8,638	25,913	(17,275)
US BUREAU OF RECLAMATION (USBR)	-	-	-
CATER WATER TREATMENT PLANT	-	-	-
STATE WATER PROJECT (SWP) - FIXED	410,975	410,975	-
STATE WATER PROJECT (SWP) - VARIABLE	48,626	265,919	(217,293)
SUPPLEMENTAL WATER PURCHASE	-	-	-
TOTAL JPA OPERATING EXPENSE	\$ 518,907	\$ 842,550	(\$ 323,643)
MWD DIRECT EXPENSE			
JAMESON	16,604	9,473	7,131
TRANSMISSION & DISTRIBUTION	67,213	134,704	(67,491)
TREATMENT	88,902	93,131	(4,229)
TOTAL MWD DIRECT EXPENSE	\$ 172,719	\$ 237,308	(\$ 64,589)
TOTAL DIRECT EXPENSES	691,627	1,079,859	388,232
MWD INDIRECT EXPENSE			
ENGINEERING	46,832	49,617	(2,784)
CUSTOMER SERVICE	58,742	33,989	24,754
PUBLIC INFORMATION / CONSERVATION	5,202	15,456	(10,254)
FLEET	13,548	14,388	(840)
ADMINISTRATION (incl Depreciation)	279,485	217,461	62,023
TOTAL MWD INDIRECT EXPENSE	\$ 403,809	\$ 330,910	\$ 72,899

YTD ACTUAL	YTD BUDGET	OVER (UNDER)	Footnote
6,608,285	6,835,018	(226,733)	(1)
3,989,162	3,959,322	29,841	(1)
(3,105)	-	(3,105)	
2,827,637	3,206,491	(378,854)	(2)
175,805	178,066	(2,261)	
52,002	49,991	2,011	
42,224	38,262	3,962	
17,258	22,430	(5,172)	
56,904	174,269	(117,365)	(3)
76,321	75,000	1,321	
122,883	42,000	80,883	(4)
19,080	18,000	1,080	
\$ 13,984,458	\$ 14,598,848	(\$ 614,390)	
OPERATING EXPENSE			
DIRECT EXPENSE			
JPA OPERATING EXPENSE			
445,612	419,230	26,382	(5)
77,739	77,739	-	
49,707	51,550	(1,843)	
663,657	630,000	33,657	
3,698,779	3,698,778	1	
911,371	809,006	102,365	(6)
215,525	-	215,525	(7)
\$ 6,062,390	\$ 5,686,303	\$ 376,086	
MWD DIRECT EXPENSE			
110,001	85,592	24,409	
1,083,283	1,072,503	10,780	(8)
923,339	863,892	59,448	(9)
\$ 2,116,624	\$ 2,021,987	\$ 94,637	
8,179,013	7,708,290	(470,723)	
MWD INDIRECT EXPENSE			
339,738	431,667	(91,929)	(10)
336,500	296,251	40,249	(11)
50,426	108,770	(58,344)	(12)
154,401	125,778	28,623	(13)
2,187,744	2,406,858	(219,113)	(14)
\$ 3,068,809	\$ 3,369,324	(\$ 300,515)	

TOTAL OPERATING EXPENSE	\$ 1,095,436	\$ 1,410,769	(\$ 315,333)
NET OPERATING SURPLUS / (DEFICIT)	(\$ 198,441)	(\$ 87,282)	(\$ 111,159)
NON OPERATING EXPENSE			
2004 DWR ORTEGA LOAN	-	-	-
BOND INTEREST EXPENSE	-	-	-
CATER DWR LOAN	-	-	-
CATER CAPITAL	-	-	-
CATER OZONE	-	-	-
TOTAL NON OPERATING EXPENSE	\$ -	\$ -	\$ -
NET OPERATING SURPLUS / (DEFICIT)	(\$ 198,441)	(\$ 87,282)	(\$ 111,159)
NET POSITION, BEGINNING OF PERIOD	\$ 31,509,592	\$ 31,842,377	(\$ 332,785)
NET POSITION, END OF PERIOD	\$ 31,311,151	\$ 31,755,096	(\$ 443,945)

\$ 11,247,822	\$ 11,077,614	\$ 170,208
\$ 2,736,636	\$ 3,521,235	(\$ 784,599)
(79,163)	(295,200)	216,037
(345,231)	(345,231)	0
(115,824)	(115,824)	0
-	(2,631)	2,631
(138,173)	-	(138,173)
(\$ 678,390)	(\$ 758,886)	\$ 80,496
\$ 2,058,246	\$ 2,762,349	(\$ 704,103)
\$ 29,252,905	\$ 28,992,747	\$ 260,158
\$ 31,311,151	\$ 31,755,096	(\$ 443,945)

March 28, 2018

FOOTNOTES

- (1) **WATER SALES (in AF)** - MTD UNDER Actual 117.2 and Budget 257.4 = Variance 140.2; **YTD UNDER** Actual 2,833.5 and Budget 2,858.4 = Variance -24.9
- (2) **SERVICE CHARGES** - MTD UNDER by \$8k - Estimated Monthly Service Charges lost due to 1/9 event;
YTD UNDER \$379k - Meter Service Charge was forgiven for the month of January due to the 1/9 event combined with estimated monthly los:
- (3) **CAPITAL COST RECOVERY** - MTD UNDER by \$58k; YTD UNDER by \$117k - Anticipated new meter installations have not occurred
- (4) **OTHER REVENUE** - MTD OVER by \$63K - \$42k ACWA/JPIA Refund, \$5k Recycling and \$16k Gain on sale trucks 147 and 153
YTD OVER by \$81k - \$42k ACWA/JPIA refund, \$5k Recycling and \$18 Gain on the sale of fixed assets
- (5) **COMB** - MTD UNDER by \$81k ; YTD OVER by \$26k - due to timing differences as well as budget amounts
- (6) **STATE WATER PROJECT (VARIABLE)** -MTD UNDER by \$217k; YTD OVER by \$102K - Timing difference. Not anticipating slow down in billing to close this gap.
- (7) **SUPPLEMENTAL WATER PURCHASE** - YTD OVER by \$216k - Net purchases from Santa Maria to leave \$500,000 in Water Repayment Debt to AVEK relating to 2015 purchase.
- (8) **TRANSMISSION & DISTRIBUTION** - MTD UNDER by \$67k - Repair & Maint (miscoded inventory reclassified to FEMA Rec) (\$59k);
YTD OVER by \$10k - Salaries and Benefits (\$26k), Supplies (Thomas incident reclassified from P16 & P17) (\$30k), Repairs and Maint (-\$23k), Garbage (-\$7k) and Outside Svcs (-\$8k
- (9) **TREATMENT** - YTD OVER by \$60k - Salaries and benefits (Thomas Fire & Debris Flow) (\$28k), Supplies (\$49k), Chemicals (\$11k) and Repairs and Maint. (budgeted repairs not completed) (-\$28k)
- (10) **ENGINEERING** - YTD UNDER by \$92k GIS (\$8k); SGMA (\$33k); Fish Relocation (\$10k); Cloud Seeding (\$11); Recycled Water Feasibility (\$71k); Supplies (OVER) (10k); Outside Services (OVER) (\$50k)
- (11) **CUSTOMER SERVICE** - MTD OVER by \$24k - Salaries and Benefits (pay out of sick/vac) \$27k; YTD OVER by \$40k - Salaries and Benefits (\$66k), Repairs and Maint (-\$26k)
- (12) **PUBLIC INFORMATION / CONSERVATION** - MTD Under by \$10k - Legal-Special (\$5k); Postage (\$4k)
YTD UNDER by \$58k Website development (\$20k);Postage (\$12k); Legal-Special (\$15k); Conserv Prg (\$5k); Printing & publishing (\$6k)
- (13) **FLEET** - YTD OVER by \$29k - Salaries and Benefits (\$12k); Fuels (reclassified from P15) (\$13k)
- (14) **ADMINISTRATION** - MTD OVER by \$62k Legal (\$65k),
YTD UNDER by \$219k - Salaries (\$29k); Local Water Supply Negotiations (\$232k); Rate Sutdy (\$17k); Insurance (\$42k);Computer (\$25k); Building Maintenance (\$27K); Legal (OVER) (\$104k); Outside Svcs (OVER) (\$61k)

**MONTECITO WATER DISTRICT
STATEMENT OF NET POSITION - UNAUDITED
March 31, 2018**

ASSETS

Current:

Cash and investments

Operating accounts

Board reserves:

Reserve for Operations	\$ 3,400,000	
Reserve for Emergencies	\$ 1,000,000	
Reserve for Unanticipated Projects	<u>\$ 1,000,000</u>	
		\$ 5,400,000

Unreserved Cash		<u>\$ 7,759,035</u>
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Total unrestricted cash and investments	\$ 13,159,035	
-----------------------------------------	---------------	--

Restricted - cash and investments	<u>\$ 3,468,592</u>	
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Total Cash (unrestricted & restricted)		\$ 16,627,628
----------------------------------------	--	---------------

Other Investments - Semitropic Shares	\$ 630,000	\$ 630,000
---------------------------------------	------------	------------

Receivables:

Accounts receivable - water sales & services, net	\$ 926,651	
---------------------------------------------------	------------	--

Accounts receivable - other	\$ 6,395	
-----------------------------	----------	--

Accrued Interest	\$ 24,743	
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FEMA Reimbursable	\$ 1,178,650	
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ACWA/JPIA receivable	\$ 104,395	
----------------------	------------	--

Materials and supplies inventory	\$ 349,503	
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Prepaid water charges (SWP and other prepaid water)	\$ 3,912,404	
-----------------------------------------------------	--------------	--

Prepaid expenses and other deposits	<u>\$ 149,470</u>	
-------------------------------------	-------------------	--

Total Current Assets		\$ 6,652,213
----------------------	--	--------------

Noncurrent:

Capital assets - not being depreciated	\$ 1,252,625	
----------------------------------------	--------------	--

Capital assets - being depreciated, net	<u>\$ 31,190,638</u>	
-----------------------------------------	----------------------	--

Total Noncurrent Assets		\$ 32,443,263
-------------------------	--	---------------

DEFERRED OUTFLOWS OF RESOURCES

Deferred pensions	<u>\$ 1,116,776</u>	
-------------------	---------------------	--

Total Deferred Outflows of Resources		\$ 1,116,776
--------------------------------------	--	--------------

TOTAL COMBINED ASSETS:

\$ 57,469,880

**MONTECITO WATER DISTRICT
STATEMENT OF NET POSITION - UNAUDITED
March 31, 2018 (Continued)**

LIABILITIES

Current:		
Accounts payable and accrued expenses	\$	10,785
Accrued wages and related payables	\$	13,799
Unearned revenue and other deposits	\$	89,934
Accrued interest payable	\$	-
Long-term liabilities - due within one year:		
Accrued compensated absences	\$	-
Bonds Payable	\$	-
Loan Payable	\$	635,016
Total Current Liabilities	\$	749,534
Noncurrent:		
Accrued compensated absences	\$	363,719
Accrued water exchange transfer	\$	500,000
Bonds payable	\$	13,360,000
Loan payable	\$	6,083,751
Other post-employment benefits payable	\$	780,930
Net pension liability	\$	3,797,410
Total Noncurrent Liabilities	\$	24,885,810
Total Liabilities	\$	25,635,344

DEFERRED INFLOWS OF RESOURCES

Deferred pensions	\$	523,384
Total Deferred Inflows of Resources	\$	523,384

NET POSITION

Net investment in capital assets	\$	12,072,809
Restricted	\$	3,468,592
Unrestricted	\$	15,769,750
Total Net Position	\$	31,311,151

TOTAL COMBINED LIABILITIES, DEFERRALS AND NET POSITION:		\$ 57,469,880
----------------------------------------------------------------	--	----------------------

**MONTECITO WATER DISTRICT
STATEMENT OF CASH FLOWS - UNAUDITED
March 31, 2018**

CASH FLOWS FROM OPERATING ACTIVITIES

	MTD	YTD
Operating Income (loss)	\$ (220,206)	\$ 2,660,315
Adjustments to reconcile operating (loss) to net cash provided by operating activities:		
Depreciation	104,866	934,388
Change in assets, deferred outflows of resources, liabilities, and deferred inflows of resources:		
Accounts receivable	416,748	(87,859)
Materials and supplies inventory	(6,079)	(101,723)
Prepaid water charges	228,627	4,029,835
Prepaid expenses and other deposits	5,392	(29,668)
Litigation Liability	-	(1,140,668)
Accounts payable	(9,385)	(1,111,143)
Accrued wages and related payables	2,051	(40,966)
Unearned revenue and other deposits	14,200	58,368
Accrued water exchange transfer	-	(834,475)
Compensated absences	(102,818)	23,338
Net cash provided (used) by operating activities	\$ 433,396	\$ 4,359,742

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Acquisition and construction of capital assets	(57,337)	\$ (1,350,933)
Interest Payable	-	-
Net cash provided (used) by capital financing and related activities	\$ (57,337)	\$ (1,350,933)



DASHBOARD REPORT WATER SALES (AF)

3/31/2018

MONTH TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	100.39	192.14	(91.75)	(47.8%)
Multi Family	2.93	7.52	(4.59)	(61.1%)
Agricultural	3.29	6.82	(3.54)	(51.8%)
Institutional	7.77	16.92	(9.15)	(54.1%)
Commercial	2.53	29.81	(27.29)	(91.5%)
Non-Potable	0.34	4.18	(3.85)	(91.9%)
Monthly Total	117.24	257.40	(140.16)	(54.5%)

YEAR TO DATE WATER SALES (AF)				
CLASSIFICATION	ACTUAL	BUDGET	VARIANCE	
			AF	%
Single Family	2,118.47	2,030.06	88.41	4.4%
Multi Family	45.64	64.61	(18.97)	(29.4%)
Agricultural	232.88	192.14	40.74	21.2%
Institutional	174.06	257.49	(83.43)	(32.4%)
Commercial	166.60	241.14	(74.54)	(30.9%)
Non-Potable	95.84	72.96	22.87	31.3%
Yearly Total	2,833.48	2,858.40	(24.92)	(0.9%)

Fiscal Year = July thru June



DASHBOARD REPORT WATER SALES (\$)

MONTH TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT MONTH	BUDGET MONTH	VARIANCE	
			\$	%
Single Family	\$ 227,235	\$ 458,171	\$ (230,936)	(50.4%)
Multi Family	6,887	17,694	(10,807)	(61.1%)
Agricultural	5,808	11,514	(5,706)	(49.6%)
Institutional	20,538	44,179	(23,641)	(53.5%)
Commercial	6,314	81,802	(75,488)	(92.3%)
Non-Potable	206	2,551	(2,345)	(91.9%)
Adjustments	-	-	-	0.0%
Monthly Total	\$ 266,988	\$ 615,911	\$ (348,923)	(56.7%)

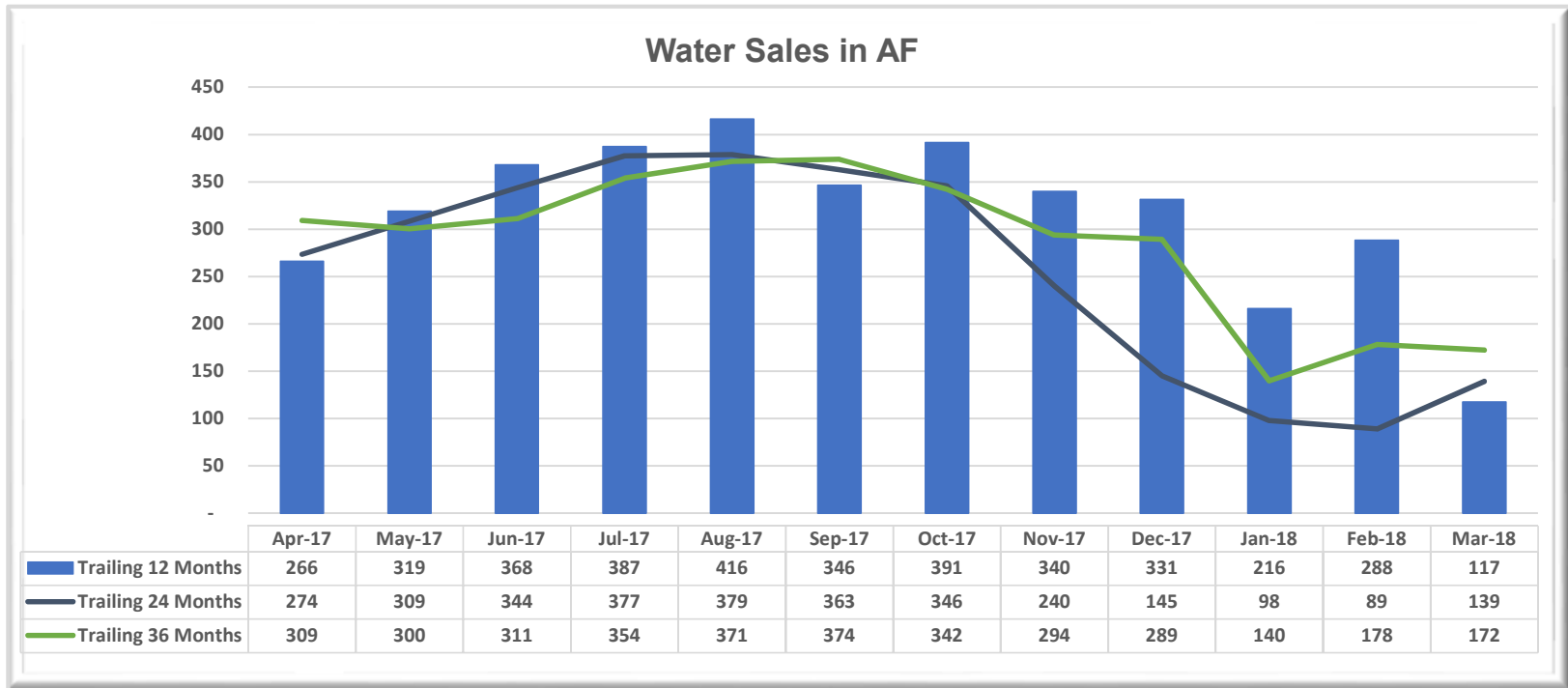
YEAR TO DATE WATER SALES (\$)				
CLASSIFICATION	CURRENT YTD	BUDGET YTD	VARIANCE	
			\$	%
Single Family	\$ 5,189,546	\$ 5,042,385	\$ 147,161	2.9%
Multi Family	107,381	152,211	(44,830)	(29.5%)
Agricultural	326,578	276,590	49,988	18.1%
Institutional	475,894	669,176	(193,282)	(28.9%)
Commercial	450,442	650,159	(199,717)	(30.7%)
Non-Potable	58,444	44,497	13,947	31.3%
Adjustments	-	-	-	0.0%
Monthly Total	\$ 6,608,285	\$ 6,835,018	\$ (226,733)	(3.3%)

Fiscal Year = July thru June

MONTH ENDING

3/31/2018

(Select Date From Drop Down Arrow)

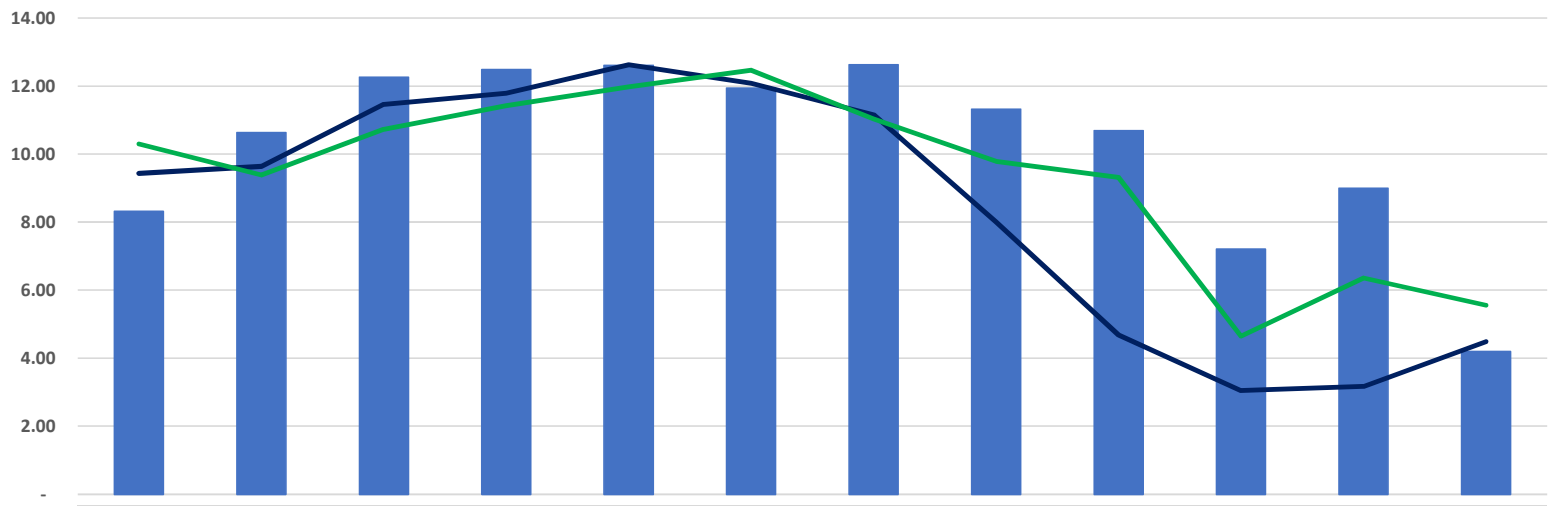


Trailing 12 Months 3,786 AF
 Trailing 24 Months 3,100 AF
 Trailing 36 Months 3,434 AF



3/31/2018

Average Daily Water Sales Per Month (AF)



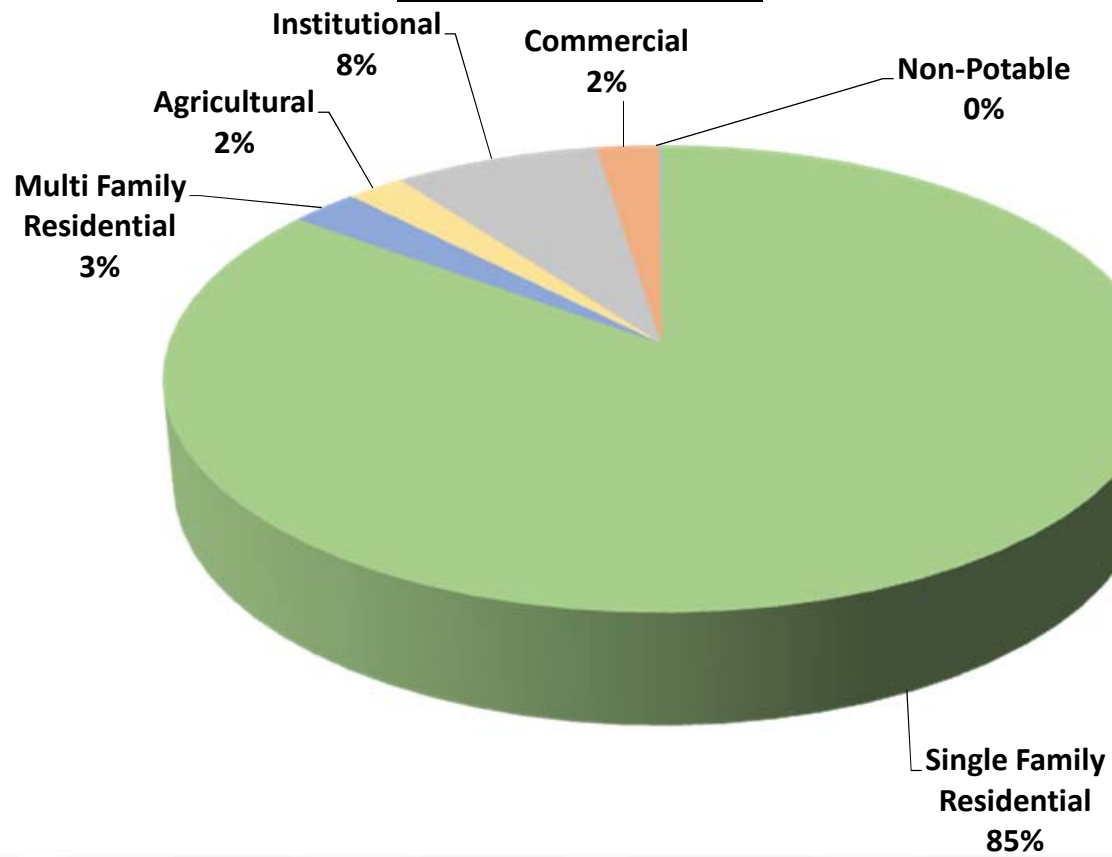
	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Trailing 12 Months	8.31	10.63	12.26	12.49	12.61	11.94	12.63	11.32	10.69	7.20	9.00	4.19
Trailing 24 Months	9.43	9.64	11.46	11.79	12.62	12.08	11.15	8.00	4.68	3.05	3.17	4.49
Trailing 36 Months	10.30	9.38	10.73	11.42	11.98	12.46	11.03	9.79	9.32	4.65	6.36	5.56

MONTH ENDING

3/31/2018

(Select Date From Drop Down Arrow)

Water Sales by Classification March 31, 2018



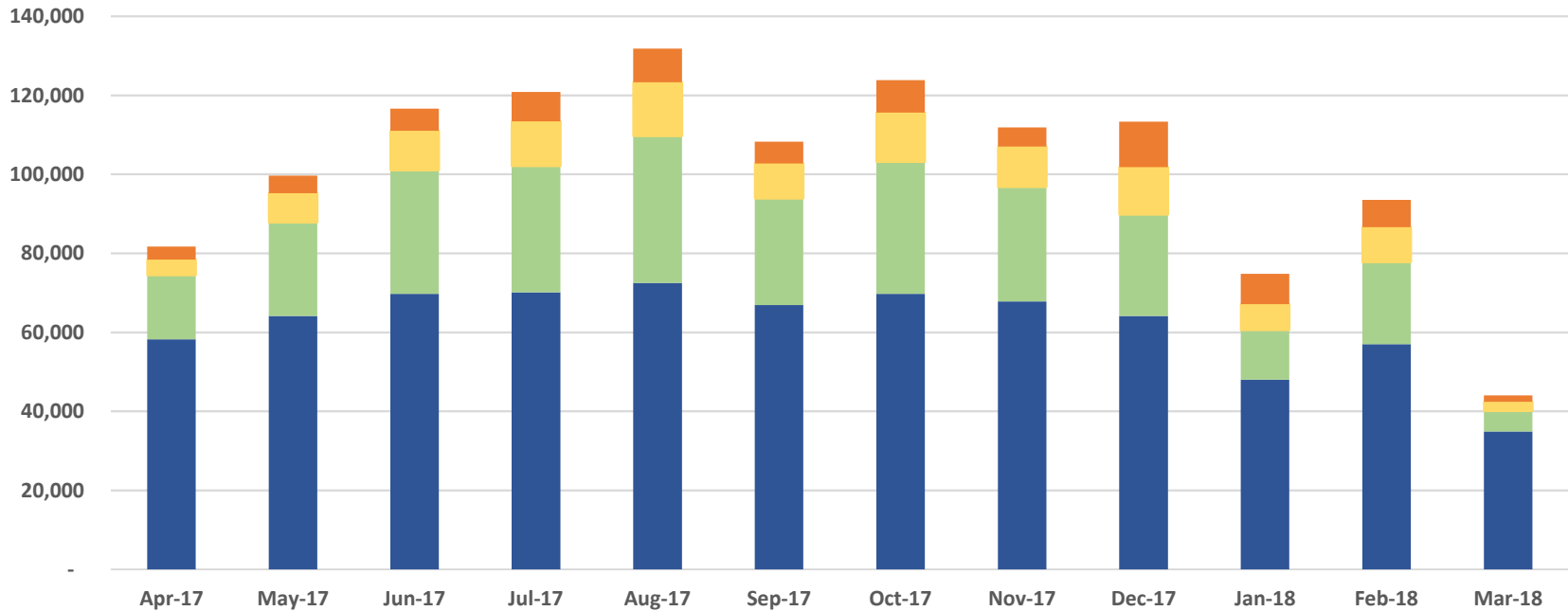


DASHBOARD REPORT SFR CONSUMPTION TRENDS

MONTH ENDING

3/31/2018

Monthly SFR Water Consumption by Tier (HCF)



	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
■ Tier 4	3,300	4,400	5,600	7,400	8,500	5,500	8,200	4,800	11,500	7,700	6,900	1,600
■ Tier 3	3,900	7,400	10,000	11,300	13,600	8,800	12,400	10,200	12,000	6,500	8,800	2,300
■ Tier 2	16,300	23,700	31,300	32,000	37,200	27,000	33,500	29,000	25,700	12,600	20,800	5,200
■ Tier 1	58,200	64,100	69,700	70,100	72,500	66,900	69,700	67,800	64,100	48,000	57,000	34,900

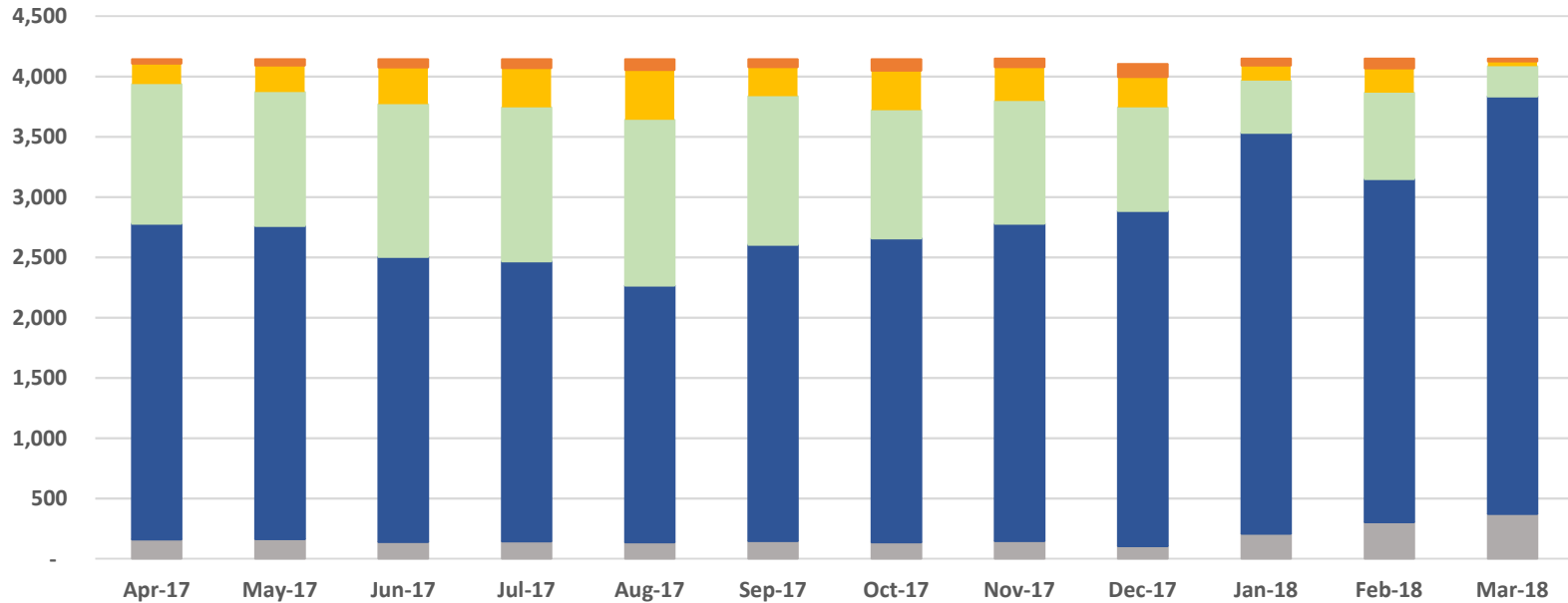


DASHBOARD REPORT SFR CONSUMPTION TRENDS

MONTH ENDING

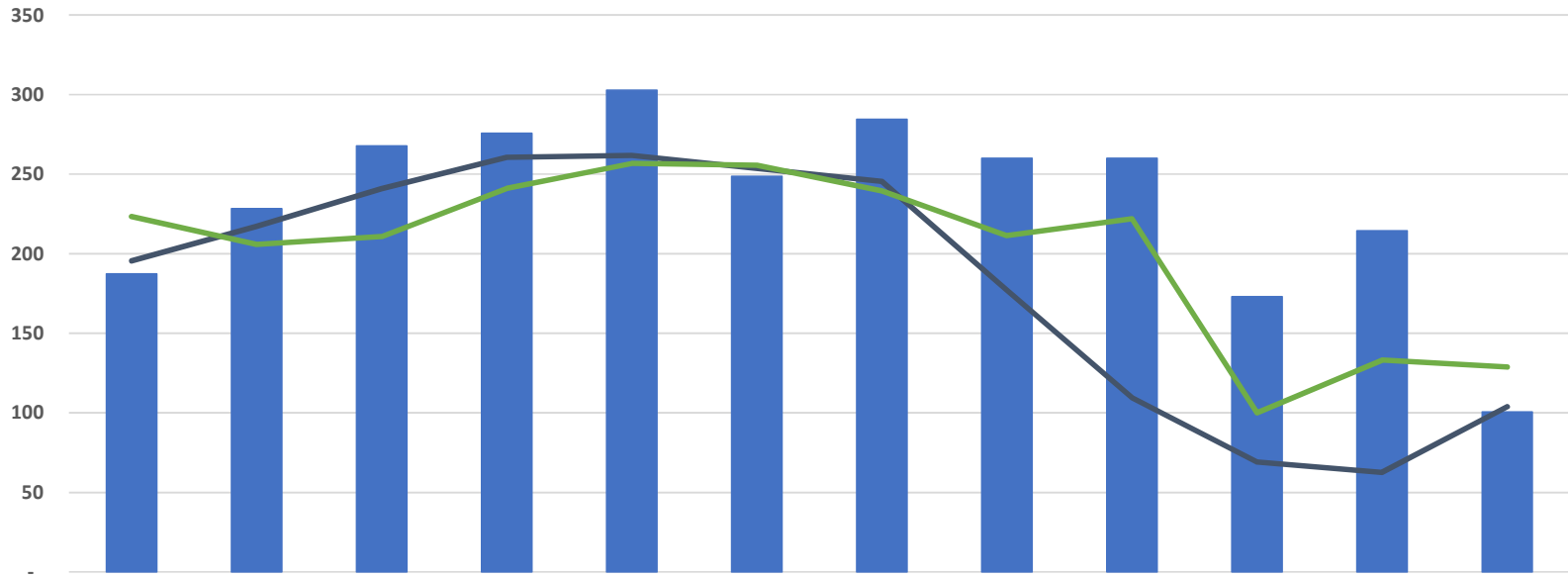
3/31/2018

Monthly SFR Water Consumption by Tier (# of Customers)



	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Tier 4 Usage	36	50	67	71	89	65	93	67	106	56	80	22
Tier 3 Usage	172	223	307	330	413	243	330	284	255	127	203	42
Tier 2 Usage	1,154	1,108	1,263	1,273	1,375	1,229	1,061	1,017	856	430	714	249
Tier 1 Usage	2,621	2,597	2,365	2,323	2,128	2,459	2,522	2,632	2,780	3,325	2,847	3,462
"0" Usage	160	165	141	146	138	147	137	147	106	209	304	373

Water Sales by Month (AF) SINGLE FAMILY RESIDENTIAL



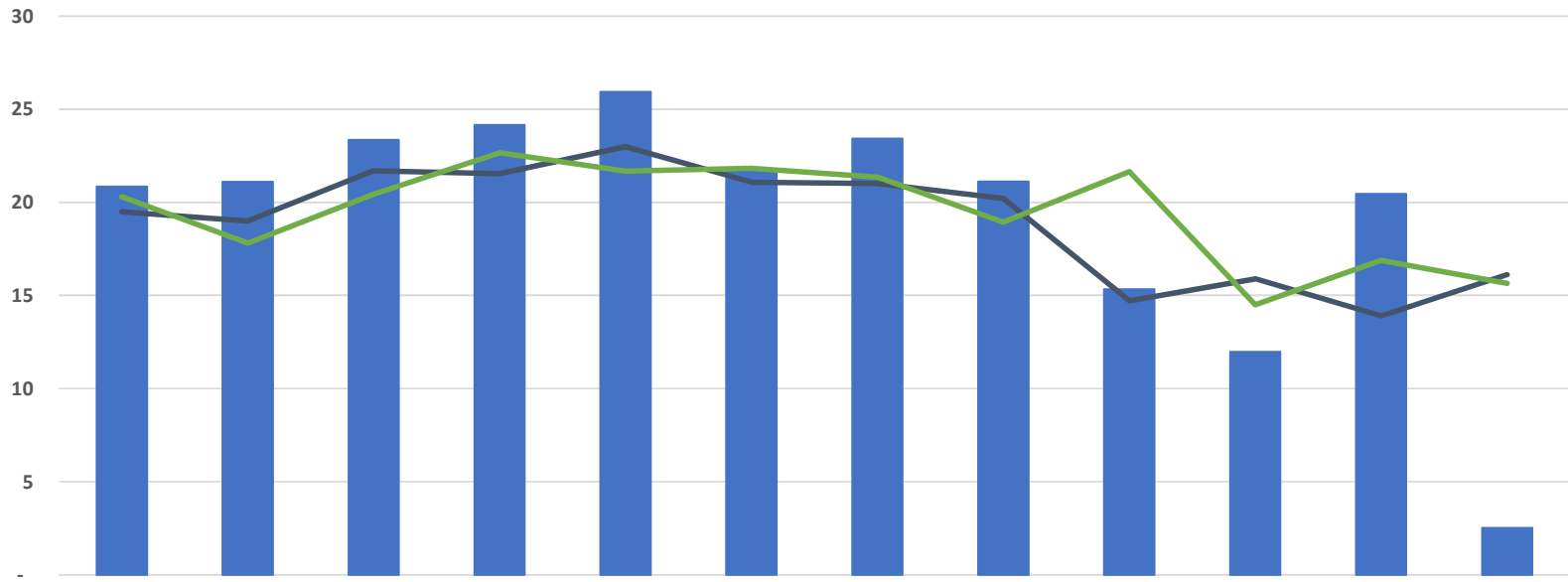
	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Trailing 12 Months	187	228	268	276	303	249	284	260	260	173	214	100
Trailing 24 Months	195	217	241	260	262	253	245	177	109	69	63	104
Trailing 36 Months	223	206	211	241	257	256	239	211	222	100	133	129

- Trailing 12 Months(SINGLE FAMILY RESIDENTIAL) 2,427 AF
- Trailing 24 Months(SINGLE FAMILY RESIDENTIAL) 2,196 AF
- Trailing 36 Months(SINGLE FAMILY RESIDENTIAL) 2,802 AF

Trailing 12 Months vs. Trailing 24 Months: 10.5%

Trailing 12 Months vs. Trailing 36 Months: (13.4%)

Water Sales by Month (AF) COMMERCIAL

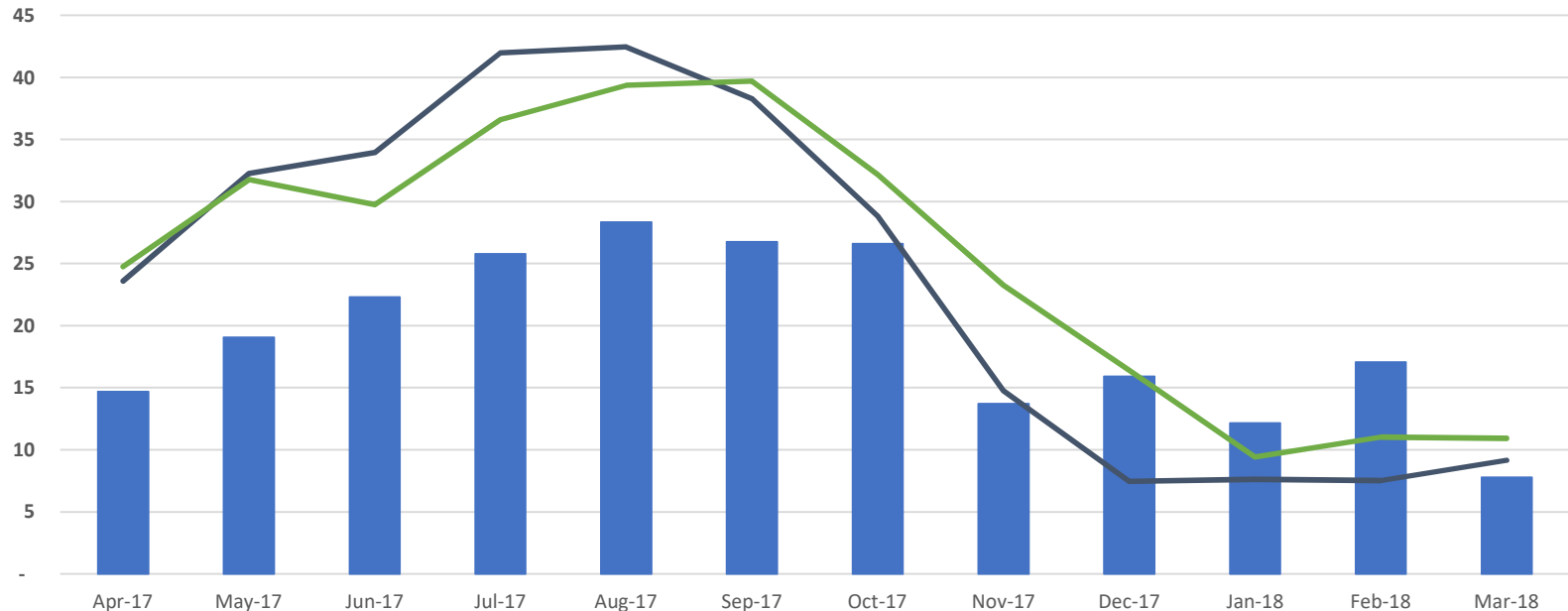


	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Trailing 12 Months	21	21	23	24	26	22	23	21	15	12	20	3
Trailing 24 Months	20	19	22	22	23	21	21	20	15	16	14	16
Trailing 36 Months	20	18	20	23	22	22	21	19	22	14	17	16

Trailing 12 Months (COMMERCIAL) 232 AF
 Trailing 24 Months (COMMERCIAL) 228 AF
 Trailing 36 Months (COMMERCIAL) 234 AF

Trailing 12 Months vs. Trailing 24 Months: 1.8%
 Trailing 12 Months vs. Trailing 36 Months: (0.8%)

Water Sales by Month (AF) INSTITUTIONAL

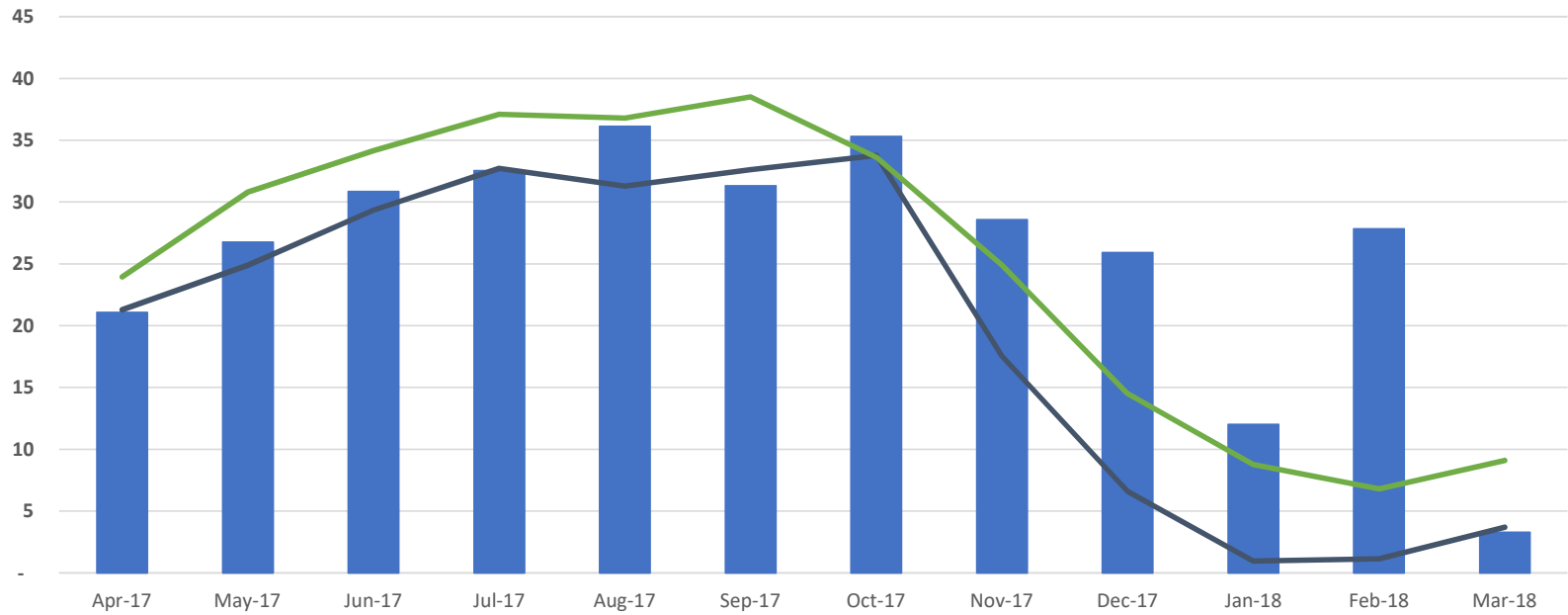


	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Trailing 12 Months	15	19	22	26	28	27	27	14	16	12	17	8
Trailing 24 Months	24	32	34	42	42	38	29	15	7	8	8	9
Trailing 36 Months	25	32	30	37	39	40	32	23	16	9	11	11



Trailing 12 Months (INSTITUTIONAL) 230 AF
 Trailing 24 Months (INSTITUTIONAL) 288 AF
 Trailing 36 Months (INSTITUTIONAL) 305 AF
 Trailing 12 Months vs. Trailing 24 Months: (20.1%)
 Trailing 12 Months vs. Trailing 36 Months: (24.6%)

Water Sales by Month (AF) AGRICULTURE

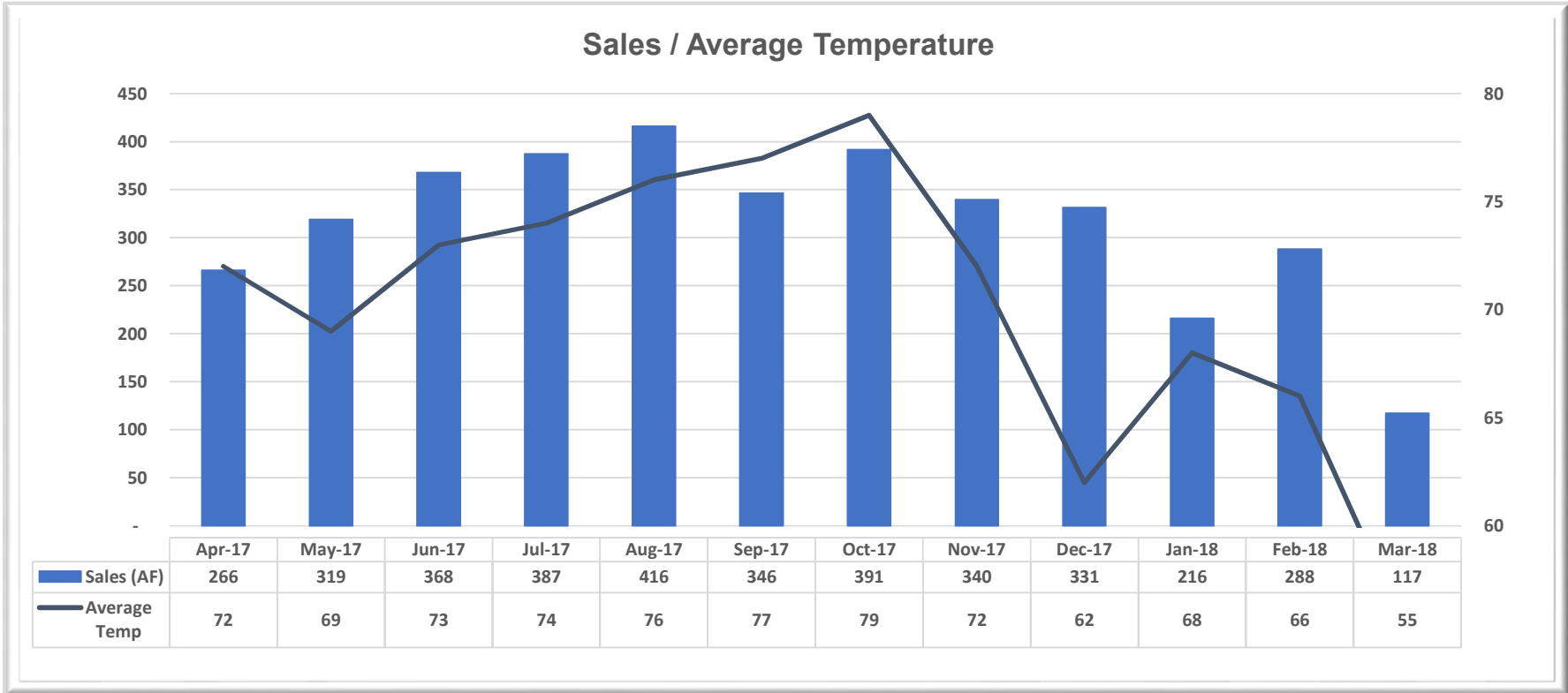


	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Trailing 12 Months	21	27	31	33	36	31	35	29	26	12	28	3
Trailing 24 Months	21	25	29	33	31	33	34	18	7	1	1	4
Trailing 36 Months	24	31	34	37	37	39	34	25	14	9	7	9

Trailing 12 Months (AGRICULTURE) 312 AF
 Trailing 24 Months (AGRICULTURE) 236 AF
 Trailing 36 Months (AGRICULTURE) 299 AF
 Trailing 12 Months vs. Trailing 24 Months: **32.1%**
 Trailing 12 Months vs. Trailing 36 Months: **4.2%**



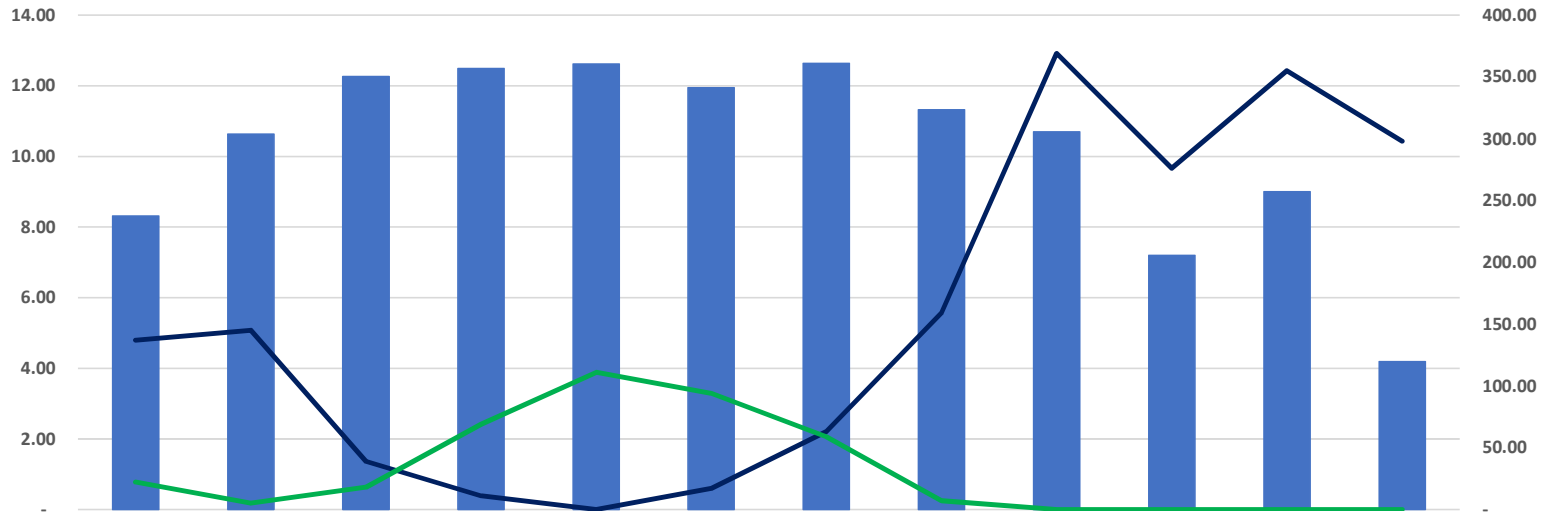
3/31/2018





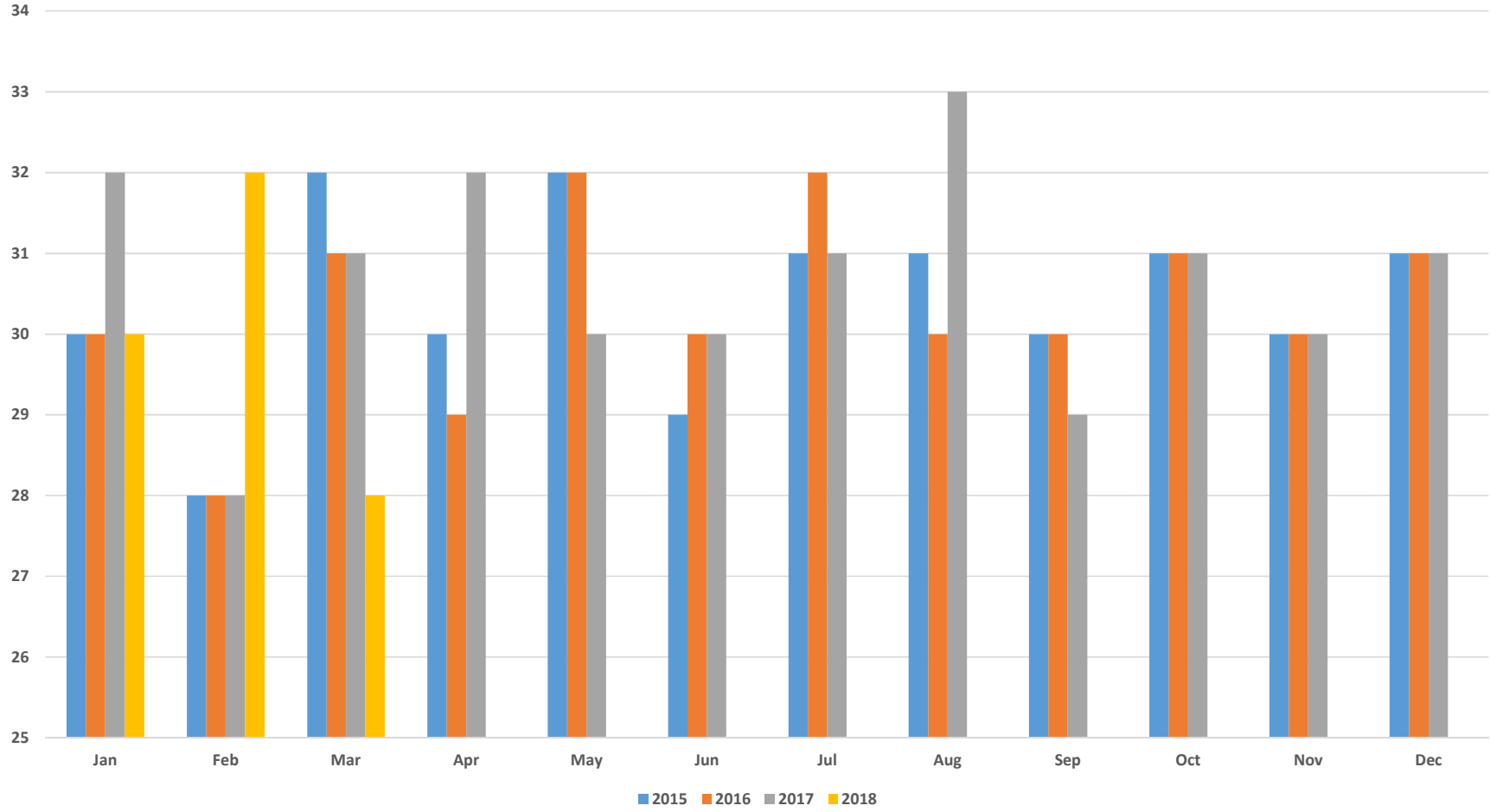
3/31/2018

Average Daily Sales - Degree Days (Base 65)



	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Average Daily Sales	8.31	10.63	12.26	12.49	12.61	11.94	12.63	11.32	10.69	7.20	9.00	4.19
Heating Degree Days	137.00	145.00	39.00	11.00	-	17.00	63.00	159.00	369.00	276.00	355.00	298.00
Cooling Degree Days	22.00	5.00	18.00	69.00	111.00	94.00	59.00	7.00	-	-	-	-

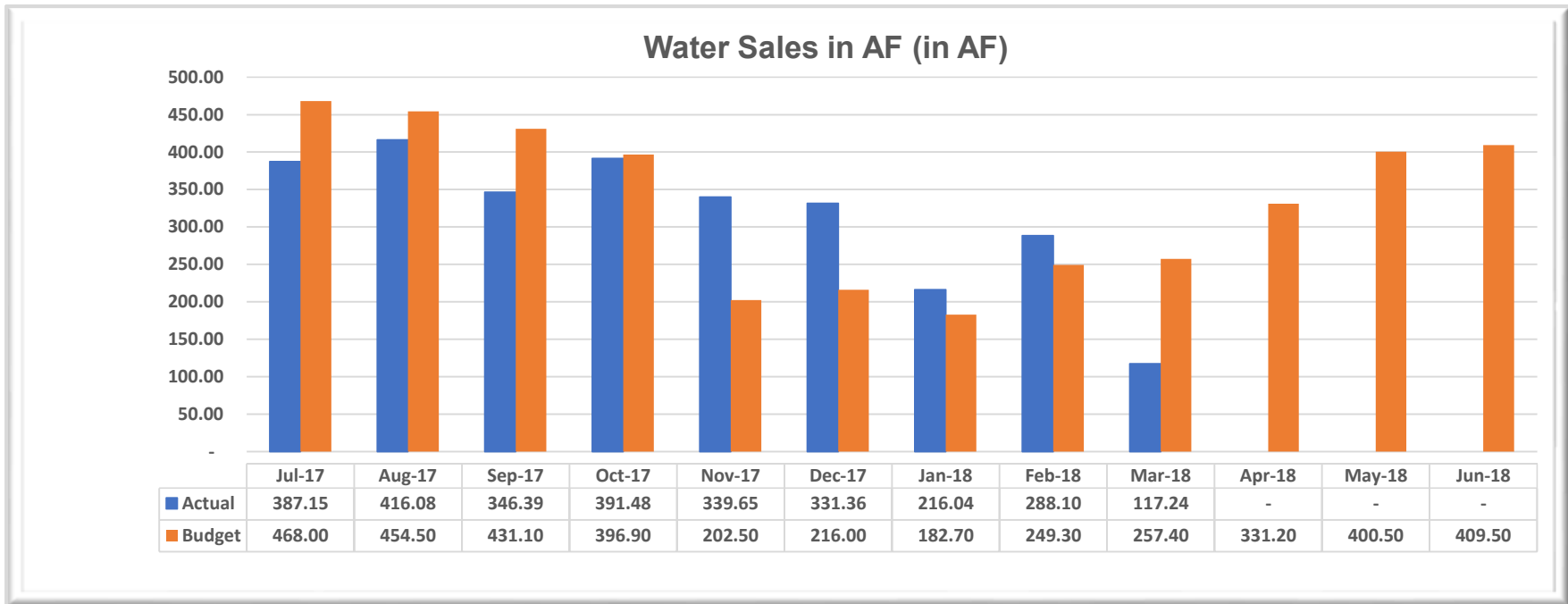
Billing Days per Month





DASHBOARD REPORT WATER SALES (AF)

3/31/2018



**MONTECITO WATER DISTRICT
WATER SALES ANALYSIS
FOR FISCAL YEAR 2017/18**

MONTH	% SALES BREAKDOWN	2016/17 ACTUAL SALES (*)		2017/18 BUDGET SALES		2017/18 ACTUAL SALES (*)		YTD VARIANCE PRIOR YEAR VS. CURRENT YEAR				YTD VARIANCE BUDGET VS. ACTUAL			
		AF	\$	AF	\$	AF	SALES	AF	%	\$	%	AF	%	\$	%
JUL	11.6%	377.4	898,395	468.0	\$1,114,126	387.1	\$909,119	9.7	2.6%	\$10,724	1.2%	(80.9)	(17.3%)	(205,007)	(18.4%)
AUG	11.2%	378.7	897,501	454.5	\$1,077,194	416.1	\$997,265	37.4	9.9%	\$99,764	11.1%	(38.4)	(8.4%)	(79,929)	(7.4%)
SEP	10.7%	362.5	865,208	431.1	\$1,028,830	346.4	\$828,165	(16.1)	(4.4%)	-\$37,043	(4.3%)	(84.7)	(19.6%)	-\$200,665	(19.5%)
OCT	9.9%	345.5	824,021	396.9	\$946,534	391.5	\$933,549	46.0	13.3%	\$109,528	13.3%	(5.4)	(1.4%)	-\$12,985	(1.4%)
NOV	5.0%	239.9	567,578	202.5	\$479,064	339.6	\$815,859	99.7	41.6%	\$248,281	43.7%	137.1	67.7%	\$336,795	70.3%
DEC	5.3%	145.0	343,009	216.0	\$510,956	331.4	\$799,566	186.4	128.6%	\$456,557	133.1%	115.4	53.4%	\$288,610	56.5%
JAN	4.7%	97.6	239,823	182.7	\$448,968	216.0	\$400,615	118.4	121.3%	\$160,792	67.0%	33.3	18.2%	-\$48,353	(10.8%)
FEB	6.4%	88.8	218,446	249.3	\$613,435	288.1	\$657,160	199.3	224.4%	\$438,714	200.8%	38.8	15.6%	\$43,725	7.1%
MAR	6.4%	139.1	332,989	257.4	\$615,911	117.2	\$266,987	(21.9)	(15.7%)	-\$66,002	(19.8%)	(140.2)	(54.5%)	-\$348,924	(56.7%)
APR	8.2%	266.0	612,907	331.2	\$785,317	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
MAY	10.6%	318.9	743,836	400.5	\$1,013,272	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
JUN	10.0%	367.8	871,971	409.5	\$955,734	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
TOTAL	100.0%	3,127.2	7,415,684	3,999.6	\$9,589,341	2,833.4	\$6,608,286	658.9	30.3%	\$1,421,315	27.4%	(25.0)	(0.9%)	(\$226,733)	(3.3%)

**YTD ACTUAL WATER SALES COMPARISON
FOR FISCAL YEAR 2017/18**

	2016/17 ACTUAL SALES (YTD)		2017/18 BUDGET SALES (YTD)		2017/18 ACTUAL SALES (YTD)		YTD VARIANCE PRIOR YEAR VS. CURRENT YEAR				YTD VARIANCE BUDGET VS. ACTUAL			
	AF	\$	AF	\$	AF	\$	AF	%	\$	%	AF	%	\$	%
Cummulative (YTD)	2,174.5	5,186,970	2,858.4	\$6,835,018	2,833.4	\$6,608,285	658.9	30.3%	\$1,421,315	27.4%	(25.0)	(0.9%)	(\$226,733)	(3.3%)

QUARTERLY COMPARISON - ACTUALS THROUGH MARCH 2018 (*)

	2016/17 ACTUAL SALES		2017/18 BUDGET SALES		2017/18 ACTUAL SALES (*)		VARIANCE PRIOR YEAR VS. CURRENT YEAR				VARIANCE BUDGET VS. ACTUAL			
	AF	\$	AF	\$	AF	\$	AF	%	\$	%	AF	%	\$	%
Jul-Sep (Actual)	1,118.6	\$2,661,104	1,353.6	\$3,220,150	1,149.6	\$2,734,549	31.0	2.8%	\$73,445	2.8%	(204.0)	(15.1%)	(\$485,601)	(15.1%)
Oct-Dec (Actual)	730.4	1,734,608	815.4	1,936,554	1,062.5	\$2,548,974	332.1	45.5%	\$814,366	46.9%	247.1	30.3%	\$612,420	31.6%
Jan-Mar (Actual)	325.5	791,258	689.4	1,678,314	621.3	\$1,324,762	295.8	90.9%	\$533,504	67.4%	(68.1)	(9.9%)	(\$353,552)	(21.1%)
Apr-Jun (Actual)	952.7	2,228,714	1,141.2	2,754,323	0.0	\$0	0.0	0.0%	\$0	0.0%	0.0	0.0%	\$0	0.0%
Total (Actual)	3,127.2	\$7,415,684	3,999.6	\$9,589,341	2,834.0	\$6,608,286	658.9	30.3%	\$1,421,315	27.4%	(25.0)	(0.9%)	(\$226,733)	(3.3%)

(*) Sales figures reported are as of the close of billing for that period and do not reflect final financial amounts. Budgeted amounts are used prior to actual figures being available for comparative purposes

**MONTECITO WATER DISTRICT
METERED WATER SALES - ACRE FEET
ACTUALS THROUGH MARCH 2018 (*)**

MONTH	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YR TOTAL
1996-97	541.74	608.10	490.40	441.30	240.80	167.50	146.40	253.70	405.00	527.50	616.60	535.40	4974.44
1997-98	627.20	629.90	624.60	590.00	235.40	179.90	159.40	128.70	186.06	242.03	290.00	415.40	4308.59
1998-99	567.80	566.30	447.60	548.00	352.67	297.30	279.40	202.90	252.80	310.00	440.10	547.97	4812.84
1999-00	656.44	621.80	542.90	541.00	341.90	501.30	285.90	146.30	288.20	329.59	529.63	556.20	5341.16
2000-01	574.40	719.30	568.50	368.20	381.30	364.00	224.90	162.00	257.00	318.60	438.00	534.20	4910.40
2001-02	571.70	631.20	501.40	436.70	214.10	191.70	235.20	331.20	378.90	499.80	655.70	586.40	5234.00
2002-03	714.96	691.72	572.91	543.09	316.16	228.56	323.44	236.50	312.70	372.00	423.10	458.72	5193.86
2003-04	707.18	677.68	675.26	528.96	286.21	320.92	275.41	267.97	398.04	624.78	623.60	668.60	6054.61
2004-05	693.71	763.52	753.31	408.50	367.50	301.60	158.00	195.30	189.00	516.50	493.40	607.50	5447.84
2005-06	659.00	695.60	656.00	413.00	372.00	294.80	265.08	345.20	180.50	203.40	357.30	623.30	5065.18
2006-07	681.40	707.50	606.70	540.80	530.70	359.80	415.50	201.10	462.90	469.10	703.00	655.00	6333.50
2007-08	739.40	832.60	642.00	594.20	509.30	328.80	188.00	212.00	474.10	629.00	694.00	675.00	6518.40
2008-09	798.00	724.64	633.87	674.67	384.67	225.41	325.87	159.67	370.15	504.98	596.33	566.11	5964.37
2009/10	742.30	631.10	657.00	458.30	445.12	227.74	190.35	139.34	294.99	348.93	571.75	538.61	5245.53
2010/11	538.41	727.65	548.36	380.37	305.68	190.81	200.96	261.47	203.60	366.94	544.19	447.14	4715.58
2011/12	617.27	555.95	610.01	446.47	294.66	316.66	337.17	394.72	371.30	271.33	504.24	582.64	5302.42
2012/13	638.77	712.13	681.09	650.89	415.54	149.43	240.86	311.99	388.90	536.67	601.32	617.82	5945.40
2013/14	697.66	730.90	684.30	662.58	496.06	378.50	530.73	357.85	206.59	305.52	373.14	352.27	5776.10
2014/15	362.48	360.73	368.36	345.56	233.41	166.23	158.11	188.53	227.57	308.96	300.16	311.07	3331.17
2015/16	353.90	371.40	373.74	342.06	293.71	289.17	139.62	178.14	172.29	273.55	308.50	343.65	3439.73
2016/17	377.38	378.68	362.54	345.53	239.92	145.00	97.59	88.78	139.09	266.01	318.90	367.79	3127.21
2017/18	387.15	416.08	346.39	391.48	339.65	331.36	216.04	288.10	117.24				2833.49
AVERAGE	602.19	625.20	561.24	484.17	345.29	270.75	245.18	229.61	285.31	391.68	494.43	523.37	5097.25
MAXIMUM	798.00	832.60	753.31	674.67	530.70	501.30	530.73	394.72	474.10	629.00	703.00	675.00	6518.40
MINIMUM	353.90	360.73	346.39	342.06	214.10	145.00	97.59	88.78	117.24	203.40	290.00	311.07	2833.49
17/18 % VS AVERAGE	64%	67%	62%	81%	98%	122%	88%	125%	41%	0%	0%	0%	56%
17/18 % VS MAXIMUM	49%	50%	46%	58%	64%	66%	41%	73%	25%	0%	0%	0%	43%

Total METER Connections = **4,604**

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 5-C

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: BUSINESS MANAGER

SUBJECT: PROJECTED CASH FLOWS REGARDING EMERGENCY SPENDING

RECOMMENDATION:

For information and discussion only.

BACKGROUND:

As a result of the catastrophic debris flow that occurred on Jan 9, 2018, the District anticipates experiencing non-budgeted expenses and the possibility of needing additional cash. With the January billing postponed and reduced due to the Board's decision to waive the monthly meter service charge and the District incurring additional expenses as a result of emergency repairs and subcontract work necessary to get the system back to an operational level, cash management is crucial.

DISCUSSION

At the end of March, the Operating Cash is approximately \$2.9M with approximately \$990K in Wells Fargo and \$2M in American Riviera. The District experienced a dramatic increase in operating and emergency expenses in January. Approximately one-half of the invoices for these emergency expenses were received and payable in February, an additional third in March, and the District is anticipating the remainder to be received and payable in April, potentially putting a strain on cash. There is concern that the District may need to borrow money or liquidate investments to cover the additional expenses in the event that reimbursements from FEMA and Cal OES are delayed. Based on a current estimated cash flow analysis, it appears that the District has sufficient cash on hand available through May without the need to borrow money or liquidate investments for operations.

ATTACHMENTS

- 1) Estimated Cash Flow

Cash Flow

<u>January</u>		Forecast		Actuals	
Operating Cash Beginning	\$	3,184,369	\$	3,184,369	Known beginning Cash Balance
Revenue	\$	1,015,354	\$	671,652	The Board forgave the January
Expenses	\$	(963,631)	\$	(1,228,655)	meter service charge
Decrease in AR			\$	831,195	
Increase in A/P			\$	96,095	
Other Asset & Liability Fluctuations			\$	384,602	
Depreciation	\$	106,243	\$	104,601	
Cash Flows From Operations	<u>\$</u>	<u>157,966</u>	<u>\$</u>	<u>859,490</u>	

<u>Ending Operating Cash</u>	<u>\$</u>	<u>3,342,335</u>	<u>\$</u>	<u>4,043,859</u>	Actual
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<u>February</u>		Forecast		Actuals	
Operating Cash Beginning	\$	3,342,335	\$	4,043,859	
Revenue	\$	1,247,573	\$	1,415,797	Actual as of 3/7/18
Expenses	\$	(1,237,815)	\$	(1,201,490)	Actual as of 3/7/18
Emergency - Construction			\$	(697,867)	Increase BS Item
Emergency - Consultants			\$	(50,000)	Increase BS Item
Emergency - Mutual Aid			\$	(100,000)	Increase BS Item
Other Asset & Liability Fluctuations	\$	352,209	\$	352,209	
increase in A/R	\$	(1,206,102)	\$	(1,206,102)	
Depreciation	\$	106,243	\$	104,614	
Cash Flows From Operations	<u>\$</u>	<u>(737,891)</u>	<u>\$</u>	<u>(1,382,838)</u>	

<u>Ending Operating Cash</u>	<u>\$</u>	<u>2,604,444</u>	<u>\$</u>	<u>2,661,021</u>	Actual 3/7/18
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March	Forecast		Actual	
Operating Cash Beginning	\$	2,604,444	\$	2,661,021
Revenue	\$	1,323,487	\$	896,994 Actual as of 4/5/18
Expenses	\$	(1,410,769)	\$	(1,095,436) Actual as of 4/5/18
Emergency - Construction			\$	(255,798) Increase BS Item
Emergency - Consultants			\$	(42,619) Increase BS Item
Emergency - Mutual Aid			\$	(136,762) Increase BS Item
Other Asset & Liability Fluctuations	\$	(329,298)	\$	(329,298)
Decrease in A/R	\$	1,187,633	\$	1,187,633
Depreciation	\$	106,243	\$	104,866
Cash Flows From Operations	\$	877,296	\$	329,580
Ending Operating Cash	\$	3,481,740	\$	2,990,601 Actual as of 4/5/18

April	Forecast		Estimate	
Operating Cash Beginning	\$	3,481,740	\$	2,990,601
Revenue	\$	1,630,676	\$	1,609,376 Budget less Est Lost Rev and 3% WAC
Expenses	\$	(1,327,211)	\$	(1,327,211) Assume budgeted amounts
Emergency - Construction			\$	(146,362) Increase BS Item
Emergency - Consultants			\$	(24,386) Increase BS Item
Emergency - Mutual Aid			\$	(77,987) Increase BS Item
Other Asset & Liability Fluctuations				
Increase in A/R	\$	(757,231)	\$	(757,231)
Depreciation	\$	106,243	\$	106,243
Cash Flows From Operations	\$	(347,523)	\$	(617,558)
Ending Operating Cash	\$	3,134,217	\$	2,373,043

<u>May</u>		Forecast		Estimate	
Operating Cash Beginning	\$	3,134,217	\$	2,373,043	
Revenue	\$	1,800,535	\$	1,775,535	Budget less Lost MSC
Expenses	\$	(937,477)	\$	(937,477)	Assume budgeted amounts
Emergency - Construction					Assume balance rec'd in Apr
Emergency - Consultants					Assume balance rec'd in Apr
Emergency - Mutual Aid					Assume balance rec'd in Apr
Other Asset & Liability Fluctuations*					Not including Charles Schwab
Increase in A/R			\$	(246,627.80)	
Depreciation	\$	106,243	\$	106,243	
Cash Flows From Operations	\$	969,301	\$	697,673	
Ending Operating Cash	\$	4,103,518	\$	3,070,716	
Charles Schwab			\$	(5,000,000)	This payment is due May 31, 2018

Assumptions

1. Estimated revenue for April and May will be approximately \$21K and \$25k less than budget, to account for the homes that have had their meters locked due to permanent loss. This is based on the 3 month average of prior year actuals for the specified meters. Additionally, the anticipated WAC revenue has been reduced by 3% due to property loss.
2. Vast majority of the invoices for services rendered during the emergency period will be due in February, based on amounts on the list provided at the 1/30/18 Board meeting.
3. Cash collections in April will be down due to the lower than budgeted March sales.
4. Non-emergency AP will remain at normal levels with a negligible fluctuation.
5. No major change in Inventory as parts purchased were put immediately into use.
6. In May, the District will be reducing investments by approximately \$5M dollars to pay the SWP annual payment. This has no effect on operating cash, but a significant impact on overall cash.

Actual/Estimated fluctuations in A/R

January

\$	1,833,487.21	Beginning A/R	
\$	671,652.00	Jan Billing - Add to A/R	
\$	(1,502,847.00)	December Payments Rec'd	
\$	1,002,292.21	Ending Jan A/R	
\$			(831,195) Decrease in A/R

February

\$	1,002,292.21	Beginning A/R	
\$	1,411,293.50	Feb Billing - Add to A/R	
\$	(205,191.90)	January Payments Rec'd	
\$	2,208,393.81	Ending A/R	Actual as of 3/7/18
\$			1,206,102 Increase in A/R

March

\$	2,208,393.81	Beginning A/R	
\$	896,994.45	Mar Billing - Add to A/R	
\$	(2,084,723.76)	January & Feb Payments Rec'd	
\$	1,020,760.50	Ending A/R	Actual as of 4/5/18
\$			(1,187,633) Decrease in A/R

April

\$	1,020,760.50	Beginning A/R	
\$	1,609,376.00	Apr Billing - Add to A/R	
\$	(852,144.73)	March Payments Rec'd @ 95%	
\$	1,777,991.78	Ending A/R	
\$			757,231 Increase in A/R

May

\$	1,777,991.78	Beginning A/R	
\$	1,775,535.00	May Billing - Add to A/R	
\$	(1,528,907.20)	April Payments Rec'd @ 95%	
\$	2,024,619.58	Ending A/R	
\$			246,628 Increase in A/R

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 5-D

DATE: APRIL 17, 2018

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

**SUBJECT: CACHUMA CONSERVATION RELEASE BOARD FY 2018/19
BUDGET**

RECOMMENDATION:

That the Board of Directors ratify the Cachuma Conservation Release Board (CCRB) FY 2018/19 Budget with the District's share in the amount of \$139,062.

DISCUSSION:

At a Special Board meeting of the Cachuma Conservation Release Board (CCRB) on April 11, 2018, the board approved the proposed fiscal year (FY) 2018/19 Budget. Attached for review and ratification is a copy of the approved CCRB FY 18/19 Budget. Peter Cantle, CCRB General Manager, will be available during the District's April 17 board meeting to address any questions or comments the board may have.

ATTACHMENTS:

Cachuma Conservation Release Board (CCRB) FY 2018/19 Budget



**CACHUMA
CONSERVATION
RELEASE BOARD**

City of Santa Barbara

Goleta Water District

Montecito Water District

April 12, 2018

(Letter sent by Email)

Ryan Drake, Water Supply and Conservation Manager
Goleta Water District
4699 Hollister Avenue
Goleta, CA 93110

Kelley Dyer, Water Supply Manager
City of Santa Barbara
630 Garden Street
Santa Barbara, CA 93101

Nick Turner, General Manager
Montecito Water District
583 San Ysidro Road
Montecito, CA 93108

RE: CCRB FISCAL YEAR 2018/2019 BUDGET FOR RATIFICATION

Dear Mr. Drake, Ms. Dyer and Mr. Turner:

The Cachuma Conservation Release Board (CCRB) approved its proposed fiscal year 2018/2019 (FY19) operating budget yesterday in a noticed, public meeting. The complete budget, including line item accounts and Member Units' quarterly and annual contributions, is found in Attachment 1 to this document. Pursuant to the Joint Powers Authority agreement under which CCRB is formed, the approved budget is to be submitted to and ratified by each Member Agency's governing body. This letter provides the approved budget to you for presentation to your decision-makers for consideration and ratification. Following Member Agencies' ratification, the CCRB budget becomes final for the new fiscal year.

As you know, while many of CCRB's costs are easily estimated, there are also critically important state and federal regulatory processes relating to the Cachuma Project that require considerable professional expertise and support from legal, regulatory advisory and technical consultants. There is significant risk that some or all of these state and federal regulatory processes will eventually wind up in litigation in state or federal courts. The importance to CCRB's Member Agencies of achieving acceptable outcomes in these state and federal processes, and the unpredictable but significant consulting workload that is associated with achieving such outcomes, makes budgeting these categories a "best estimate" effort.

Because of this unpredictability, the consulting costs in Table 1 are necessarily based on several assumptions. The assumptions themselves are derived from discussions with CCRB's legal and technical representatives regarding likely or potential scenarios that could result from decisions made or actions taken by the

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Santa Barbara, CA 93105

www.ccrb-board.org

state and federal agencies that ultimately control the regulatory processes in which CCRB is involved. CCRB's board members closely considered these potential scenarios, regulatory processes and the associated anticipated workload before unanimously approving the budget contained herein.

Fiscal Analysis

As shown in Table 1 (Attachment 1), the CCRB approved budget for FY19 is \$1,062,350. The quarterly and annual cost allocations to CCRB Member Agencies based on established allocation percentages are shown in Table 2 (Attachment 1). The account code amounts that make up the proposed budget and the assumptions on which they are based are discussed below.

Code 5050: Storage Space. Currently, CCRB pays Patterson Avenue Storage for space that accommodates multiple four-drawer file cabinets and banker's boxes of files that range in date from 1980's to 2015. The \$4800 budgeted cost is based on \$400/month x 12 months.

Code 5100: Audit. The audit firm of Bartlett, Pringle & Wolf is currently auditing CCRB's FY17 financial records, after having recently completed FY15 and FY16. Thus, projected costs in the current year are higher than budgeted. In FY19, the budgeted \$8000 assumes a single-year audit (FY18) will be performed.

Code 5200: Insurance. CCRB's board members and certain liabilities are insured through the Special Districts Risk Management Association (SDRMA). To access coverage through SDRMA, CCRB must be a member of and pay dues to the California Special Districts Association (CSDA). In FY19, CSDA dues are projected at \$1300, while the SDRMA insurance premium is expected to be \$4000 (\$5300 total).

Code 5301: Executive Director Salary. The budgeted amount (\$165,000) assumes one half year at current salary, with potential for the Board to consider an increase mid-year, as allowed by the terms of the contract between the Executive Director and CCRB.

Code 5304: Administrative/Accounting Support. Accountability Plus provides bookkeeping, invoicing and accounting services to CCRB through this code. The budgeted amount (\$9600 total) anticipates an average of \$800/month during the fiscal year.

Code 5312: Miscellaneous Administrative Expenses. This code serves as a contingency for any unanticipated overages in administrative service codes. The budgeted amount (\$4000) is unchanged from the previous fiscal year.

Code 5313: Communications/Computer. This code provides funds for CCRB email and website hosting, cell phone, internet and related information technology costs. The budgeted amount (\$6000) is unchanged from the previous fiscal year.

Code 5316: Admin Fixed Assets. This code provides for job-related hardware and material purchases. In the coming fiscal year, anticipated purchases may include a computer monitor and a color printer/scanner/fax. The budgeted amount (\$4000) is unchanged from the previous fiscal year.

Code 5330: Admin Travel. This code covers travel costs to attend professional conferences representing CCRB. The budgeted amount (\$8000) is unchanged from the previous fiscal year.

Code 5331: Travel Expenses Federal and State Meetings. This code covers Executive Director travel-related costs for attending anticipated meetings in Fresno, Sacramento, Washington DC and possibly elsewhere regarding the state and federal regulatory processes that are underway.

Code 5332: Transportation. This code covers minor transportation travel costs that may be incurred during the year. The budget amount (\$1000) is unchanged from the previous fiscal year.

Code 7000: General Legal Activities. This code provides for general counsel services through the year, including attendance at board meetings, review of board agenda materials, preparation of resolutions, employment matters and contract review.

Code 7001: BO Reconsultation Support Activities. This code includes estimated general counsel costs related to the draft Biological Opinion (DBO) reconsultation underway with US Bureau of Reclamation (USBR) and the National Marine Fisheries Service (NMFS) pursuant to Sec. 7 of the Endangered Species Act. Additionally, the code includes estimated biological, hydrological, and regulatory advisory costs associated with the DBO reconsultation. These costs are not discussed in detail as they represent work that is protected from disclosure under the attorney work product privilege and related statutory and common law privileges, and may implicate the confidentiality requirements of the settlement reached in *California Trout, Inc. v. U.S. Bureau of Reclamation, et al.*, Case No. CV 14-7744.

Code 7002: SWRCB Water Rights Activities. This code includes estimated general counsel costs associated with the State Water Resources Control Board's (SWRCB) ongoing water rights proceeding relating to the Santa Ynez River. The estimate assumes that the SWRCB will issue a final order in this proceeding during FY19. Additionally, the code includes estimated biological, hydrological, and regulatory advisory costs, as well. These costs are not discussed in detail because they represent work that is protected from disclosure under the attorney work product privilege and related statutory and common law privileges due to the potential that litigation related to the final order may be necessary.

Code 6500: Contingency. The contingency budgeted herein is a calculated buffer representing 10% of the sum of Codes 7000, 7001, and 7002. The contingency is intended to address unanticipated yet necessary expenditures that may arise during the fiscal year.

If you will let me know the timing, I will be pleased to attend any committee and/or Board or Council meetings at which this approved budget is to be presented for consideration. Please advise if there is anything else I can provide to assist you in carrying the CCRB FY19 budget forward for ratification.

Sincerely,



Peter Cantle, Executive Director
Cachuma Conservation Release Board

Attachment 1. Cachuma Conservation Release Board FY19 Budget

ATTACHMENT 1

**CACHUMA CONSERVATION RELEASE BOARD
FY19 BUDGET**

TABLE 1

Cachuma Conservation Release Board Proposed FY 2018/2019 Budget

Account Code	Account Name	Approved FY17/18 *	Proposed FY18/19
ADMINISTRATIVE			
5050	Storage Space	9,000	4,800
5100	Audit	8,000	8,000
5200	Liability Insurance	4,200	5,300
5301	Executive Director salary	162,000	165,000
5304	Administrative/Accounting Support	7,800	9,600
5312	Misc. Admin. Exp.	4,000	4,000
5313	Communications/Computer	6,000	6,000
5316	Admin Fixed Assets	4,000	4,000
5330	Admin. Travel	8,000	8,000
5331	Travel Exp. Federal & State Meetings	20,000	20,000
5332	Transportation	1,000	1,000
Subtotal		\$234,000	\$235,700
LEGAL			
7000	General Legal Activities	10,000	40,000
7001	BO Reconsultation Support Activities	60,000	546,500
7002	SWRCB Water Rights Activities	100,000	165,000
6500	Contingency (10%)	0	75,150
Subtotal		\$170,000	\$826,650
SHARED CONSULTANT ACTIVITIES			
6001	BO Reconsultation Activities	81,642	**
7200	SWRCB Proceedings Support	39,789	**
Subtotal		\$121,431	**
CCRB CONSULTANT ACTIVITIES			
7300	Public Outreach Program	0	**
7400	Legislative & Regulatory Analyst	175,000	**
7500	Hydrologic Technical Support	82,123	**
6500	Contingency	9,287	**
Subtotal		\$266,410	**
TOTAL BUDGET		\$791,841	\$1,062,350

Table Footnotes:

* As modified by CCRB Board on October 18, 2017.

** Costs for biological, hydrological, and legislative/regulatory support are included under LEGAL account codes

TABLE 2

Cachuma Conservation Release Board FY 2018/2019 Member Unit Cost Allocations

MEMBER UNIT	Pro Rata Percent	FY18/19 Budget	Annual
Goleta Water District	0.4603	1,062,350	489,000
City of Santa Barbara	0.4088	1,062,350	434,289
Montecito Water District	0.1309	1,062,350	139,062
<i>TOTAL ANNUAL</i>	100.00%	\$1,062,350	\$1,062,350
Quarterly Assessment			Amount
Goleta Water District			122,250
City of Santa Barbara			108,572
Montecito Water District			34,765
<i>TOTAL QUARTERLY</i>			\$265,588