



**SPECIAL MEETING MINUTES  
BOARD OF DIRECTORS  
MONTECITO WATER DISTRICT**

**AT  
MONTECITO FIRE PROTECTION DISTRICT  
595 SAN YSIDRO ROAD  
MONTECITO, CALIFORNIA**

[HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/766628973](https://global.gotomeeting.com/join/766628973)

tel:+1(877)309-2073 access code: 766628973#

**MONDAY, MARCH 16, 2020**

**1:00 P.M.**

**1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM**

President Wicks called the meeting to order at 1:00 p.m.

Directors Present:

Directors Kenneth Coates, Brian Goebel (via teleconference), Cori Hayman, Tobe Plough, and Floyd Wicks

Directors Absent:

None

Staff Present:

General Manager Nick Turner  
Business Manager Daryl Smith

General Counsel Robert Cohen  
Public Information Officer Laura Camp

Guests: (all via teleconference)

Kevin Kostiuk, Raftelis  
Sanjay Gaur, Raftelis  
Nancy Phan, Raftelis

Dick Shaikewitz, District customer  
Donna Senauer, District customer

**2. PLEDGE OF ALLEGIANCE**

Those present recited the Pledge of Allegiance.

**3. PUBLIC FORUM**

There were no comments from members of the public.

**4. DISTRICT OPERATIONS AND BUSINESS**

A. INFORMATION ONLY: Rate Study Workshop

Staff and consultants presented this item and responded to questions from Directors.

B. BOARD ACTION: District preparation/response to COVID-19

Mr. Turner presented this item and responded to questions from Directors. Following discussion it was moved by Director Plough, seconded by Director Coates, and carried, with Directors Coates, Goebel, Hayman, Plough, and Wicks voting in favor to approve and adopt the *COVID-19 Prevention and Response Plan* and the *Telecommuting and Flexible Work Schedule Policy* as presented.

C. INFORMATION ONLY: Strategic Communication Framework for 2020 Rate Study

Mr. Turner and Ms Camp presented this item and responded to questions from Directors.

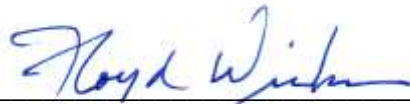
**5. DIRECTOR REQUESTS**

There were no requests from Directors for items other than regular agenda items for the next regular Board meeting scheduled for Tuesday, March 31, 2020 or any future meeting.

**6. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:25 p.m.

Approved:



Floyd Wicks, President

Attest:



Nick Turner, Secretary