



REGULAR MEETING

OPERATIONS & CUSTOMER RELATIONS COMMITTEE

MONTECITO WATER DISTRICT
583 SAN YSIDRO ROAD

Wednesday February 17, 2021
10:30 A.M.

Join by Teleconference:

<https://global.gotomeeting.com/join/272180709>

Tel: (872) 240-3212 Access Code: 272-180-709

AGENDA

1) CALL TO ORDER, DETERMINATION OF COMMITTEE QUORUM

2) PUBLIC FORUM

NOTE: This portion of the agenda may be utilized by any person to address the Operations & Administration Committee on any matter within the jurisdiction of the Committee. No consideration or discussion shall be undertaken by Committee members at this time on any item not appearing on this agenda except as permitted by the Ralph M. Brown Act. Discussion items receiving recommendations by the Committee, and/or items requiring action will be placed on the agenda of a future meeting of the Montecito Water District Board of Directors.

3) ITEMS FOR COMMITTEE CONSIDERATION

- * A. Drinking Water State Revolving Fund Funding Opportunity;
- * B. Consideration of Contract for Asphalt Paving Project;
- C. Customer Communications & Public Relations;

** indicates attachment included for this item.*

4) ITEMS FOR A FUTURE AGENDA

5) ADJOURNMENT

Note: In accordance with Executive Orders N-25-20, N-29-20, and N-33-20, issued by the Governor of the State of California in response to COVID-19, in-person public participation at Montecito Water District meetings is suspended. The District has established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Water District outside display case at 5:00 p.m. on February 12, 2021. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-2271. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available on the District website.

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 3-A

DATE: FEBRUARY 17, 2021

TO: OPERATIONS AND CUSTOMER RELATIONS COMMITTEE

FROM: ASSISTANT GENERAL MANAGER / ENGINEERING MANAGER

**SUBJECT: DRINKING WATER STATE REVOLVING FUND FUNDING
OPPORTUNITY**

RECOMMENDATION:

To be determined by the Committee.

DISCUSSION:

The State Water Resources Control Board (SWRCB) facilitates the Drinking Water State Revolving Fund (DWSRF) grant program. Because of funds made available by the Environmental Protection Agency (EPA), the DWSRF grant program is offering grants and below market loans for drinking water infrastructure projects for agencies impacted by the 2017/18 wildfires and ongoing natural hazard risks. The grant program requires design and permitting be completed by mid-2021 and construction completed by 2024.

The program offers 30% grant funding of eligible projects, with the remaining 70% financed over 30 years at 0% interest. The loan limit is \$10 million, with any cost over the limit being eligible for the current year interest rate, which for 2021 is 1.2%.

District staff began discussing projects with the SWRCB in mid-2020 and determined that eligible projects include retrofits and replacements of District reservoirs, which were determined to be vulnerable to earthquakes in a detailed structural and seismic investigation performed by Tetra Tech in 2015. In addition, these projects are included in the District's 10 year Capital Improvement Program and are currently scheduled for replacement within the next 4-7 years. District staff submitted a non-binding application to the SWRCB in January 2021. This submittal serves as a placeholder and revisions to the size and scope of the grant request are still being allowed. However, the District's application will not be processed until it is deemed complete.

District staff are seeking Committee input on the pursuit of this funding opportunity including the size and scope of the request. If the Committee supports the submittal of the grant request, staff would revise the grant application as needed.

**MONTECITO WATER DISTRICT
MEMORANDUM**

SECTION: 3-B

DATE: FEBRUARY 17, 2021

TO: OPERATIONS AND CUSTOMER RELATIONS COMMITTEE

FROM: ASSISTANT GENERAL MANAGER / ENGINEERING MANAGER

SUBJECT: CONSIDERATION OF CONTRACT FOR ASPHALT PAVING PROJECT

RECOMMENDATION:

To be determined by the Committee.

DISCUSSION:

District staff are monitoring the Capital Improvement Program for fiscal year 2021 (FY2021) and are projecting an approximately \$100,000 surplus. In previous committee meetings, the District Directors have been supportive of using these surplus funds on other high priority capital improvement projects.

District staff have considered all options, and recommend using the funds to hire an outside contractor to finish asphalt paving dozens of temporary patches placed by District staff over the last 3 years. Other capital projects that staff identified were too large to complete with the available funds. Traditionally, District field crews return to each temporary patch every summer to finish paving the road in these areas. Since the 2017 Thomas Fire and debris flows, District field crews have not been able to perform their normal summer paving work and the list of patches has grown to over 70 locations. Each of these locations results in an open permit with the County of Santa Barbara that remains open until the finish paving work is completed. This project would get the paving program back on track and allow staff to close all of the open County permits.

District staff have obtained daily paving rates from several contractors and will present them at the Committee meeting. If the committee agrees, Staff would recommend awarding a contract to be completed on a time and materials basis to the selected contractor. All work would be inspected by District engineering staff and would be completed before the end of the fiscal year.

ATTACHMENTS

None