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Board of Directors

Tobe Plough, President
Kenneth Coates, Vice President
Cori Hayman, Director
Floyd Wicks, Director
Brian Goebel, Director

**General Manager and
Board Secretary**

Nick Turner

**REGULAR MEETING
BOARD OF DIRECTORS
MONTECITO WATER DISTRICT
583 SAN YSIDRO ROAD, MONTECITO, CALIFORNIA**

**TUESDAY, JUNE 28, 2022
9:30 A.M.**

Attend in Person or Join by Teleconference:

<https://us06web.zoom.us/j/89091008439?pwd=V3Joa1FHc2RvUzZPSFhxN0RVRWliZz09>

Meeting ID: 890 9100 8439; Passcode: 016 817

Tel: (669) 900 6833

AGENDA

- 1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC FORUM**

This portion of the agenda may be utilized by any member of the public to address and ask questions of the Board of Directors on any matter not on the agenda within the jurisdiction of the Montecito Water District. Depending upon the subject matter, the Board of Directors may be unable to respond at this time, or until the specific item is placed on the agenda at a future MWD Board meeting in accordance with the Ralph M. Brown Act.

4. CONSENT CALENDAR

Following items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration:

- * A. Meeting Minutes of May 24, 2022
- * B. Meeting Minutes of May 27, 2022
- * C. Meeting Minutes of June 8, 2022
- * D. Payment of Bills for May 2022
- * E. Investment of District Funds for May 2022
- * F. Water Works Operations Report for May 2022

* indicates attachment included for this item

- * G. 2021 Annual Drinking Water Consumer Confidence Report
- * H. Unaudited Monthly Financial Reports for May 2022

5. DISTRICT OPERATIONS AND GENERAL MANAGER REPORTS

- * A. ACTION ITEM: Extension of Resolution 2225 authorizing remote teleconference meetings
- * B. PUBLIC HEARING: Water Distribution System Capital Improvement Program; Annual continuation of the Water Availability Charge (WAC) with no proposed change in the assessment for the coming year, to be collected on the property tax roll as it has been collected since initiation in 1996. The Board of Directors will hear and consider objections and protests to the assessment and report;
 - i. INFORMATIONAL: Status report on Water Availability Charge (WAC) Program and Capital Improvement Program;
 - ii. ACTION ITEM: Adoption of Resolution No. 2231 continuing the existing Water Availability Charge to fund water distribution system upgrades and ordering the filing of a report establishing the Water Availability Charge for FY 2023
- * C. INFORMATIONAL: Update on progress reaching the District's 20% water use reduction target
- * D. ACTION ITEM: Consideration and possible approval of a Memorandum of Understanding between Montecito Water District and Service Employees International Union, Local 620
- * E. ACTION ITEM: Consideration and possible approval of the 2022 Employee Handbook
- * F. INFORMATIONAL: General Manager Report
- * G. ACTION ITEM: Adoption of Resolution 2242, a resolution of the Montecito Water District providing there will be no exchange of property tax revenue for the Sublett Annexation, 806 Toro Canyon Road to the District service territory

6. DISTRICT BUSINESS REPORT

- * A. ACTION ITEMS: Annual Budget Resolutions
 - i. Resolution 2232 – Determining that Charges, Rates and Fees Are Not “Proceeds of Taxes” Under Article XIII B of the Constitution of the State of California;
 - ii. Resolution 2233 – Resolution of the Board of Directors of Montecito Water District Adopting the Investment Policy for the Fiscal Year 2023 Budget;
 - iii. Resolution 2234 – Resolution of the Board of Directors of Montecito Water District Rescinding Resolution No. 2215 and Establishing an Updated Employee Classification and Salary Range Schedule Effective with the Pay Period Beginning July 2, 2022;
 - iv. Resolution 2235 – Resolution of the Board of Directors of Montecito Water District Adopting an Updated Schedule of Miscellaneous Fees and Charges;

- v. Resolution 2236 – Resolution of the Board of Directors of Montecito Water District Rescinding Resolution 2217 and Establishing Capital Cost Recovery Fees and Connection Fees Effective July 1, 2022;
- vi. Resolution 2237 – Resolution of the Board of Directors of Montecito Water District Adopting an Updated Reserve Policy;
- vii. Resolution 2238 – Resolution of the Board of Directors of Montecito Water District Adopting a Debt Management Policy;
- viii. Resolution 2239 – Resolution of the Board of Directors of Montecito Water District Adopting a Capitalization Policy;
- ix. Resolution 2240 – Resolution of the Board of Directors of Montecito Water District Adopting an updated Fixed Asset Disposal Policy
- * B. ACTION ITEM: Adoption of Resolution 2241 adopting the Budget for Fiscal Year 2022-2023
- * C. ACTION ITEM: Discussion on use of surplus revenue from fiscal year 2021-2022

7. DIRECTOR AND COMMITTEE REPORTS

- A. Presidents Report: Director Plough
- B. Central Coast Water Authority: Director Coates
- C. Santa Barbara County Special Districts Association: Director Wicks
- D. Cachuma Operation and Maintenance Board: Director Hayman
- E. Cachuma Conservation Release Board: Director Plough
- F. Operations & Customer Relations Committee: Directors Wicks & Goebel
- G. Finance Committee: Directors Plough & Hayman
- H. Strategic Planning Committee: Directors Coates & Plough

8. LEGAL MATTERS

- A. Recent and Pending Legal Matters Review – Oral Report
- B. CLOSED SESSION: Pursuant to Government Code §54957.6 Conference with Labor Negotiators
Agency designated representatives: Nicholas Turner, Grant Burton
Employee organization: SEIU local 620

9. DIRECTOR REQUESTS

Requests from Directors for items other than regular agenda items for the next regular Board meeting scheduled for Tuesday, August 23, 2022 or any future meeting.

10. ADJOURNMENT

Note: Montecito Water District has resumed in-person meetings in accordance with the Brown Act. In accordance with the State of Emergency declaration issued on March 4, 2020 by the Governor of the State of California in response to COVID-19 and Government Code 54953(e), the District also provides alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Water District outside display case at 5:00 p.m. on June 24, 2022. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-2271. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website.